

**THE CITY OF LONDON**  
**STATEMENT OF ACCOUNTS FOR THE CITY FUND**  
**AND THE PENSION FUNDS**  
**YEAR ENDED 31 MARCH 2015**



# CITY OF LONDON

## Statement of Accounts for the City Fund and the Pension Funds Year Ended 31 March 2015

### INDEX

Page

Explanatory Foreword .....	1
Statement of Responsibilities for the Statement of Accounts .....	9
Chamberlain's Certificate .....	9
Movement in Reserves Statement.....	10
Comprehensive Income and Expenditure Account.....	12
City Fund Balance Sheet .....	13
City Fund Cash Flow Statement .....	14
Notes to the Financial Statements.....	15
Housing Revenue Account .....	97
The Collection Fund .....	104
The City of London Pension Fund Account.....	108
The Police Pension Fund Account .....	126
Adoption of the City Fund and Pension Funds Accounts .....	128
Independent Auditor's Report to the City Of London.....	129
Annual Governance Statement .....	130
Glossary of Terms .....	145
Acronyms .....	151
Index to Explanatory Notes.....	152

### Introduction

1. This document sets out the 2014/15 City Fund accounts which cover the City of London Corporation's activities as a local authority, police authority and port health authority, together with the accounts of the City of London Pension Fund and the Police Pension Fund. The accounts have been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2014/15 issued by the Chartered Institute of Public Finance and Accountancy (CIPFA). The City also provides services and activities from City's Cash and from various charities including Bridge House Estates. These funds are accounted for and reported on separately.
2. This document comprises the following statements and notes. The purpose of each statement is set out as part of that statement.
  - City Fund Core Financial Statements
    - Movement in Reserves Statement (page 10)
    - Comprehensive Income and Expenditure Statement (page 12)
    - Balance Sheet (page 13)
    - Cash Flow Statement (page 14)
    - Explanatory Notes to the Core Financial Statements including Accounting Policies (pages 15 to 96)
  - Supplementary Financial Statements
    - Housing Revenue Account (HRA) (pages 97 to 103)
    - Collection Fund (pages 104 to 107)
    - City of London Corporation Pension Fund (pages 108 to 125)
    - Police Pension Fund (pages 126 and 127)

### Key Points

3. Total reserves of £1,175.6m, an increase of £130.5m since last year. However, the City is committed to making a £200m contribution to Crossrail which is anticipated to be made in March 2016. A liability has not been recognised in the balance sheet for this sum as the payment is dependent on the fulfilment of a number of conditions. The inclusion of such a liability would reduce the City Fund total reserves to £975.6m.
4. The £1,175.6m comprises £337.3m in usable reserves and £838.3m in unusable reserves. This net asset position is after having deducted total pension funds liabilities of £1,064.3m.
5. The usable reserves of £337.3m have increased by £122.5m from a year earlier. The reserves are allocated for the funding of the capital programme over the medium term, including the City Fund's £200m contribution to Crossrail, or are earmarked for specific purposes such as for Police, Highways and Housing Revenue Account.

## EXPLANATORY FOREWORD

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6. The unusable reserves of £838.3m have increased by £8m. The main movements were:
- revaluation gains on investment and operational properties - £239m;
  - financing of capital expenditure - £54m;
- partly offset by:
- an increase in pension liabilities - £171m (City £53m, Police £118m); and
  - disposals, depreciation and impairments - £114m.
7. A net revenue surplus of £12.9m on the City Fund, a better than budget position of £9.5m.

### Overall Financial Position on the City Fund

8. The following table is an extract from the financial statements and shows that after taking into account those items which the City of London, as a local authority, is required by statute and non-statutory proper practices to debit or credit to the City Fund, together with transfers to earmarked reserves which the City has decided to make, the movement on the Unallocated Reserve for 2014/15 was an increase of £12.9m compared to a £27.3m decrease in 2013/14. This year-on-year movement was largely attributable to the one-off financing of capital expenditure from revenue in 2013/14.

	2014/15	2013/14
	£m	£m
Cost of services - excluding revaluations and impairments	154.6	151.3
Revaluations and impairments	(11.4)	(25.8)
Other operating income - net gain on disposal of fixed assets	(42.7)	(8.7)
Other operating expenditure	1.0	1.0
Financing and investment income - gain on revaluation of investment properties	(130.0)	(105.9)
Financing and investment income - other	(5.0)	(5.7)
Taxation and non-specific revenue grant income	(112.0)	(116.4)
Capital grants, contributions and donations	(23.2)	(7.8)
Surplus on the provision of services	(168.7)	(118.0)
Adjust for HRA	20.7	19.9
Adjustments between accounting basis and funding basis under regulation	138.3	152.2
Transfers (from)/to Earmarked Reserves	(3.2)	(26.8)
Decrease/(Increase) in City Fund Unallocated Reserve	(12.9)	27.3

## EXPLANATORY FOREWORD

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9. As at 31 March 2015 the City Fund had reserves of £1,166.7m, an increase of £121.6m compared to the previous year. Reserves are analysed between usable, those relatively liquid reserves that can be applied to fund expenditure or reduce local taxation, and unusable, those reserves which cannot be used to provide services and which hold unrealised gains and losses and differences between the accounting basis and funding basis under regulations.

	2014/15 £m	2013/14 £m	(Increase)/ Decrease £m
Usable reserves			
Revenue	139.5	128.9	(10.6)
Capital	197.8	85.9	(111.9)
Sub-total usable reserves	337.3	214.8	(122.5)
Unusable reserves	838.3	830.3	(8.0)
<b>Total reserves</b>	<b>1,175.6</b>	<b>1,045.1</b>	<b>(130.5)</b>

10. The £10.6m increase in usable revenue reserves primarily relates to the transfer of £12.9m to the unallocated reserve (paragraph 8) and a £0.8m increase in the HRA reserve, partly offset by a reduction of £3.2m in earmarked reserves. The £111.9m increase in usable capital reserves is the proceeds from disposals during the year partly offset by the financing of capital expenditure.
11. The usable reserves are required for the funding of the capital programme over the medium term, including the City Fund's £200m contribution to Crossrail, or are earmarked for specific purposes such as for Police, Highways and the Housing Revenue Account. Consequently, it is not sustainable for the reserves to fund directly the ongoing Government grant cuts which are placing significant financial pressure on the City Fund with potential annual revenue deficits being forecast over the medium term.

### Crossrail

12. The City of London Corporation has agreed with Government that £200m will be provided from City Fund towards the costs of constructing Crossrail. The payment of this amount is dependent on the fulfilment of a number of conditions, primarily the completion of certain works in relation to Crossrail stations. A liability has not therefore been recognised in the financial statements pending fulfilment of the conditions but will be recognised when it becomes payable – currently estimated to be March 2016.

## EXPLANATORY FOREWORD

### 2014/15 Revenue Outturn compared to Budget

13. Set out below is a summary comparing actual revenue expenditure for the year against budget. The summary is in the format used to report the overall City Fund budget requirement to the City of London Corporation's Finance Committee.

	Budget	Actual	Variation (Better) Worse
	£m	£m	£m
Net expenditure on services	148.7	142.8	(5.9)
Major revenue works projects and capital expenditure financed from revenue	2.4	1.4	(1.0)
Requirement before investment income from the City's Assets	151.1	144.2	(6.9)
Interest on balances	(2.5)	(4.1)	(1.6)
Estate rent income	(41.6)	(42.5)	(0.9)
City Fund Requirement	107.0	97.6	(9.4)
Financed by:			
Government formula grant	(72.6)	(72.6)	0.0
Business Rates Retention Scheme	(15.0)	(15.2)	(0.2)
City offset	(10.8)	(10.7)	0.1
Council tax	(5.8)	(5.8)	0.0
City premium	(6.5)	(6.2)	0.3
<b>Net surplus transferred to unallocated reserve</b>	<b>(3.7)</b>	<b>(12.9)</b>	<b>(9.2)</b>

## EXPLANATORY FOREWORD

14. This better than budget position of £9.5m is summarised in the City's management accounts as follows:

	<b>(Better)/Worse than Budget £m</b>	
Chief Officers' cash limited budgets		
City Police	(2.6)	
Built Environment	(1.2)	
Open Spaces	(0.5)	
Community and Children's Services	(0.7)	
Markets and Consumer Protection	(0.2)	
Barbican Centre	(0.2)	
		(5.4)
Increased transfer to earmarked City Police reserve		2.6
Works programmes - slippage/rephasing		(2.3)
Interest earned on cash balances		(1.6)
Investment property estate rent income		(0.9)
Corporate contracts - rebates and lower than anticipated fees		(0.9)
Unused contingencies		(0.8)
Reduction in City Premium		0.3
Other net variations		(0.2)
<b>Total increase in transfer to the Unallocated Reserve</b>		<b>(9.2)</b>

### 2014/15 Capital Outturn compared to Budget

15. The approved capital budget for 2014/15 totalled £56.9m. Actual expenditure during the year was £45.6m, an underspend of £11.3m compared with the budget. This reduction was mainly due to slippage and/or rephasing of expenditure on a number of schemes, primarily relating to housing dwellings, investment properties and streetscene projects.

16. The actual capital expenditure included:

- £15.7m on the acquisition and redevelopment of investment properties;
- £10m on highways and streetscene improvement;
- £4.5m on construction and refurbishment of Housing Revenue Account Properties;
- £4.8m on new accommodation for the Police;
- £3.2m on the waterproofing of the Barbican Estate Highwalk; and
- £2m on Phase 1 of the replacement of the mechanical and electrical infrastructure of the Central Criminal Court.

**City Fund Total Assets and Liabilities**

17. As at 31 March 2015, the City Fund Balance Sheet indicates that total assets exceed total liabilities (i.e. net assets) by £1,175.6m, an increase of £130.5m compared to the previous year. The main reasons for the increase in net assets are set out below:

	2014/15	
	£m	£m
Long-Term Assets		
Net unrealised gain on revaluation of investment properties	130.0	
Net unrealised gain on revaluation of other fixed assets	108.8	
Acquisitions	53.8	
Disposals (net book value)	(91.5)	
Depreciation, impairment and amortisation	(22.4)	
Reduction in long-term non-property investments	(7.9)	
Reduction in long-term debtors	(0.6)	
Sub-Total Increase in Long-Term Assets		170.2
Increase in short-term investments		184.0
Increase in cash and cash equivalents		26.1
Increase in current liabilities (mainly business rates related)		(82.7)
Increase in Pension liabilities		(170.6)
Increase in other net assets		3.5
<b>Increase in net assets</b>		<b>130.5</b>

**Capital Borrowing**

18. The City has not had loan debt for many years as it has been able to finance its full capital spending from its own resources or external contributions and, in the light of the City’s overall financial position, it is not intended that any borrowing will be required in 2015/16. However, the ‘borrowing option’ is kept under review.

**Pension Liabilities**

19. The 2014/15 Balance Sheet includes pension liabilities of £1,064.3m (2013/14: £893.7m). The liability arises from applying the requirements of International Accounting Standard (IAS) 19: Employee Benefits. This accounting standard is complex, but is based on the principle that an organisation should recognise liabilities for pension benefits as they are earned, even if the payment of such benefits will be many years into the future. The liability relates primarily to the historic deficit in the unfunded Police Pension Scheme, which has increased by £118m, and the City Fund’s share of the deficit in the City of London Scheme which has increased by £53m. Pension fund deficits (or surpluses) are relatively sensitive to movements in the underlying assumptions.

20. The main reason for the increase in the Police pension deficit is a reduction in the discount rate used for calculating the present day value of future payments from the fund - with a decrease in the rate resulting in higher liabilities and vice-versa.



21. The reduction in the discount rate has also increased the deficit on the City of London Pension Fund. In addition the City Fund's share of the deficit in the City of London Scheme, based on employer's annual contributions from the City's various funds, has increased from 49% to 50%. However, as the City of London Scheme is funded (i.e. it has assets) the value of the Scheme's investments have to be taken into account when assessing the net deficit. In 2014/15 there was a gain in the value of the Scheme's investments which partly offset the increased liabilities.

### **Impact of Economic Climate**

22. The outlook for local government and police forces remains particularly challenging due to significant and continuing reductions in Government grants.

#### *Local Government Services*

23. For 2015/16 the grant to the City has again been cut - 20% (£6.6m) in cash terms with further reductions signalled for the foreseeable future.

24. Low interest rates continue to depress interest earnings but rental incomes from investment properties remain strong. As yields from investment properties are significantly better than interest on cash balances, the City continues to look for opportunities to invest part of its cash backed reserves into such assets.

25. Notwithstanding additional rent income, the medium-term financial forecasts indicate that, if left unchecked, the City Fund would incur increasing annual deficits from 2015/16, rising to £10m by 2018/19.

26. A Service Based Review was therefore undertaken during 2014/15 to identify a range of options for further efficiencies, budget reductions, and income generation opportunities. The package of measures agreed by the Policy and Resources Committee will deliver the savings/increased incomes necessary to balance the budget in 2015/16 and in each of the other years of the planning period (to 2018/19) – subject to there being no significant adverse changes in financial planning assumptions across the period.

27. In addition, cross-departmental reviews are being undertaken to identify further potential savings/increased incomes. The activities subject to review include:

- grant giving; operational assets; contract management; asset, facilities and project management;
- income generation from filming; conference and business events; advertising, and by raising the profile of visitor attractions.

#### *City Police*

28. The City of London Police manages its budget on a ring-fenced basis and also faces significant and continuing reductions in Government Grants – 5% (£2.8m) in cash terms for 2015/16 with further cuts anticipated in subsequent years. Again, if left unchecked, such reductions would result in increasing annual deficits. A financial strategy to balance the budget over the medium term, including the retention of a

## EXPLANATORY FOREWORD

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minimum general reserve balance for unforeseen or exceptional operational requirements, is currently being prepared.

### *Capital and Major Revenue Projects*

29. Spending on capital and major revenue projects is limited to the highest corporate priorities with funding being maximised from external sources and from surplus operational properties, thus minimising requirements for the sale of income generating investment properties and/or the depletion of reserves.

### **Risk Management**

30. The City of London has established a robust programme of risk management as a key element of its strategy to preserve its assets, enhance efficiency for service users and members of the public and protect its employees.

31. The Audit and Risk Management Committee monitors and oversees the City's Risk Management Strategy and undertakes a systematic programme of detailed reviews of each of the risks on the City's Corporate Risk Register. Following the independent review of the City's Risk Management arrangements (by Zurich Municipal) in the summer 2013, the Committee has overseen and supported officers in the development and agreement of a new Risk Management Strategy.

32. The Corporate Risk Register codifies key strategic risks and assigns responsibility for taking action to mitigate each risk to a named Chief Officer.

33. The Officer Risk Management Group has a remit to ensure that risk management policies are applied, that there is an ongoing review of risk management activity and that appropriate advice and support is provided to Members and officers.

34. A Governance Statement is reviewed and updated annually. The Annual Governance Statement is considered and approved by the Audit and Risk Management Committee, based on its evaluation of the effectiveness of the risk and governance framework. The Governance Statement for the year ended 31 March 2015 is set out on pages 130 to 144.

### **Statement of Responsibilities**

35. Local Authorities are required to include in their statement of accounts a Statement of Responsibilities which sets out the respective responsibilities of the authority and relevant financial officer for the accounts. These respective responsibilities are given on page 9.

### **Website**

36. The City of London Corporation is responsible for the maintenance and integrity of the corporate and financial information included on its website. Legislation in the United Kingdom governing the preparation and dissemination of financial information differs from legislation in other jurisdictions.

## **STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS**

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### **The City of London's Responsibilities**

The City of London is required to:

- make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. This officer is the Chamberlain;
- manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets; and
- approve the Statement of Accounts.

### **The Chamberlain's Responsibilities**

The Chamberlain is responsible for the preparation of the Authority's Statement of Accounts in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2014/15 ("the Code").

In preparing this Statement of Accounts, the Chamberlain has:

- selected suitable accounting policies and then applied them consistently;
- made judgments and estimates that were reasonable and prudent; and
- complied with the local authority Code.

The Chamberlain has also:

- kept proper accounting records which were up to date; and
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

### **Chamberlain's Certificate**

I certify that the Statement of Accounts gives a true and fair view of the financial position of the City Fund and the Pension Funds of the City of London at the reporting date and of its expenditure and income for the year ended 31 March 2015.

Dr Peter Kane  
Chamberlain of London

Date:

## CITY FUND MOVEMENT IN RESERVES STATEMENT

This statement shows the movement in the year on the different reserves held by the City, analysed into “usable reserves” (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves. The Surplus on the Provision of Services line shows the true economic cost of providing services, more details of which are shown in the Comprehensive Income and Expenditure Statement. These are different from the statutory amounts required to be charged to the City Fund Unallocated Reserve for council tax setting and the Housing Revenue Account for dwellings rent setting purposes. The Net (Increase)/Decrease before Transfers to Earmarked Reserves line shows the statutory City Fund Unallocated Reserve and Housing Revenue Account Balance before any discretionary transfers to or from earmarked reserves.

	Notes	Usable Reserves						Unusable Reserves	Total Reserves	
		City Fund Unallocated Reserve	Earmarked Reserves	Housing Revenue Account	Capital Receipts Reserve	Capital Grants Unapplied	Major Repairs Reserve			Total Usable Reserves
		£m	£m	£m	£m	£m	£m	£m	£m	
<b>Balance at 31 March 2014</b>		(43.6)	(78.5)	(6.8)	(80.5)	(0.5)	(4.9)	(214.8)	(830.3)	(1,045.1)
<b>Movement in reserves during 2014/15</b>										
(Surplus) or deficit on provision of services		(148.0)	0.0	(20.7)	0.0	0.0	0.0	(168.7)	0.0	(168.7)
Other Comprehensive Income & Expenditure		0.0	0.0	0.0	0.0	0.0	0.0	0.0	38.2	38.2
<b>Total Comprehensive Income &amp; Expenditure</b>		(148.0)	0.0	(20.7)	0.0	0.0	0.0	(168.7)	38.2	(130.5)
Adjustments between accounting basis & funding basis under regulations	6	138.3	0.0	19.9	(109.6)	(0.2)	(2.2)	46.2	(46.2)	0.0
<b>Net (increase) or decrease before transfers to earmarked reserves</b>		(9.7)	0.0	(0.8)	(109.6)	(0.2)	(2.2)	(122.5)	(8.0)	(130.5)
Transfers (to) or from earmarked reserves	7	(3.2)	3.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>(Increase) or decrease in 2014/15</b>		(12.9)	3.2	(0.8)	(109.6)	(0.2)	(2.2)	(122.5)	(8.0)	(130.5)
<b>Balance at 31 March 2015</b>		(56.5)	(75.3)	(7.6)	(190.1)	(0.7)	(7.1)	(337.3)	(838.3)	(1,175.6)

## CITY FUND MOVEMENT IN RESERVES STATEMENT

	Notes	Usable Reserves						Unusable Reserves	Total Reserves	
		City Fund Unallocated Reserve	Earmarked Reserves	Housing Revenue Account	Capital Receipts Reserve	Capital Grants Unapplied	Major Repairs Reserve			Total Usable Reserves
		£m	£m	£m	£m	£m	£m	£m	£m	
<b>Balance at 31 March 2013</b>		(70.9)	(105.3)	(6.0)	(89.6)	(1.3)	(2.8)	(275.9)	(684.1)	(960.0)
<b>Movement in reserves during 2013/14</b>										
(Surplus) or deficit on provision of services		(98.1)	0.0	(19.9)	0.0	0.0	0.0	(118.0)	0.0	(118.0)
Other Comprehensive Income & Expenditure		0.0	0.0	0.0	0.0	0.0	0.0	0.0	32.9	32.9
<b>Total Comprehensive Income &amp; Expenditure</b>		<b>(98.1)</b>	<b>0.0</b>	<b>(19.9)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>(118.0)</b>	<b>32.9</b>	<b>(85.1)</b>
Adjustments between accounting basis & funding basis under regulations	6	152.2	0.0	19.1	9.1	0.8	(2.1)	179.1	(179.1)	0.0
<b>Net (increase) or decrease before transfers to earmarked reserves</b>		<b>54.1</b>	<b>0.0</b>	<b>(0.8)</b>	<b>9.1</b>	<b>0.8</b>	<b>(2.1)</b>	<b>61.1</b>	<b>(146.2)</b>	<b>(85.1)</b>
Transfers (to) or from earmarked reserves	7	(26.8)	26.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>(Increase) or decrease in 2013/14</b>		<b>27.3</b>	<b>26.8</b>	<b>(0.8)</b>	<b>9.1</b>	<b>0.8</b>	<b>(2.1)</b>	<b>61.1</b>	<b>(146.2)</b>	<b>(85.1)</b>
<b>Balance at 31 March 2014</b>		<b>(43.6)</b>	<b>(78.5)</b>	<b>(6.8)</b>	<b>(80.5)</b>	<b>(0.5)</b>	<b>(4.9)</b>	<b>(214.8)</b>	<b>(830.3)</b>	<b>(1,045.1)</b>

## CITY FUND COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT

This statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. The City raises taxation to cover expenditure in accordance with regulations; this may be different from the accounting cost. The difference between the accounting cost and expenditure in accordance with regulations is shown in the Movement in Reserves Statement.

2013/14				2014/15			
Gross Expenditure £m	Gross Income £m	Net Expenditure (Income) £m		Notes	Gross Expenditure £m	Gross Income £m	Net Expenditure (Income) £m
103.2	(47.1)	56.1	<b>Services</b>				
			Police Services		113.4	(53.8)	59.6
			Cultural & Related Services				
44.4	(18.1)	26.3	Barbican Centre	8	44.9	(22.6)	22.3
25.7	(3.4)	22.3	Other Cultural & Related Services		25.3	(2.9)	22.4
19.0	(11.9)	7.1	Environmental & Regulatory Services		19.0	(12.6)	6.4
12.5	(7.6)	4.9	Planning Services		11.8	(7.6)	4.2
33.2	(20.5)	12.7	Highways & Transport Services		33.8	(21.9)	11.9
8.2	(5.1)	3.1	Children's & Education Services		8.8	(4.6)	4.2
5.7	(0.7)	5.0	Adult Social Care		6.1	(0.6)	5.5
2.2	(2.5)	(0.3)	Public Health		1.9	(2.2)	(0.3)
			Housing Services				
			Housing Revenue Account (HRA)				
13.3	(14.1)	(0.8)	Operations		14.3	(15.2)	(0.9)
(19.1)	0.0	(19.1)	Revaluation gain on dwellings	44	(5.7)	0.0	(5.7)
19.0	(18.6)	0.4	Other Housing Services		19.9	(19.1)	0.8
			Central Services				
4.4	(5.0)	(0.6)	Court Services		9.2	(4.9)	4.3
8.9	(2.5)	6.4	Corporate & Democratic Core		7.9	(2.5)	5.4
0.8	(0.2)	0.6	Emergency Planning		0.9	(0.1)	0.8
3.4	(1.9)	1.5	Local Tax Collection		3.8	(1.9)	1.9
0.4	0.0	0.4	Elections		0.3	0.0	0.3
(0.5)	0.0	(0.5)	Non Distributed Costs	39	0.1	0.0	0.1
<b>284.7</b>	<b>(159.2)</b>	<b>125.5</b>	<b>Cost of Services</b>		<b>315.7</b>	<b>(172.5)</b>	<b>143.2</b>
		(7.7)	Other Operating Income	9			(41.7)
		(111.6)	Financing & Investment Income & Expenditure	10			(135.0)
		(124.2)	Taxation & Non-Specific Grant Income	11			(135.2)
		<b>(118.0)</b>	<b>Surplus on the Provision of Services</b>				<b>(168.7)</b>
		(59.1)	Surplus on the Revaluation of Property, Plant & Equipment	27A			(97.4)
		92.0	Remeasurements of the Pensions Liability	50			135.6
		<b>32.9</b>	<b>Other Comprehensive (Income) &amp; Expenditure</b>				<b>38.2</b>
		<b>(85.1)</b>	<b>TOTAL COMPREHENSIVE (INCOME) &amp; EXPENDITURE</b>				<b>(130.5)</b>

## CITY FUND BALANCE SHEET

The Balance Sheet shows the value as at the Balance Sheet date of the assets and liabilities recognised by the City. The net assets (assets less liabilities) are matched by the reserves held. Reserves are reported in two categories. The first category is usable reserves, i.e. those reserves that the authority may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use (for example the Capital Receipts Reserve may only be used to fund capital expenditure or repay debt). The second category of reserves comprises those the City is not able to use to provide services. This includes reserves that hold unrealised gains and losses (e.g. the Revaluation Reserve), where amounts only become available if the assets are sold; and reserves holding timing differences shown in the Movement in Reserves Statement line "Adjustments between accounting basis and funding basis under regulations".

31 March 2014		Notes	31 March 2015
£m			£m
705.1	Property, Plant and Equipment	12,13	804.5
8.9	Heritage Assets	14	8.9
1,016.3	Investment Property	16	1,088.7
0.4	Intangible Assets	17	0.1
7.9	Long-Term Investments	19	0.0
11.2	Long-Term Debtors	21	10.6
<b>1,749.8</b>	<b>Long-Term Assets</b>		<b>1,912.8</b>
331.6	Short-Term Investments	19	515.6
0.0	Assets Held for Sale	15	7.2
0.3	Inventories		0.3
0.0	Intangible Current Assets		0.4
68.9	Short-Term Debtors	22	71.0
40.2	Cash and Cash Equivalents	23	66.3
<b>441.0</b>	<b>Current Assets</b>		<b>660.8</b>
(144.7)	Short-Term Creditors	24	(206.0)
(35.1)	Provisions*	25	(56.5)
<b>(179.8)</b>	<b>Current Liabilities</b>		<b>(262.5)</b>
(893.7)	Pensions Liability	50	(1,064.3)
(71.8)	Capital Grants and Contributions Received in Advance	41	(70.8)
(0.4)	Other Long-Term Liabilities	43	(0.4)
<b>(965.9)</b>	<b>Long-Term Liabilities</b>		<b>(1,135.5)</b>
<b>1,045.1</b>	<b>NET ASSETS</b>		<b>1,175.6</b>
(214.8)	Usable Reserves*	26	(337.3)
(830.3)	Unusable Reserves	27	(838.3)
<b>(1,045.1)</b>	<b>TOTAL RESERVES</b>		<b>(1,175.6)</b>

Dr Peter Kane  
Chamberlain of London

Date:

\*This is before a £200m commitment towards Crossrail, anticipated to be paid in March 2016 (see explanatory foreword)

## CITY FUND CASH FLOW STATEMENT

This statement shows the change in cash and cash equivalents during the year. It shows how the City generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which services are funded by way of taxation and grant income or from the recipients of services provided by the City. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to the City's future service delivery.

2013/14 £m		Notes	2014/15 £m
(118.0)	Net surplus on the provision of services		(168.7)
(15.0)	Adjustments for non-cash movements		(42.6)
89.2	Adjustments for items that are investing and financing activities		157.7
(43.8)	Net cash inflows from operating activities	28	(53.6)
30.5	Investing activities	29	76.3
(12.8)	Financing activities	30	(48.8)
(26.1)	Net increase in cash and cash equivalents		(26.1)
(14.1)	Cash and cash equivalents at the beginning of the reporting period	23	(40.2)
<b>(40.2)</b>	<b>Cash and cash equivalents at the end of the reporting period</b>	23	<b>(66.3)</b>



## 1. Accounting Policies

The accounting policies set out the specific principles, bases, conventions, rules and practices applied in preparing and presenting the financial statements.

### 1.1. General Principles

The Statement of Accounts summarises the City Fund transactions for the 2014/15 financial year and its position at the year end of 31 March 2015. The City of London Corporation is required to prepare the City Fund annual Statement of Accounts in accordance with proper accounting practices by the Accounts and Audit (England) Regulations 2011. These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2014/15 (the Code) and the Service Reporting Code of Practice for Local Authorities 2014/15 (SeRCOP), both of which are issued by the Chartered Institute of Public Finance and Accountancy (CIPFA), supported by International Financial Reporting Standards (IFRS). The accounting convention adopted in the Statement of Accounts is principally historical cost, modified by the revaluation of certain categories of non-current assets.

### 1.2. Accruals of Expenditure and Income

The accounts of the City Fund are maintained on an accruals basis. Consequently, activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

- Revenue from the sale of goods is recognised when the significant risks and rewards of ownership are transferred to the purchaser and it is probable that economic benefits or service potential associated with the transaction will flow to the City Fund.
- Revenue from the provision of services is recognised when the percentage of completion of the transaction can be measured reliably and it is probable that economic benefits or service potential associated with the transaction will flow to the City Fund.
- Supplies are recorded as expenditure when they are consumed – where there is a gap between the date supplies are received and their consumption, they are carried as inventories on the Balance Sheet.
- Expenses in relation to services received (including services provided by employees) are recorded as expenditure when the services are received rather than when payments are made.
- Interest receivable on investments and payable on borrowings is accounted for respectively as income and expenditure on the basis of the effective interest rate for the relevant financial instrument rather than the cash flows fixed or determined by the contract.
- Where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where it is subsequently identified that debts may not be

settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected.

### 1.3. Cash and Cash Equivalents

Cash and Cash Equivalents comprise funds repayable to the City without penalty on notice within 24 hours, less cheques and BACS payments issued but not presented.

### 1.4. Prior Period Adjustments, Changes in Accounting Policies and Estimates and Errors

Prior period adjustments may arise as a result of a change in accounting policies or to correct a material error. Changes in accounting estimates are accounted for prospectively, i.e. in the current and future years affected by the change and do not give rise to a prior period adjustment.

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the City Fund's financial position or financial performance. Where a change is made, it is applied retrospectively (unless stated otherwise) by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied.

Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

### 1.5. Charges to Revenue for Non-current Assets

Services are debited with the following amounts to record the cost of holding non-current assets during the year:

- depreciation attributable to the assets used by the relevant service;
- revaluation and impairment losses on assets used by the service where there are no accumulated gains in the Revaluation Reserve against which the losses can be written off; and
- amortisation of intangible assets attributable to the service.

The City is not required to raise council tax to fund depreciation, revaluation and impairment losses or amortisation. However, if it had a borrowing requirement it would be required to make an annual contribution from revenue towards the reduction in its overall borrowing requirement equal to an amount, the Minimum Revenue Provision (MRP), calculated on a prudent basis determined in accordance with statutory guidance. Depreciation, revaluation and impairment losses and amortisation would then be replaced by the MRP by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves.

### 1.6. Employee Benefits

#### *(a) Short-term employee benefits*

Short-term benefits are those due to be settled within 12 months of the year end. They include such benefits as salaries, wages, paid annual leave and paid sick

leave, bonuses and non-monetary benefits for current employees and are recognised as an expense for services in the year in which employees render service.

The cost of leave earned but not taken by employees at the end of the period is recognised within the Surplus or Deficit on the Provision of Services to the extent that employees are permitted to carry forward leave into the following period. However, statutory regulations require this cost to be reversed out of the accounts and this is achieved by crediting the revenue account for 'adjustments between accounting basis and funding basis under regulations' within the Movement in Reserves and debiting the 'statutory adjustments account' on the balance sheet.

### **(b) Retirement benefit costs**

#### **(i) Pension Costs – City of London Staff**

With the exception of serving police officers and teachers, City of London staff are eligible to contribute to the City of London Pension Fund, which is a funded defined benefits scheme. The estimated net deficit on the Fund is the responsibility of the City of London as a whole, as one employer, rather than the specific responsibility of any of its three funds (City Fund, City's Cash and Bridge House Estates). Although the Pension Fund net deficit cannot be attributed precisely between the three funds, an apportionment of that deficit and inclusion in the respective balance sheets presents a fairer view of the funds' financial positions than if the deficit were to be excluded. Accordingly an apportionment has been made which is based on employer's annual contributions from the funds to the Pension Fund.

- The liabilities attributable to the City Fund are included on the balance sheet on an actuarial basis using the projected unit method – i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions including mortality rates, employee turnover rates and projections of earning for current employees.
- Liabilities are discounted to their value at current prices.
- The assets attributable to the City Fund are included in the balance sheet at their fair value using estimated bid values where necessary.

The change in the net pensions liability is analysed into the following components:

- Service cost comprising:
  - current service cost, the increase in liabilities as a result of years of service earned this year, allocated in the comprehensive income and expenditure statement to the services for which the employees worked;
  - past service cost, the increase in liabilities as a result of a scheme amendment or curtailment whose effect relates to years of service earned in earlier years – debited to the surplus or

deficit on the provision of services in the comprehensive income and expenditure statement as part of non-distributed costs; and

- net interest on the net defined benefit liability is charged to the financing and investment income and expenditure line of the comprehensive income and expenditure statement. The interest is calculated by applying the discount rate used to measure the defined benefit obligation at the beginning of the period to the net defined benefit liability at the beginning of the period taking into account any changes in the net defined benefit liability during the period as a result of contribution and benefit payments.
- Remeasurements comprising:
  - the return on plan assets, excluding amounts included in the net interest on the net defined benefit liability, charged to the pensions reserve as other comprehensive income and expenditure; and
  - actuarial gains and losses, changes in the net pensions liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions, charged to the pensions reserve as other comprehensive income and expenditure.
- Contributions paid to the Pension Fund, cash paid as employer's contributions to the pension fund in settlement of liabilities, not accounted for as an expense.

In relation to retirement benefits, statutory provisions require the City Fund unallocated reserve to be charged with the amount payable to the pension fund or directly to pensioners in the year, not the amount calculated according to the relevant accounting standards. In the movement in reserves statement, this means that there are transfers to and from the pension reserve to remove the notional debits and credits for retirement benefits and replace them with debits for cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year end. The negative balance that arises on the pension reserve thereby measures the beneficial impact to the City Fund unallocated reserve of being required to account for retirement benefits on the basis of cash flows rather than as benefits are earned by employees.

(ii) Pension Costs – Police Officers and Judges

The Police Pension Scheme is unfunded. Prior to 1 April 2006 each police authority was responsible for paying the pensions of its own former employees on a "pay as you go" basis. Under the current arrangements the City no longer meets pension costs directly; instead it contributes a percentage of police pay into the Police Pension Fund. At the year end the

Police Pension Fund is balanced to zero by either receiving a contribution from the City Fund equal to the amount by which the amounts payable from the Pension Fund for the year exceed the amounts receivable or, by paying to the City Fund the amount by which sums receivable by the Pension Fund for the year exceed the amounts payable. Where the City Fund makes a transfer to the Pension Fund, the Home Office will pay an equivalent top-up grant to the City. Where a transfer is made out of the Pension Fund, the City must pay the amount to the Home Office.

The payment of pensions to former judges is the responsibility of the Treasury with the City of London reimbursing the Treasury for the City's share of the liability. The City of London's estimated liability has been determined by independent actuaries in accordance with IAS19.

The accounting treatment for the estimated liabilities on the Police and Judges schemes are similar to that outlined above for the City of London Pension Scheme.

(iii) Pension Costs - Teachers

The payment of pensions to former teachers under the Teachers' Pension Scheme is administered by Capita Teachers' Pensions on behalf of the Department for Education (DfE). The scheme provides defined benefits to members (retirement lump sums and pensions), earned as employees worked for the Authority. However, the arrangements for the teachers' scheme mean that liabilities for these benefits cannot ordinarily be identified specifically to the Authority. The scheme is therefore accounted for as if it was a defined contribution scheme and no liability for future payments of benefits is recognised in the Balance Sheet. The Children's and Education Services line in the Comprehensive Income and Expenditure Statement is charged with the employer's contributions payable to Teachers' Pensions in the year.

### 1.7. Events After the Reporting Period

Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Two types of events can be identified:

*(a) Adjusting Events*

Those that provide evidence of conditions that existed at the end of the reporting period – the Statement of Accounts is adjusted to reflect such events.

*(b) Non-adjusting Events*

Those that are indicative of conditions that arose after the reporting period – the Statement of Accounts is not adjusted to reflect such events, but, where a category of events would have a material effect, disclosure is made in the notes of the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.

### 1.8. Financial Instruments

#### *(a) Financial Assets*

Financial assets are recognised when the City becomes party to a financial instrument contract (any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another) or, in the case of trade receivables, when the goods or services have been delivered. Financial assets are derecognised when the contractual rights have expired or the asset has been transferred.

Financial assets are initially recognised at fair value. This is defined as the amount for which an asset could be exchanged or a liability settled, assuming the transaction was negotiated between parties knowledgeable about the market in which they are dealing and willing to buy/sell at an appropriate price, with no other motive in their negotiations other than to secure a fair price.

Financial assets are classified into the following categories: held to maturity investments; available for sale financial assets; and loans and receivables. The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition.

#### (iv) Held to maturity investments

Held to maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturity, and there is a positive intention and ability to hold to maturity. After initial recognition, they are held at amortised cost using the effective interest method, less any impairment. Interest is recognised using the effective interest method.

#### (v) Available for sale financial assets

Available for sale financial assets are non-derivative financial assets that are designated as available for sale or that do not fall within any of the other three financial asset classifications. They are measured at fair value with changes in value taken to the revaluation reserve, with the exception of impairment losses. Accumulated gains or losses are recycled to surplus/deficit on de-recognition.

#### (vi) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments which are not quoted in an active market. They are recognised on the Balance Sheet when the City becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value. After initial recognition, they are measured at amortised cost using the effective interest method, less any impairment. Interest is recognised using the effective interest method.

The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset, to the initial fair value of the financial asset.

At the end of the reporting period, the City assesses whether any financial assets are impaired. Financial assets are impaired and impairment losses recognised if there is objective evidence of impairment as a result of one or more events which occurred after the initial recognition of the asset and which has an impact on the estimated future cash flows of the asset. The impairment of receivables is based on the age and type of each debt with the percentages applied reflecting an assessment of the recoverability. The loss is recognised in expenditure and the carrying amount of the asset is reduced through a provision for impairment of receivables.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed through expenditure to the extent that the carrying amount of the receivable at the date of the impairment is reversed does not exceed what the amortised cost would have been had the impairment not been recognised.

### ***(b) Financial Liabilities***

Financial liabilities are recognised when the City becomes party to the contractual provisions of the financial instrument or, in the case of trade payables, when the goods or services have been received. Financial liabilities are de-recognised when the liability has been discharged, that is, the liability has been paid or has expired.

They are initially measured at fair value and are carried at their amortised cost. Annual charges to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest payable are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument. The effective interest rate is the rate that exactly discounts estimated future cash payments over the life of the instrument to the amount at which it was originally recognised.

### **1.9. Interest Income**

Interest is credited to the City Fund and Housing Revenue Account based upon average balances held by the Chamberlain of London, and invested by him in the London Money Markets.

### **1.10. Government Grants and Other Contributions**

Whether paid on account, by instalments or in arrears, government grants and third party contributions and donations are recognised as income at the date that the authority satisfies the conditions of entitlement to the grant/contribution, there is reasonable assurance that the monies will be received and the expenditure for which the grant is given has been incurred.

Where a grant or contribution has been received but the conditions of entitlement have not been satisfied, the grant or contribution is treated as a receipt in advance.

### *(a) Revenue*

Specific, ring-fenced, revenue grants are credited to the appropriate service revenue accounts. Non ring-fenced grants to finance the general activities of a local authority (e.g. Revenue Support Grant) are disclosed in the Comprehensive Income and Expenditure Account within taxation and non-specific grant income.

### *(b) Capital*

Where a capital grant or contribution has been received but conditions remain outstanding at the balance sheet date, the grant or contribution is recognised as part of Capital Grants Receipts in Advance. Once the conditions have been met, the grant or contribution will be transferred from Capital Grants Receipts in Advance and recognised as income in the Comprehensive Income and Expenditure Statement.

Where a capital grant or contribution has been recognised as income in the Comprehensive Income and Expenditure Statement, and the expenditure to be financed from the grant or contribution has been incurred at the Balance Sheet date, the grant or contribution is transferred from revenue to the Capital Adjustment Account, reflecting the application of capital resources to finance expenditure. This transfer is reported in the Movement in Reserves Statement.

Where a capital grant or contribution has been recognised as income in the Comprehensive Income and Expenditure Statement, but the expenditure to be financed from that grant or contribution has not been incurred at the Balance Sheet date, the grant or contribution is transferred to the Capital Grants Unapplied Account within the usable reserves section of the balance sheet reflecting its status as a capital resource available to finance expenditure. This transfer is reported in the Movement in Reserves Statement. When, at a future date, the expenditure to be financed from the grant or contribution is incurred, the grant or contribution is transferred from the Capital Grants Unapplied Account to the Capital Adjustment Account, reflecting the application of capital resources to finance expenditure. This transfer is reported in the Movement in Reserves Statement.

### **1.11. Heritage Assets**

The adoption of Financial Reporting Standard 30: Heritage Assets by the Code requires the separate disclosure of such assets on the face of the Balance Sheet. Heritage assets are those assets intended to be preserved in trust for future generations because of their cultural, environmental or historical associations. The Code provides that where the cost or value of heritage assets cannot be obtained at a cost which is commensurate with the benefits to the users of the financial statements, such assets will not be recognised in the Balance Sheet. The City does not consider the expense of obtaining information on cost or values to be justified and therefore recognises on the balance sheet only those heritage assets for which



information on costs is readily available. The City considers that heritage assets will have indeterminate lives and high residual values; hence the City does not consider it appropriate to charge depreciation for these assets.

### **1.12. Intangible Assets**

Intangible assets are non-monetary assets without physical substance but are controlled by the City as a result of a past event. They are recognised only when it is probable that future economic benefits will flow to, or service potential be provided to, the City and where the cost of the asset can be measured reliably. Intangible assets are measured initially at cost. Amounts are only revalued where the fair value of the assets held can be determined by reference to an active market. In practice, none meet this condition and all are held at amortised cost.

#### *(a) Long-Term Intangible Assets*

Intangible long-term assets comprise computer software licences, which are capitalised at cost. They are not revalued and are amortised over their useful lives.

Amortisation is provided for on all intangible long-term assets, calculated by allocation of the Balance Sheet value of the asset, less any residual value, to the periods expected to benefit from its use on a straight-line basis. Amortisation charges in respect of the value of intangible assets at the start of the year are charged to the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

#### *(b) Current Intangible Assets*

Intangible current assets, which are represented by carbon reduction commitment allowances, are carried at cost.

### **1.13. Inventories**

Inventories (stock) are valued at the lower of average cost and net realisable value.

### **1.14. Investment Property**

Investment property, which is property held to earn rental income and/or for capital appreciation, is measured at fair value and is not subject to depreciation. The definition is not met if the property is used in any way to facilitate the delivery of services or production of goods or is held for sale.

Investment properties are initially measured at cost and subsequently at fair value, based on the amount at which the asset could be exchanged between knowledgeable parties at arm's length. Properties are not depreciated but are revalued annually according to market conditions at year end. The net income (or expenditure) from investment properties, after allowing for gains or losses in fair value during the period they arise, is credited (or debited) to 'Financing and Investment Income and Expenditure' below the 'Cost of Services' in the Comprehensive Income and Expenditure Statement. Under statutory arrangements, revaluation gains and losses are reversed out of the City Fund

unallocated reserve in the Movement in Reserves Statement and posted to the Capital Adjustment Account.

### **1.15. Contingent Assets**

A contingent asset is a possible asset that arises from past events and whose existence will be confirmed by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the City. Contingent assets are assessed continually to ensure that developments are appropriately reflected in the financial statements. If it has become virtually certain that an inflow of economic benefits or service potential will arise and the asset's value can be measured reliably, the debtor (or cash where consideration has been received) and the related revenue are recognised in the financial statements of the period in which the change in circumstances occurs. Where an inflow of economic benefits or service potential is probable (rather than virtually certain) and can be reliably measured, contingent assets are disclosed as notes to the accounts.

### **1.16. Contingent Liabilities**

A contingent liability is a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the City. Contingent liabilities are assessed continually to determine whether an outflow of resources embodying economic benefits or service potential has become probable. If it becomes probable that an outflow of future economic benefits or service potential will be required for an item previously dealt with as a note to the accounts, a provision is recognised in the financial statements for the period in which the change in probability occurs (except in circumstances where no reliable estimate can be made). Where a contingent liability exists, but a reliable estimate cannot be made, a note is disclosed in the accounts unless the possibility of an outflow of resources embodying economic benefits or service potential is remote.

### **1.17. Provisions**

Provisions are made where an event has taken place that gives the City a legal or constructive obligation that probably requires settlement by a transfer of economic benefits or service potential, and a reliable estimate can be made of the amount of the obligation. For instance, the City may be involved in a court case that could eventually result in the making of a settlement or the payment of compensation from the City Fund. Provisions are charged as an expense to the appropriate service line in the Comprehensive Income and Expenditure Statement in the year that the City becomes aware of the obligation, and are measured at the best estimate at the balance sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties. When payments are eventually made, they are charged to the provision carried in the Balance Sheet. Estimated settlements are reviewed at the end of each financial year – where it becomes less than probable that a transfer of economic benefits will now be required (or a lower settlement than anticipated is made), the provision is

reversed and credited back to the relevant service. Where some or all of the payment required to settle a provision is expected to be recovered from another party (e.g. from an insurance claim), this is only recognised as income for the relevant service if it is virtually certain that reimbursement will be received if the City settles the obligation.

### 1.18. Leases

Leases are classified as finance leases when substantially all the risks and rewards of ownership are transferred to the lessee. All other leases are classified as operating leases.

#### *(a) Finance Leases*

##### (vii) City as Lessee

The City of London recognises property, plant and equipment held under finance leases as assets at the commencement of the lease at amounts equal to its fair value and, where material, liabilities at the lower of the present value of the minimum lease payments or the fair value of the property. The asset recognised is matched by a liability for the obligation to pay the lessor. Minimum lease payments are apportioned between a finance charge (interest) and a reduction of the outstanding liability. The finance charge element is allocated to revenue and is calculated so as to produce a constant periodic rate of interest on the remaining balance of the liability. Where liabilities are immaterial, a liability is not recognised and the full rental is charged to revenue over the term of the lease.

##### (viii) City as Lessor

Amounts due from lessees under finance leases are recorded in the Balance Sheet as a debtor at the amount of the net investment in the lease. The lease payments receivable are apportioned between repayment of the debtor and finance income. The finance income is credited to revenue and calculated so as to give a constant periodic rate of return from the net investment.

#### *(b) Operating Leases*

##### (ix) City as Lessee

Rentals payable, net of benefits received or receivable (e.g. cash incentives for a lessee to sign a lease), are charged to revenue on a straight-line basis over the term of the lease, even if the payments are not made on such a basis, unless another systematic and rational basis is more representative of the benefits received.

##### (x) City as Lessor

Assets subject to operating leases are included in the Balance Sheet according to the nature of the assets. Rental income from operating leases, excluding charges for services such as insurance and maintenance, are recognised on a straight-line basis over the period of the lease, even if the payments are not received on this basis (e.g. due to lease incentives), unless another systematic

and rational basis is more representative of the time pattern in which the benefits derived from the leased asset are diminished.

### **1.19. Non-Current Assets held for Sale**

Non-current assets are classified as held for sale if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. This condition is regarded as met when the sale is highly probable, the asset is available for immediate sale in its present condition and management is committed to the sale, which is expected to qualify for recognition as a completed sale within one year from the date of classification. Non-current assets held for sale are measured at the lower of their previous carrying amount and fair value less costs to sell. Fair value is open market value including alternative uses.

The gain or loss arising from derecognition of an asset is the difference between the net disposal proceeds, if any, and the carrying amount of the asset. The gain or loss arising from derecognition of an asset is included in Surplus or Deficit on the Provision of Services when the item is derecognised. However, legislation prescribes that the gain or loss is not a proper charge to the City Fund or Housing Revenue Account. As a result the General Fund or Housing Revenue Account is debited (in the case of a gain) or credited (in the case of a loss) with an amount equal to the gain or loss on disposal of the asset (net of any disposal costs), with the consequent entries being:

- an increase to the Capital Receipts Reserve of an amount equal to the disposal proceeds; and
- a charge to the Capital Adjustment Account of an amount equal to the carrying amount of the asset disposal (less any balance transferred from the Donated Assets Account).

If the asset derecognised was carried at a revalued amount the balance on the Revaluation Reserve in respect of the asset derecognised is transferred to the Capital Adjustment Account and reported in the Movement in Reserves Statement.

### **1.20. Overheads**

The costs of support service overheads, with the exception of expenditure on corporate and democratic activities, are generally apportioned between all revenue accounts on the basis of employee time spent or other resources consumed on behalf of user services. Similarly, with the exception of vacant properties, the costs of support service buildings (including capital charges) are apportioned on the basis of the office area utilised by each service.

### **1.21. Property, Plant and Equipment**

Property, plant and equipment comprises the following classes of tangible long-term assets; council dwellings, other land and buildings, leasehold improvements, vehicles plant and equipment, infrastructure assets, community assets and assets under construction.

### *(a) Recognition*

Expenditure on the acquisition, creation or enhancement of property, plant and equipment is capitalised provided that the expenditure is material (generally in excess of £50,000) and the asset yields benefits to the City of London, and the services it provides, for a period of more than one year. This excludes expenditure on routine repairs and maintenance of property, plant and equipment which is charged directly within service costs.

### *(b) Valuation*

Property, plant and equipment are measured initially at cost, representing the cost directly attributable to acquiring or constructing the asset so that it is capable of operating in the manner intended. All assets are measured subsequently at fair value determined as follows:

- Properties regarded as operational - Open Market Value in Existing Use, or where this cannot be assessed because there was no market for the subject asset, the Depreciated Replacement Cost based on modern equivalent assets. In some cases, specialist properties have required specialist valuation assumptions or alternative use valuations have been carried out.
- Non-operational assets under construction – historic cost.
- Infrastructure, community and heritage assets - historic cost, net of depreciation, where appropriate.
- Vehicles, plant and equipment - cost, net of depreciation, as a proxy for current value.

All properties included on the balance sheet at fair value are revalued at least once within a five year period as part of a rolling programme with subsequent additions being included in the accounts at their cost of acquisition until the asset is next revalued. Revaluations are carried out sufficiently regularly to ensure that their carrying value is not materially different from their value at the year end.

### *(c) Revaluations*

An increase arising on revaluation is taken to the revaluation reserve unless the increase is reversing a previous impairment loss charged to Surplus or Deficit on the Provision of Services on the same asset or reversing a previous revaluation decrease charged to Surplus or Deficit on the Provision of Services on the same asset, in which case it is credited to expenditure to the extent of the loss or decrease previously charged there.

Where the carrying amount of an item of property, plant and equipment is decreased as a result of a revaluation, i.e. a significant decline in an asset's carrying amount during the period that is not specific to the asset (as opposed to impairment – see below), the decrease is recognised in the Revaluation Reserve to the extent that there is a balance on the reserve for the asset and, thereafter, against the Surplus or Deficit on the Provision of Services.

Legislation prescribes that revaluation gains or losses charged to Surplus or Deficit on the Provision of Services are not proper charges to the City Fund. Such amounts are transferred to the Capital Adjustment Account and reported in the Movement in Reserves Statement.

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only, the date of its formal inception following implementation from the 2007 Statement of Recommended Practice. Gains arising before that date have been consolidated in the Capital Adjustment Account.

### *(d) Impairments*

An impairment loss arises if the carrying amount of an asset exceeds its recoverable amount. This could be caused by such factors as a significant decline in an asset's value during the period (i.e. more than expected as a result of the passage of time, normal use or general revaluation), evidence of obsolescence or physical damage of an asset, a commitment by the authority to undertake a significant reorganisation, or a significant adverse change in the statutory or other regulatory environment in which the authority operates.

An annual assessment takes place as to whether there is any indication that an asset may be impaired. An impairment loss is recognised in the Revaluation Reserve to the extent that there is a balance on that reserve relating to the specific asset and thereafter to the Surplus or Deficit on the Provision of Services.

The reversal of an impairment loss previously recognised in Surplus or Deficit on the Provision of Services will not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. Any excess above this carrying amount is treated as a revaluation gain and charged to the Revaluation Reserve.

Legislation prescribes that impairment losses and reversal of impairment losses charged to Surplus or Deficit on the Provision of Services are not proper charges to the City Fund. Such amounts are transferred to the Capital Adjustment Account and reported in the Movement of Reserves Statement.

### *(e) De-recognition*

The carrying amount of an item of property, plant and equipment is derecognised:

- on disposal, or
- when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from de-recognition of an asset is the difference between the net disposal proceeds, if any, and the carrying amount of the asset. The gain or loss arising from de-recognition of an asset is included in Surplus or Deficit on the Provision of Services under other operating expenditure.

Legislation prescribes that the gain or loss is not a proper charge to the City Fund or Housing Revenue Account. As a result, the City Fund or Housing Revenue

Account is debited (in the case of a gain) or credited (in the case of a loss) with an amount equal to the gain or loss on disposal with the consequent entry being:

- an increase in the Capital Receipts Reserve of an amount equal to the disposal proceeds; and
- a charge to the Capital Adjustment Account of an amount equal to the carrying amount of the asset.

If the asset derecognised was carried at a re-valued amount, an additional entry is required; the balance on the Revaluation Reserve is written off to the Capital Adjustment Account and reported in the Movement in Reserves Statement.

The Capital Receipts Reserve can only be used for new capital investment or set aside to reduce any underlying need to borrow (the capital financing requirement). A proportion of receipts relating to Housing Revenue Account disposals (75% for dwellings, 50% for land and other assets, net of statutory deductions and allowances) is payable to the Government.

### *(f) Depreciation*

Depreciation is provided for on all property, plant and equipment with a finite useful life, other than freehold land. The depreciation charge is calculated by allocating the Balance Sheet value of the asset, less its residual value, to the periods expected to benefit from its use; generally the straight-line method has been adopted.

The costs of services include charges for depreciation for all property, plant and equipment used in the delivery of services based on the value of assets at the start of the year. Where the effects of major additions or disposals occurring during the year are material, these are also reflected in capital charges to service revenue accounts. Freehold land, certain community assets and assets under construction are not directly used in the delivery of services and therefore do not attract a charge for capital.

### *(g) Components*

#### *(xi) Assets other than HRA Dwellings*

Large assets, for example a building, are reviewed to ascertain whether differences in the useful lives of components would have a material impact on the level of depreciation and/or carrying value of the overall assets. These reviews are undertaken:

- when an asset is acquired;
- when an asset is enhanced; and
- when an asset is revalued.

Where there is a material impact on depreciation and/or the carrying value, the components are treated as separate assets and depreciated over their own useful economic lives.

(xii) HRA Dwellings

The components of HRA dwellings are reviewed at the same stages as indicated above. However, upon review, all the main components in HRA dwellings (e.g. roofs, windows, central heating, lifts and electrics) are treated as separate assets and depreciated over their own useful economic lives. This facilitates the use of the Major Repairs Reserve which is classified by Government as 'capital' funding.

### **1.22. Reserves**

Specific amounts have been set aside as reserves for future policy purposes or to cover contingencies. Details of the City of London's earmarked reserves are set out in the Summary of Movement on Reserves in the notes to the financial statements. Certain reserves are required by the Code to manage the accounting process for long-term assets and retirement benefits and do not represent usable resources. Details of these reserves are set out in the notes to the financial statements.

### **1.23. Revenue expenditure funded from capital under statute**

Legislation allows some expenditure to be classified as capital for funding purposes when it does not result in the expenditure being carried on the Balance Sheet as a long-term asset. The purpose of this is to enable it to be funded from capital resources rather than be charged to revenue and impact on that year's council tax. These items are generally grants and expenditure on property not owned by the authority and amounts directed under statute.

Such expenditure is charged to Surplus or Deficit on the Provision of Services in accordance with the general provisions of the Code. Any statutory provision that allows capital resources to meet the expenditure is accounted for by debiting the Capital Adjustment Account and crediting the City Fund unallocated reserve and inclusion as a reconciling item in the Movement in Reserves Statement.

### **1.24. Value Added Tax**

Income and expenditure excludes any amounts related to VAT as all VAT collected is payable to HM Revenue & Customs and all VAT paid is recoverable from it.

### **1.25. Social Security Deductions**

The City of London accounts centrally for social security deductions as its registration also includes other activities that do not form part of the City Fund. Consequently, current assets and liabilities do not include social security deductions.

### **1.26. Carbon Reduction Commitment Scheme**

The City of London is required to participate in the Carbon Reduction Commitment Energy Efficiency Scheme. Participants are required to purchase allowances, either prospectively or retrospectively, and surrender them on the



basis of emissions, i.e. carbon dioxide produced as energy is used. As carbon dioxide is emitted (i.e. as energy is used), a liability and an expense are recognised. The liability will be discharged by surrendering allowances. The liability is measured at the best estimate of the expenditure required to meet the obligation, normally at the current market price of the number of allowances required to meet the liability at the reporting date. The cost to the authority is recognised and reported in the costs of the authority's services and is apportioned to services on the basis of energy consumption.

### **2. Accounting Standards That Have Been Issued but Not Yet Adopted**

The Code of Practice on Local Council Accounting in the United Kingdom 2015/16 (the Code) has introduced several changes in accounting policies which will be required from 1 April 2015. If these had been adopted for the financial year 2014/15 there would be no material or significant change to the Statement of Accounts.

The standards introduced by the 2015/16 Code include:

- IFRS 13 Fair Value Measurement
- Annual Improvements to IFRSs 2011 – 2013 Cycle
- IFRIC 21 Levies

The issues included in the Annual Improvements to IFRSs 2011 – 2013 cycle are:

- IFRS 1: Meaning of effective IFRSs;
- IFRS 3: Scope exceptions for joint ventures;
- IFRS 13: Scope of paragraph 52 (portfolio exception); and
- IAS 40: Clarifying the interrelationship of IFRS 3 Business Combinations and IAS 40 Investment Property when classifying property as investment property or owner-occupied property.

### **3. Critical Judgements in Applying Accounting Policies**

In applying accounting policies authorities may have to make certain judgements about complex transactions or those involving uncertainty about future events. The critical judgements that management consider will have a material effect on the amounts recognised in the financial statements are disclosed in the summary of significant accounting policies (note 1) and in the following note (4).

### **4. Assumptions Made About the Future and Other Major Sources of Estimation Uncertainty**

The Statement of Accounts contains estimated figures that are based on assumptions made by the City about the future or that are otherwise uncertain. The estimates and associated assumptions are continually reviewed and are based on historical experience and other factors including expectations of future events that are considered to be reasonable under the circumstances. However, because balances cannot be determined with certainty, actual results could be materially different from those estimates. Changes in accounting estimates may be necessary if there are changes in circumstances on which the estimate was based, or as a result of new information or more experience. The estimates and assumptions that have the most significant risk of causing a material

adjustment to the carrying amounts of assets and liabilities within the next financial year are set out below:

**(a) Business Rates**

Since the introduction of the Business Rates Retention Scheme effective from 1 April 2013, Local Authorities are liable for successful appeals against business rates in their proportionate share. Therefore, a provision has been recognised for the best estimate of successful appeals up to 31 March 2015. The estimate has been calculated using the Valuation Office (VAO) ratings list of appeals and the analysis of successful appeals to date when providing the estimate of total provision up to and including 31 March 2015.

**(b) Pension Benefits**

Estimation of the net liability to pay pensions depends on a number of complex adjustments relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries is engaged to provide the City with expert advice about the assumptions to be applied.

The effect of changes in individual assumptions on the net pension's liability can be measured, but are complex and interact in a complex manner. For example the actuary determines the appropriate discount rate at the end of each year after taking account of the yield from a high quality bond of appropriate duration, a 0.1% decrease in the discount rate assumption would result in an increase in the pension liabilities of £21.8m. Other key assumptions for pension obligations are based in part on current market conditions and demographic data. Additional information on pension schemes is given in notes 45 to 50.

**(c) Property Valuations**

The carrying values of property, plant and equipment and investment properties are primarily dependent on judgements of such variables as the state of the property market, location, asset lives, condition of the property, indices etc. Valuation is an inexact science with assessments provided by different surveyors rarely agreeing and with prices subsequently realised diverging from valuations. A reduction in estimated valuations would result in reductions to the Revaluation Reserve and/or a loss recorded as appropriate in the Comprehensive Income and Expenditure Statement. For example a 1% reduction in the value of investment properties would result in a £10.8m debit to "Financing and Investment Income and Expenditure" in the Comprehensive Income and Expenditure Statement. Conversely, an increase in value would result in increases to the Revaluation Reserve and/or reversals of previous negative revaluations to the Comprehensive Income and Expenditure Statement and/or gains being recorded as appropriate in the Comprehensive Income and Expenditure Statement.

However, the risk of material adjustments is mitigated by using the experience and knowledge of professional chartered surveyors, both in-house staff and external

firms. In addition, tests are undertaken to ensure that variations between the valuations of different surveyors, and between valuations and actual prices, are within reasonable tolerances. Additional information on property asset valuation is provided in note 13.

### *(d) Arrears*

At 31 March 2015, the City Fund had a balance for rents and sundry debtors of £36.7m. A review of the length of time past due and progress on recovery action suggested that an impairment allowance for doubtful debts of £2.9m was appropriate. If collection rates were to deteriorate an increase in the amount of the impairment of the doubtful debts would be required.

## **5. Events after the Balance Sheet Date**

The Statement of Accounts was authorised for issue by the Chamberlain on . Events after the balance sheet date and up to have been considered in respect of material impact on the financial statements. Events taking place after this date are not reflected in the financial statements or notes.

## **6. Adjustments between Accounting Basis and Funding Basis under Regulations**

This note details the adjustments that are made to the total comprehensive income and expenditure recognised in the year in accordance with proper accounting practice to the resources that are specified by statutory provisions as being available to meet future capital and revenue expenditure.

The following sets out a description of the reserves that the adjustments are made against.

### *City Fund Unallocated Reserve*

This is the statutory fund into which all receipts are required to be paid and out of which all liabilities are to be met, except to the extent that statutory rules might provide otherwise, in respect of the City's activities as a local authority, police authority and port health authority. These rules can also specify the financial year in which liabilities and payments should impact on the City Fund unallocated reserve, which is not necessarily in accordance with proper accounting practice. The City Fund unallocated reserve is not available to fund Housing Revenue Account (HRA) services. With this exception, the City Fund unallocated reserve therefore summarises the resources that the City is statutorily empowered to spend on its services or on capital investment (or the deficit of resources that the City is required to recover) at the end of the financial year.

### *Housing Revenue Account (HRA) Balance*

The HRA Balance reflects the statutory obligation to maintain a revenue account for local authority council housing provision in accordance with Part VI of the Local Government and Housing Act 1989. It contains the balance of income and expenditure as defined by the 1989 Act that is available to fund the City's HRA landlord function or (where in deficit) that is required to be recovered from tenants in future years.

### *Capital Receipts Reserve*

This reserve holds the proceeds from the disposal of land or other assets, which are restricted by statute from being used other than to fund new capital expenditure or to be set aside to finance historical capital expenditure. The balance on the reserve shows the resources that have yet to be applied for these purposes at the year-end.

### *Capital Grants Unapplied*

This reserve holds the grants and contributions received towards capital projects which have yet to be applied to meet expenditure. The balance is restricted by grant terms as to the capital expenditure against which it can be applied and/or the financial year in which this can take place.

### *Major Repairs Reserve*

The City is required to maintain this reserve, which controls the application of the Major Repairs Allowance (MRA). The MRA is restricted to being applied to new capital investment in HRA assets or the financing of historical capital expenditure by the HRA. The balance shows the MRA that has yet to be applied at year end.

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

2014/15	Usable Reserves					Movement in Unusable Reserves £m
	City Fund General Reserve £m	Housing Revenue Account £m	Capital Receipts Reserve £m	Capital Grants Unapplied £m	Major Repairs Reserve £m	
<b>Adjustments primarily involving the Capital Adjustment Account:</b>						
<i>Reversal of items debited or credited to the Comprehensive Income &amp; Expenditure Statement:</i>						
Charges for depreciation & impairment of non-current assets	(19.4)	(2.7)				22.1
Revaluation gains on Property, Plant & Equipment	5.7	5.7				(11.4)
Movements in the fair value of Investment Properties	124.4	5.6				(130.0)
Amortisation of intangible assets	(0.3)					0.3
Capital grants, contributions & donations applied	14.0	8.4				(22.4)
Revenue expenditure funded from capital under statute	(0.3)					0.3
Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income & Expenditure Statement	(91.4)					91.4
<i>Insertion of items not debited or credited to the Comprehensive Income &amp; Expenditure Statement:</i>						
Income from finance lease	(0.6)					0.6
Capital expenditure charged against the City Fund & HRA balances	6.0					(6.0)
<b>Adjustments primarily involving the Capital Grants Unapplied Account:</b>						
Capital grants & contributions unapplied credited to the Comprehensive Income & Expenditure Statement	1.1			(1.1)		0.0
Application of grants to capital financing transferred to the Capital Adjustment Account				0.9		(0.9)
<b>Adjustments primarily involving the Capital Receipts Reserve</b>						
Transfer of cash sale proceeds credited as part of the gain/loss on disposal to the Comprehensive Income & Expenditure Statement	134.2		(134.2)			0.0
<b>Sub-total</b>	<b>173.4</b>	<b>17.0</b>	<b>(134.2)</b>	<b>(0.2)</b>	<b>0.0</b>	<b>(56.0)</b>

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

2014/15	Usable Reserves					Movement in Unusable Reserves £m
	City Fund General Reserve £m	Housing Revenue Account £m	Capital Receipts Reserve £m	Capital Grants Unapplied £m	Major Repairs Reserve £m	
<b>Brought forward</b>	173.4	17.0	(134.2)	(0.2)	0.0	(56.0)
Use of the Capital Receipts Reserve to finance new capital expenditure			24.3			(24.3)
Contribution from the Capital Receipts Reserve to finance the payments to the Government capital receipts pool	(0.3)		0.3			0.0
<b>Adjustments primarily involving the Major Repairs Reserve:</b>						
Transfer to Major Repairs Reserve		2.7			(2.7)	0.0
Use of the Major Repairs Reserve to finance new capital expenditure					0.5	(0.5)
<b>Adjustments primarily involving the Pensions Reserve:</b>						
Reversal of items relating to retirement benefits debited or credited to the Comprehensive Income & Expenditure Statement	(35.0)	(0.1)				35.1
<b>Adjustments primarily involving the Collection Fund Adjustment Account:</b>						
Amount by which council tax income credited to the Comprehensive Income & Expenditure Statement is different from council tax income calculated for the year in accordance with statutory requirements	0.6					(0.6)
Amount by which national business rates income credited to the Comprehensive Income & Expenditure Statement is different from national business rates income calculated for the year in accordance with statutory requirements	(0.2)					0.2
<b>Adjustments primarily involving the Accumulated Absences Account:</b>						
Amount by which officer remuneration charged to the Comprehensive Income & Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	0.1					(0.1)
Other Adjustments	(0.3)	0.3				0.0
<b>Total Adjustments</b>	<b>138.3</b>	<b>19.9</b>	<b>(109.6)</b>	<b>(0.2)</b>	<b>(2.2)</b>	<b>(46.2)</b>

EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

2013/14	Usable Reserves					Movement in Unusable Reserves £m
	City Fund General Reserve £m	Housing Revenue Account £m	Capital Receipts Reserve £m	Capital Grants Unapplied £m	Major Repairs Reserve £m	
<b>Adjustments primarily involving the Capital Adjustment Account:</b>						
<i>Reversal of items debited or credited to the Comprehensive Income &amp; Expenditure Statement:</i>						
Charges for depreciation & impairment of non-current assets	(17.9)	(2.5)				20.4
Revaluation gains/losses on Property, Plant & Equipment	6.8	19.1				(25.9)
Movements in the fair value of Investment Properties	105.9					(105.9)
Amortisation of intangible assets	(0.2)					0.2
Capital grants, contributions & donations applied	7.3					(7.3)
Revenue expenditure funded from capital under statute	(0.4)					0.4
Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income & Expenditure Statement	(72.2)					72.2
<i>Insertion of items not debited or credited to the Comprehensive Income &amp; Expenditure Statement:</i>						
Income from finance lease	(0.5)					0.5
Capital expenditure charged against the City Fund & HRA balances	84.7					(84.7)
<b>Adjustments primarily involving the Capital Grants Unapplied Account:</b>						
Capital grants & contributions unapplied credited to the Comprehensive Income & Expenditure Statement	0.9			(0.9)		0.0
Application of grants to capital financing transferred to the Capital Adjustment Account				1.7		(1.7)
<b>Adjustments primarily involving the Capital Receipts Reserve</b>						
Transfer of cash sale proceeds credited as part of the gain/loss on disposal to the Comprehensive Income & Expenditure Statement	81.0		(81.0)			0.0
<b>Sub-total</b>	<b>195.4</b>	<b>16.6</b>	<b>(81.0)</b>	<b>0.8</b>	<b>0.0</b>	<b>(131.8)</b>

EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

2013/14	Usable Reserves					Movement in Unusable Reserves £m
	City Fund General Reserve £m	Housing Revenue Account £m	Capital Receipts Reserve £m	Capital Grants Unapplied £m	Major Repairs Reserve £m	
<b>Brought forward</b>	195.4	16.6	(81.0)	0.8	0.0	(131.8)
Use of the Capital Receipts Reserve to finance new capital expenditure			89.8			(89.8)
Contribution from the Capital Receipts Reserve towards administrative costs of non-current asset disposals						0.0
Contribution from the Capital Receipts Reserve to finance the payments to the Government capital receipts pool	(0.3)		0.3			0.0
<b>Adjustments primarily involving the Major Repairs Reserve:</b>						
Transfer to Major Repairs Reserve		2.3			(2.3)	0.0
Use of the Major Repairs Reserve to finance new capital expenditure					0.2	(0.2)
<b>Adjustments primarily involving the Pensions Reserve:</b>						
Reversal of items relating to retirement benefits debited or credited to the Comprehensive Income & Expenditure Statement	(27.5)	(0.1)				27.6
<b>Adjustments primarily involving the Collection Fund Adjustment Account:</b>						
Amount by which council tax income credited to the Comprehensive Income & Expenditure Statement is different from council tax income calculated for the year in accordance with statutory requirements	0.1					(0.1)
Amount by which national business rates income credited to the Comprehensive Income & Expenditure Statement is different from national business rates income calculated for the year in accordance with statutory requirements	(15.5)					15.5
<b>Adjustments primarily involving the Accumulated Absences Account:</b>						
Amount by which officer remuneration charged to the Comprehensive Income & Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	0.3					(0.3)
Other Adjustments	(0.3)	0.3				0.0
<b>Total Adjustments</b>	<b>152.2</b>	<b>19.1</b>	<b>9.1</b>	<b>0.8</b>	<b>(2.1)</b>	<b>(179.1)</b>



## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### 7. Transfers (to)/from Earmarked Reserves

This note sets out the amounts set aside from the City Fund in earmarked reserves to provide financing for future expenditure plans and the amounts posted back from earmarked reserves to meet City Fund expenditure in 2014/15.

	Notes	Balance at 31 March 2013 £m	Transfers Out 2013/14 £m	Transfers In 2013/14 £m	Balance at 31 March 2014 £m	Transfers Out 2014/15 £m	Transfers In 2014/15 £m	Balance at 31 March 2015 £m
Resilience Reserve	(i)	(46.4)	46.4	0.0	0.0	0.0	0.0	0.0
Highway Improvements	(ii)	(14.5)	4.2	(5.4)	(15.7)	6.5	(5.8)	(15.0)
Police Future Expenditure	(iii)	(15.3)	0.2	0.0	(15.1)	6.1	0.0	(9.0)
Crime Reduction Initiatives	(iv)	(1.5)	0.0	(0.9)	(2.4)	0.1	(1.9)	(4.2)
Crossrail	(v)	(17.5)	0.0	(3.0)	(20.5)	0.0	(2.4)	(22.9)
Judges Pensions	(vi)	(1.6)	0.2	0.0	(1.4)	0.2	0.0	(1.2)
Service Projects	(vii)	(2.9)	0.2	(0.8)	(3.5)	2.0	(1.8)	(3.3)
Renewals and Repairs	(viii)	(0.5)	0.0	0.0	(0.5)	0.0	0.0	(0.5)
Landfill Allowances	(ix)	(0.3)	0.0	0.0	(0.3)	0.0	0.0	(0.3)
School's Reserve	(x)	(0.3)	0.0	0.0	(0.3)	0.1	0.0	(0.2)
VAT reserve	(xi)	(4.2)	0.0	0.0	(4.2)	0.0	0.0	(4.2)
Asset Realisation Costs Fund	(xii)	(0.3)	0.1	(0.1)	(0.3)	0.1	0.0	(0.2)
Business Rates Safety Net Equalisation	(xiii)	0.0	0.0	(14.3)	(14.3)	0.0	0.0	(14.3)
<b>Total</b>		<b>(105.3)</b>	<b>51.3</b>	<b>(24.5)</b>	<b>(78.5)</b>	<b>15.1</b>	<b>(11.9)</b>	<b>(75.3)</b>

- (i) Resilience Reserve – The original intention of the reserve was to meet costs which may arise from damage by terrorism or other cause to uninsured infrastructure assets such as highways, and expenses which may be incurred in order to assist businesses and others to resume their normal operation. However, this reserve was fully applied in 2013/14 to purchase investment properties in order to deliver rental income to help fund ongoing operations.
- (ii) Highway Improvements - Created from on-street car parking surpluses to finance future highways related expenditure and projects as provided by section 55 of the Road Traffic Regulation Act 1984, as amended by the Road Traffic Act 1991.

- (iii) Police Future Expenditure - Revenue expenditure for the City Police service is cash limited. Underspendings against this limit may be carried forward as a reserve to the following financial year and overspendings are required to be met from this reserve.
- (iv) Under the guidelines of the Proceeds of Crime scheme funds received by the City Police must be ring fenced for "crime reduction initiatives".
- (v) Crossrail - Funds set aside to contribute towards the City's £200m commitment towards the Crossrail project, currently anticipated in 2016.
- (vi) Judges Pensions - Sums set aside to assist with the City of London's share of liabilities.
- (vii) Service Projects - A number of reserves for service specific projects and activities have been aggregated under this generic heading.
- (viii) Renewals and Repairs - These reserves comprise:
  - 6-8 Bonhill Street – Sums obtained on the surrender of the headlease and set aside to fund cyclical maintenance and repair works to the property and void costs.
  - New Spitalfields Market Building Defects - Sums obtained from the developer of the new building to fund repairs to the Market, particularly the concrete slab.
- (ix) Landfill Allowances – Income arising from the sale of Landfill Allowances is being set aside to fund the future purchase of Landfill Allowances and to meet increases in the cost of waste disposal due to changes in the method of disposal in order to achieve landfill targets.
- (x) School's Reserve - The cumulative balance from the local management budget delegated to the Sir John Cass's Foundation Primary School.
- (xi) VAT Reserve - Should the City Corporation no longer be able to recover VAT incurred on exempt services as a result of exceeding the 5% partial exemption threshold, this reserve will be the first call for meeting the associated costs.
- (xii) Asset Realisation Costs Fund - Provided to fund those costs associated with the sale of assets that cannot be offset against the sale proceeds.
- (xiii) Business Rates Safety Net Equalisation – Safety net arrangements are in place to protect local authorities from the impact of any reductions below 7.5% in their retained business rates baseline funding level. Under these arrangements the maximum loss the City can suffer is £1.1m against the baseline funding level. Due to the impact of the provision for rating appeals the City did suffer a reduction in retained rates income for 2013/14. However, under statutory arrangements, the shortfall will not be charged against the City Fund unallocated reserve until 2015/16 and is held temporarily in the Collection Fund Adjustment Account as a negative reserve (see note 27 D). This liability will be largely offset by a payment from the Government to bring the City's retained

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

rates income up to its safety net level. This payment from the Government has therefore been set aside to partly compensate for the shortfall when it is subsequently recognised.

### 8. Arts Council England

The Barbican Centre's income for 2014/15 includes a grant of £0.6m from Arts Council England (2013/14 £0.6m).

### 9. Other Operating Income and Expenditure

	2014/15 Net Expenditure/ (Income) £m	2013/14 Net Expenditure/ (Income) £m
Net Gain on Disposal of Fixed Assets	(42.7)	(8.7)
Inner and Middle Temple Precepts	0.3	0.3
Local levies	0.2	0.2
Payment to Government Housing Capital	0.3	0.3
Receipts Pool	0.2	0.2
Pension Fund Administration Expenses	0.2	0.2
<b>Total</b>	<b>(41.7)</b>	<b>(7.7)</b>

### 10. Financing and Investment Income and Expenditure

	2014/15 Net Expenditure/ (Income) £m	2013/14 Net Expenditure/ (Income) £m
Investment Properties		
Operational	(38.7)	(33.6)
Gain on revaluation	(130.0)	(105.9)
Interest receivable and similar income	(4.5)	(5.5)
Pension Interest Cost	38.8	34.1
Contribution from Trading Services	(0.6)	(0.7)
<b>Total</b>	<b>(135.0)</b>	<b>(111.6)</b>

11. Taxation and Non-Specific Grant Income

	2014/15 Income £m	2013/14 Income £m
Retained National Business Rates	(14.7)	(13.5)
City Non Domestic Rates Premium	(6.2)	(5.7)
City Offset	(10.7)	(10.5)
Council Tax Income	(6.3)	(5.7)
Non Ringfenced Government Revenue Grants		
Revenue Support Grant	(17.4)	(22.2)
Police Core Grant	(55.2)	(57.8)
Other	(1.5)	(1.0)
Donated Assets	(8.4)	0.0
Capital Grants & Contributions	(14.8)	(7.8)
<b>Total</b>	<b>(135.2)</b>	<b>(124.2)</b>

EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

12. Property, Plant and Equipment

Movements on Balances 2014/15	Council Dwellings	Other Land & Buildings	Leasehold Improvements	Vehicles, Plant & Equipment	Infrastructure	Community Assets	Assets Under Construction	Total
	£m	£m	£m	£m	£m	£m	£m	£m
<b>Cost or valuation</b>								
at 1 April 2014	236.9	388.5	56.3	30.9	57.9	0.7	2.8	774.0
Additions	11.7	0.6	4.1	5.3	13.0	0.0	3.4	38.1
Transfers	1.2	(21.6)	0.0	0.0	0.0	0.0	(1.2)	(21.6)
Revaluation increases/(decreases) recognised in the Revaluation Reserve	67.2	18.3	0.0	0.2	0.0	0.0	0.0	85.7
Revaluation increases/(decreases) recognised in the Surplus/Deficit on the Provision of Services	5.2	4.9	0.0	0.0	0.0	0.0	0.0	10.1
Derecognition - disposals	(4.0)	0.0	0.0	(0.2)	0.0	0.0	0.0	(4.2)
<b>at 31 March 2015</b>	<b>318.2</b>	<b>390.7</b>	<b>60.4</b>	<b>36.2</b>	<b>70.9</b>	<b>0.7</b>	<b>5.0</b>	<b>882.1</b>
<b>Accumulated Depreciation and Impairment</b>								
at 1 April 2014	(0.1)	(5.0)	(13.0)	(23.4)	(27.4)	0.0	0.0	(68.9)
Depreciation Charge	(2.3)	(9.6)	(2.5)	(2.5)	(5.2)	0.0	0.0	(22.1)
Depreciation written out to the Revaluation Reserve	1.8	9.9	0.0	0.0	0.0	0.0	0.0	11.7
Depreciation written out to the Surplus/Deficit on the Provision of Services	0.5	0.7	0.0	0.0	0.0	0.0	0.0	1.2
Impairment (losses)/reversals recognised in the Revaluation Reserve	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Impairment losses recognised in the Surplus/Deficit on the Provision of Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Derecognition - disposals	0.0	0.0	0.0	0.1	0.0	0.0	0.0	0.1
Transfers	0.0	0.4	0.0	0.0	0.0	0.0	0.0	0.4
<b>at 31 March 2015</b>	<b>(0.1)</b>	<b>(3.6)</b>	<b>(15.5)</b>	<b>(25.8)</b>	<b>(32.6)</b>	<b>0.0</b>	<b>0.0</b>	<b>(77.6)</b>
<b>Net Book Value</b>								
at 31 March 2014	236.8	383.5	43.3	7.5	30.5	0.7	2.8	705.1
at 31 March 2015	318.1	387.1	44.9	10.4	38.3	0.7	5.0	804.5

# EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

## 13. Property, Plant and Equipment (continued)

Movements on Balances Comparative for 2013/2014	Council Dwellings	Other Land & Buildings	Leasehold Improvements	Vehicles, Plant & Equipment	Infrastructure	Community Assets	Assets Under Construction	Total
	£m	£m	£m	£m	£m	£m	£m	£m
<b>Cost or valuation</b>								
at 1 April 2013	185.6	383.5	57.6	29.2	52.2	0.6	1.2	<b>709.9</b>
Additions	1.9	5.2	(1.3)	2.1	5.7	0.1	2.0	<b>15.7</b>
Transfers	0.1	(15.5)	0.0	0.0	0.0	0.0	(0.4)	<b>(15.8)</b>
Revaluation increases/(decreases) recognised in the Revaluation Reserve	35.4	11.3	0.0	0.0	0.0	0.0	0.0	<b>46.7</b>
Revaluation increases/(decreases) recognised in the Surplus/Deficit on the Provision of Services	18.7	4.2	0.0	0.0	0.0	0.0	0.0	<b>22.9</b>
Derecognition - disposals	(4.8)	(0.2)	0.0	(0.4)	0.0	0.0	0.0	<b>(5.4)</b>
<b>at 31 March 2014</b>	<b>236.9</b>	<b>388.5</b>	<b>56.3</b>	<b>30.9</b>	<b>57.9</b>	<b>0.7</b>	<b>2.8</b>	<b>774.0</b>
<b>Accumulated Depreciation and Impairment</b>								
at 1 April 2013	(0.1)	(9.9)	(10.5)	(21.2)	(22.4)	0.0	0.0	<b>(64.1)</b>
Depreciation Charge	(2.1)	(8.2)	(2.5)	(2.5)	(5.0)	0.0	0.0	<b>(20.3)</b>
Depreciation written out to the Revaluation Reserve	1.4	10.9	0.0	0.1	0.0	0.0	0.0	<b>12.4</b>
Depreciation written out to the Surplus/Deficit on the Provision of Services	0.7	2.3	0.0	0.0	0.0	0.0	0.0	<b>3.0</b>
Impairment (losses)/reversals recognised in the Revaluation Reserve	0.0	0.0	0.0	0.0	0.0	0.0	0.0	<b>0.0</b>
Impairment losses recognised in the Surplus/Deficit on the Provision of Services	0.0	(0.1)	0.0	0.0	0.0	0.0	0.0	<b>(0.1)</b>
Derecognition - disposals	0.0	0.0	0.0	0.2	0.0	0.0	0.0	<b>0.2</b>
<b>at 31 March 2014</b>	<b>(0.1)</b>	<b>(5.0)</b>	<b>(13.0)</b>	<b>(23.4)</b>	<b>(27.4)</b>	<b>0.0</b>	<b>0.0</b>	<b>(68.9)</b>
<b>Net Book Value</b>								
at 31 March 2013	<b>185.5</b>	<b>373.6</b>	<b>47.1</b>	<b>8.0</b>	<b>29.8</b>	<b>0.6</b>	<b>1.2</b>	<b>645.8</b>
at 31 March 2014	<b>236.8</b>	<b>383.5</b>	<b>43.3</b>	<b>7.5</b>	<b>30.5</b>	<b>0.7</b>	<b>2.8</b>	<b>705.1</b>

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

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### Depreciation

The following useful lives and depreciation rates have generally been used in the calculation of depreciation

General operational buildings	50 years
Council Dwellings	125 years
Leasehold improvements	10-30 years
Certain 'listed' operational buildings	75-125 years
Infrastructure	10 years
Heavy vehicles and plant	7 years
Equipment	5-12 years
Cars and light vans	5 years
Assets under construction	None
Community Assets	None

Where there is a material impact on depreciation and/or the carrying value, components are treated as separate assets and depreciated over their own useful economic lives. Indicative economic lives of typical asset components include:

Internal fit-out	10-25 years
Plant and Machinery	15-25 years

### Commitments

The City of London Corporation has agreed with Government that £200m will be provided from City Fund towards the costs of constructing Crossrail. The payment of this amount is dependent on the achievement of a number of conditions, primarily the completion of certain works in relation to Crossrail stations. Therefore a liability has not been recognised in the financial statements pending performance of the conditions but will be recognised when it becomes payable. At this stage it is anticipated that the contribution will be made in March 2016. The financing strategy for the contribution is based on the accumulation of annual rental income from specific investment properties and capital receipts from the sale of assets.

In addition, significant capital commitments of some £22.8m were outstanding at 31 March 2015, detailed as follows

- £6.3m relating to a scheme to construct eighteen new council dwellings to replace a redundant community centre on the Avondale Estate.
- £5.5m outstanding in respect of the replacement of windows and cladding on a block of dwellings at the Golden Lane Estate.
- £5.2m for Phase 1 of a scheme to replace the mechanical infrastructure of the Central Criminal Court.

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

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- £3m relating to various highways and public open space works in the Aldgate area.
- £2.8m in respect of works to refurbish an investment property with a view to increasing the total return.

### Revaluations

Properties regarded as operational have been valued at their Open Market Value in Existing Use, or where this could not be assessed because there was no market for the subject asset, the Depreciated Replacement Cost. In some cases, specialist properties have required specialist valuation assumptions or alternative use valuations have been carried out.

Properties regarded as non-operational have been valued on the basis of Market Value.

Vehicles, plant and equipment are shown at depreciated cost, as a proxy for value.

Community assets in existence at 1 April 1994 are each shown at a notional £1 to which subsequent additions have been added at cost.

Infrastructure in existence at 1 April 1994 was valued at nil since there was no loan debt outstanding on this category of asset. Subsequent outlay has been added at cost.

The following have been revalued at 31 March 2015 in accordance with the Rolling Five Year Programme of Revaluation or to reflect material changes in value:

- Barbican Estate residential properties, baggage stores, and car bays
- Housing Dwellings (including guest flats)
- Islington Arts Factory and the service station on the Holloway Estate
- Community Education Centre
- Properties at the City of London Cemetery and Crematorium
- Guildhall Art Gallery, City Marketing Suite and the Manuscript Stores, all located in the East Wing of the Guildhall
- Other land and buildings in the Guildhall complex owned by the City Fund
- Public Conveniences
- Animal Reception Centre, Heathrow
- Barbican Centre, including the Barbican lending library
- Central Criminal Court
- Cleansing Depot and Offices at Walbrook Wharf
- Police Stations and Section House
- Spitalfields Market
- Investment Properties

The City is not aware of any material change in value of any other assets and therefore the valuations have not been updated. The current asset values used in the accounts for the Barbican Centre, Central Criminal Court, Walbrook Wharf (depot and offices), Golden Lane



## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

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Recreation Centre, Woodredon and Warlies Park, Cemetery and Crematorium, Police Stations and Section House, Barbican Hostel, Animal Reception Centre and the investment properties are based on assessments by external valuers. The firms of chartered surveyors who have prepared valuations for the City of London are BNP Paribas Real Estate, Jones Lang Lasalle Ltd, Montagu Evans, Allsop LLP, Gerald Eve and Savills.

All other asset values have been prepared by the City of London Corporation's City Surveyor who is a Chartered Surveyor.

### 14. Heritage Assets

The carrying value of heritage assets currently held in the Balance Sheet at historic cost is £8.9m (2013/14 £8.9m) which relates almost exclusively to one asset – the capital's only Roman Amphitheatre. The amphitheatre was discovered in Guildhall Yard during an archaeological dig taking place in preparation for a building project. In 2002, the doors to the amphitheatre opened for the first time in nearly 2,000 years.

The London Metropolitan Archives look after 105km of books, maps, films and photographs about London and Londoners dating from as far back as 1067. Guildhall Library also specialises in the history of London with a printing books collection from the 15<sup>th</sup> century onwards and many special collections including those devoted to Samuel Pepys, John Wilkes and Thomas More. Reliable valuations are not available for these assets and the cost of obtaining such valuations in order to recognise them on the balance sheet would outweigh the benefit of such recognition to the users of the financial statements.

Further information on the Roman Amphitheatre and the London Metropolitan Archives, including opening times and details of the collections held by the LMA, can be found on the City's website ([www.cityoflondon.gov.uk](http://www.cityoflondon.gov.uk)).

### 15. Assets Held for Sale

The Police Section House was declared surplus to operational requirements during the year and has been reclassified as an asset held for sale. A marketing exercise has been undertaken and a sale is anticipated during 2015/16.

### 16. Investment Properties

The following items of income and expense have been accounted for in the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement:

	2014/15	2013/14
	£m	£m
Income from investment properties	(52.6)	(46.0)
Operating expenses arising from investment property	13.9	12.4
<b>Net gain</b>	<b>(38.7)</b>	<b>(33.6)</b>

There are no restrictions on the City's ability to realise the value inherent in its investment property or on the City's right to the remittance of income and the proceeds of disposal.

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

The following table summarises the movement in the fair value of investment properties over the year:

	2014/15	2013/14
	£m	£m
Balance at start of the year	1,016.3	794.1
Transfers	14.1	15.8
Additions:		
Purchases	10.3	162.2
Construction	3.5	4.6
Subsequent expenditure	1.9	0.7
Disposals	(87.4)	(67.0)
Revaluations:		
Net gains from fair value adjustments	130.0	105.9
<b>Balance at end of the year</b>	<b>1,088.7</b>	<b>1,016.3</b>

### 17. Intangible Assets

#### Long Term Intangible Assets

Intangible long term assets comprise computer software licences, which are capitalised at cost. They are not revalued and are amortised over their useful life.

Amortisation is provided on all intangible long term assets, calculated by allocation of the Balance Sheet value of the asset, less any residual value, to the periods expected to benefit from its use on a straight-line basis over the following indicative periods.

Computer software	3 – 7 years
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Amortisation charges in respect of the value of intangible assets at the start of the year are charged to service revenue accounts.

The movement on Intangible Asset balances during the year is as follows:

	2014/15	2013/14
	£m	£m
Balance at start of year:		
Gross carrying amounts	1.4	1.3
Accumulated amortisation	(1.0)	(0.8)
Net carrying amount at start of year	0.4	0.5
Additions	0.0	0.1
Amortisation for the period	(0.3)	(0.2)
Net carrying amount at end of year	0.1	0.4
Comprising		
Gross carrying amounts	1.4	1.4
Accumulated amortisation	(1.3)	(1.0)
<b>Balance at end of the year</b>	<b>0.1</b>	<b>0.4</b>

**18. Capital Expenditure and Capital Financing**

The total amount of capital expenditure incurred in the year is shown, in the table below, together with the resources that have been used to finance it. The City has a negative capital financing requirement, i.e. it has no underlying need to borrow to finance capital expenditure and no plans to borrow to finance future expenditure. To the extent that capital expenditure is not financed immediately through capital receipts, grants and contributions or direct financing from revenue balances the capital financing requirement will change although it will remain negative. As set out in note 43 the supply of a number of vehicles by the contractor providing the City's cleansing services has been classified as a finance lease. The substance of the transaction is considered to be the same as if the City had purchased the vehicles and financed this by taking out a loan. The vehicles are therefore included as an asset and a liability is recognised for the same amount.

	2014/15 £m	2013/14 £m
<b>Opening Capital Financing Requirement</b>	<b>(2.5)</b>	<b>(2.5)</b>
<b>Capital Investment</b>		
Property, Plant and Equipment	38.1	15.7
Investment Properties	15.7	167.5
Intangible Assets	0.0	0.1
Revenue Expenditure Funded from Capital Under Statute	0.3	0.4
<b>Sources of Finance</b>		
Capital Receipts	(24.3)	(89.8)
Capital grants, contributions and donations	(23.3)	(9.0)
Direct revenue contributions	(6.5)	(84.9)
<b>Closing Capital Financing Requirement</b>	<b>(2.5)</b>	<b>(2.5)</b>

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### 19. Financial Instruments

The financial instruments recognised in the City Fund financial statements include trade debtors and creditors, bank deposits and investments.

#### Categories of Financial Instruments

The financial instruments disclosed in the Balance Sheet are made up of the following categories:

	Long Term		Current	
	31 March 2015	31 March 2014	31 March 2015	31 March 2014
	£m	£m	£m	£m
Investments				
Loans and receivables	0.0	7.9	515.6	331.6
<b>Total Investments</b>	<b>0.0</b>	<b>7.9</b>	<b>515.6</b>	<b>331.6</b>
Debtors				
Loans and receivables	10.6	11.2	35.2	24.7
<b>Total Debtors</b>	<b>10.6</b>	<b>11.2</b>	<b>35.2</b>	<b>24.7</b>
Creditors				
Financial liabilities at amortised cost	0.0	0.0	(37.8)	(36.2)
<b>Total Creditors</b>	<b>0.0</b>	<b>0.0</b>	<b>(37.8)</b>	<b>(36.2)</b>
Long Term Liabilities				
Finance Leases	(0.4)	(0.4)	0.0	0.0
<b>Total Long Term Liabilities</b>	<b>(0.4)</b>	<b>(0.4)</b>	<b>0.0</b>	<b>0.0</b>

#### *Investments*

The City's investments comprise cash that is not required for day to day purposes invested in deposits of varying fixed lengths and fixed interest rates in the London money markets.

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### Income, Expense, Gains and Losses

The gains and losses recognised in the Income and Expenditure account in relation to financial instruments are made up as follows:

	<b>2014/15 Financial Assets Loans and Receivables £m</b>	<b>2013/14 Financial Assets Loans and Receivables £m</b>
Impairment (gains)/losses	(0.1)	(0.7)
<b>Total (Gains)/Losses in Surplus or Deficit on the Provision of Services</b>	<b>(0.1)</b>	<b>(0.7)</b>
Interest Income	(4.5)	(5.5)
<b>Total Income in Surplus or Deficit on the Provision of Services</b>	<b>(4.5)</b>	<b>(5.5)</b>
<b>Net gain for year</b>	<b>(4.6)</b>	<b>(6.2)</b>

### Fair Value of Assets and Liabilities

Financial liabilities, financial assets represented by investments (loans and receivables) and long term debtors are carried in the Balance Sheet at amortised cost. The fair value of trade and other receivables is taken to be the invoiced or billed amount. Short term debtors and creditors are carried at cost as this is a fair approximation of their value.

The City's investments in the London money markets are predominately fixed rate and fixed length deposits. The carrying amount of the investments is assumed to be a reasonable approximation of fair value taking into account the period to maturity.

	<b>31 March 2015</b>		<b>31 March 2014</b>	
	Carrying Amount	Fair Value	Carrying Amount	Fair Value
	£m	£m	£m	£m
Loans and receivables	515.6	515.6	339.5	339.5

## **20. Nature and Extent of Risks arising from Financial Instruments**

The City Of London Corporation's activities expose it to a variety of financial risks:

- Credit risk – the possibility that other parties might fail to pay amounts due
- Liquidity risk – the possibility that the City might not have enough funds available to meet its commitments to make payments
- Market risk – the possibility that financial loss might arise as a result of changes in such measures as interest rates and stock market movements

The City of London Corporation has adopted CIPFA's Treasury Management in the Public Services: Code of Practice and sets treasury management indicators to control key financial

instrument risks in accordance with CIPFA's Prudential Code. The City's overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the resources available to fund services. Risk management is carried out by a central treasury team, under policies approved by the Court of Common Council in the annual treasury management strategy statement.

### Credit Risk

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the City's customers. Deposits are not made with banks and financial institutions unless they are rated independently with a minimum score of Long term A, Short term F1 Viability bbb or Support 3 or are building societies with assets over £9bn. The City Corporation also invests in Money Market Funds, which are subject to a minimum credit rating of AAA. The lending list is reviewed on a regular basis using advice from credit rating agencies and in-house judgements based partially on credit default swap rates.

The creditworthiness of the counterparties on the City Corporation's lending list is carefully monitored. Security of the investments was paramount but with liquidity and yield also being considerations. By the end of the year the City effectively only had five potential borrowers in the form of banks and building societies and it was necessary to maintain high levels of individual maximum lending limits to accommodate lending requirements. The lending limit attributable to HSBC, Barclays and Royal Bank of Scotland Group Banks was maintained at maximum lending limits of £100m each, and Lloyds TSB Bank was fixed at £150m, this organisation being the City's banker. The lending limit for the Nationwide Building Society was maintained at £120m. The maximum duration for such loans was fixed at three years. The list also contains four foreign banks with individual limits of £25m, National Australia Bank, Australia and New Zealand Banking Group, NV Bank Nederlandse Gemeenten and Svenska Handelsbanken. However, these institutions do not normally operate in the City Corporation's marketplace. The lending list also includes five top rated Money Market Funds; CCLA, Federated Prime Rate Funds, Ignis Asset Management Liquidity Funds, Invesco and Payden Sterling Reserve Fund, which effectively offer daily liquidity for deposits.

The City's maximum exposure to credit risk in relation to its investments in banks and money market funds cannot be assessed generally as the risk of any institution failing to make interest payments or repay the principal sum will be specific to each individual institution. No credit limits were exceeded during the reporting period and the City does not expect any losses from non-performance by any counterparty in relation to outstanding deposits.

The City does not generally allow credit for customers. Therefore the potential maximum exposure to credit risk is with customers for which prudent provision for bad debts has been included within the accounts based on the length of time past due and progress on recovery action. The past due but not impaired amount is summarised below.

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

	Amount as at 31 March 2015 £000s	Amount as at 31 March 2014 £000s
Less than three months	12.6	11.3
Three to six months	2.0	0.8
Six months to one year	0.6	0.4
More than one year	0.4	0.5
<b>Total</b>	<b>15.6</b>	<b>13.0</b>

### Liquidity risk

As the authority has ready access to borrowings from the Public Works Loans Board, there is no significant risk that it will be unable to raise finance to meet its commitments under financial instruments. At present, the City has no borrowing exposure and has no plans to borrow to finance future capital expenditure. All trade creditors and other payables are due to be paid in less than one year.

### Market risk

#### *Interest rate risk*

The authority is exposed to significant risk in terms of its exposure to interest rate movements on its investments. Movements in interest rates have a complex impact on the authority. For instance, a rise in interest rates would have the following effects:

- investments at variable rates – the interest income credited to the Income and Expenditure Account will rise
- investments at fixed rates – the fair value of the assets will fall

The reduced interest rates for 2014/15 continue to have a severe adverse impact on the income earnings of the City Fund and HRA, which is anticipated to continue in 2015/16, although longer term deals are entered into wherever possible to earn higher rates when available.

Changes in interest receivable on variable rate investments are posted to the Surplus or Deficit on the Provision of Services and affect the City Fund unallocated reserve. The Treasury Management Team has an active strategy for assessing interest rate exposure that feeds into the setting of the annual budget and which is used to update the budget quarterly during the year. According to this assessment strategy, if interest rates had been 1% higher with all other variables held constant, the financial effect at 31 March on investments with variable rates would be:

	2014/15 £m	2013/14 £m
Increase in interest receivable on investments held at variable rates		
City Fund	2.1	1.2
HRA	0.1	0.0
<b>Total</b>	<b>2.2</b>	<b>1.2</b>

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

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The impact of a 1% fall in interest rates would be as above but with the movements being reversed.

### *Price risk*

The authority does not invest in equity shares within the City Fund.

### *Foreign exchange risk*

The authority has no financial assets or liabilities denominated in foreign currencies and therefore has no exposure to loss arising from movements in exchange rates.

## 21. Long Term Debtors

	31 March 2015	31 March 2014
	£m	£m
Loans to Museum of London (repayable by 2032)	2.3	2.4
Museum of London - Net Investment in Finance Lease	8.0	8.5
Museum in Docklands Loan	0.2	0.2
Service Charge Loans	0.1	0.1
	<b>10.6</b>	<b>11.2</b>



**22. Debtors and Payments in Advance falling due within a year**

	31 March 2015		31 March 2014
	£m	£m	£m
Central Government Bodies		20.2	28.5
Greater London Authority		2.6	1.7
Rents	10.9		8.6
less impairment allowance for bad and doubtful debts	(1.0)		(0.8)
		9.9	7.8
Sundry	25.8		17.8
less impairment allowance for bad and doubtful debts	(1.9)		(2.2)
		23.9	15.6
City's share of national business rates arrears	6.1		5.4
less impairment allowance for bad and doubtful debts	(3.3)		(3.0)
		2.8	2.4
Museum of London Net Investment in Finance Lease		0.6	0.5
Season Ticket and Loans to Employees		0.8	0.8
Prepayments		10.2	11.6
		<b>71.0</b>	<b>68.9</b>

The Code specifies that, except where information is not material, debtors should be analysed between the following categories; central government bodies, other local authorities, NHS bodies, public corporations and trading funds, and bodies external to general government (i.e. all other bodies). With the exception of central government bodies and the Greater London Authority, there are no material amounts due from other general government bodies.

**23. Cash and Cash Equivalents**

The balance of Cash and Cash Equivalents is made up of the following elements:

	31 March 2015	31 March 2014
	£m	£m
Cash at bank	66.3	40.2
	<b>66.3</b>	<b>40.2</b>

**24. Creditors and Receipts in Advance**

	<b>31 March 2015</b>	<b>31 March 2014</b>
	<b>£m</b>	<b>£m</b>
Central Government Bodies	(86.7)	(46.1)
Greater London Authority and Transport for London	(34.2)	(25.0)
City's share of national business rates creditors and receipts in advance	(13.2)	(10.4)
Deposits	(6.2)	(8.5)
Sundry	(31.6)	(27.7)
Receipts in advance	(33.2)	(26.0)
Spitalfields Market Tenants Fund	(0.9)	(1.0)
	<b>(206.0)</b>	<b>(144.7)</b>

The Code specifies that, except where information is not material, creditors should be analysed between the following categories; central government bodies, other local authorities, NHS bodies, public corporations and trading funds, and bodies external to general government (i.e. all other bodies). With the exception of central government bodies, the Greater London Authority and Transport for London there are no material amounts due from other general government bodies. The City acts as an agent; on behalf of central government and the Greater London Authority in collecting sums due from business rates; and on behalf of Transport for London by collecting Mayoral Community Infrastructure Levy (CIL) and Section 106 agreements planning obligations. Sums collected, but not yet paid over, by the City as an agent for these bodies are included as creditors.

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### 25. Provisions

	National Business Rates		City Premium on Business Rates		Total
	Appeals relating to 2014/15 £m	Backdated Appeals adjustments £m	Appeals relating to 2014/15 £m	Backdated Appeals adjustments £m	
<b>Balance at 1 April 2014</b>	<b>0.0</b>	<b>(34.1)</b>	<b>0.0</b>	<b>(1.0)</b>	<b>(35.1)</b>
Appeals settled in 2014/15	0.0	13.9	0.0	0.4	<b>14.3</b>
Provisions made in 2014/15	(15.3)	(19.5)	(0.4)	(0.5)	<b>(35.7)</b>
<b>Balance at 31 March 2015</b>	<b>(15.3)</b>	<b>(39.7)</b>	<b>(0.4)</b>	<b>(1.1)</b>	<b>(56.5)</b>

With the introduction of the Business Rates Retention Scheme from 1 April 2013, Local Authorities are liable for successful appeals against business rates in their proportionate share. The City's proportionate share is 30%. A provision is recognised for the best estimate of the City's liability at the year-end for known appeals. The estimate has been calculated using the Valuation Office (VAO) ratings list of appeals outstanding as at 31 March 2015 and an analysis of successful appeals in 2014/15.

### 26. Usable Reserves

Movements in the City's usable reserves are detailed in the Movement in Reserves Statement on page 10 and Notes 6 and 7.

### 27. Unusable Reserves

	Note	31 March 2015	31 March 2013
		£m	Restated £m
Revaluation Reserve	A	(232.3)	(151.9)
Capital Adjustment Account	B	(1,687.5)	(1,589.8)
Pensions Reserve	C	1,064.3	893.7
Collection Fund Adjustment Account	D	14.4	14.8
Accumulated Absences Account	E	2.8	2.9
<b>Total Unusable Reserves</b>		<b>(838.3)</b>	<b>(830.3)</b>

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### A. Revaluation Reserve

The Revaluation Reserve contains the gains arising from increases in the value of Property, Plant and Equipment. The balance is reduced when assets with accumulated gains are:

- revalued downwards or impaired and the gains are lost
- used in the provision of services and the gains are consumed through depreciation, or
- disposed of and the gains are realised.

The Reserve contains only revaluation gains accumulated since 1 April 2007, the date that the Reserve was created. Accumulated gains arising before that date are consolidated into the balance on the Capital Adjustment Account (see note B).

	2014/15		2013/14
	£m	£m	£m
Balance at 1 April		(151.9)	(99.0)
Upward revaluation of assets	(97.6)		(60.7)
Downward revaluation of assets and impairment losses not charged to the Surplus/Deficit on the Provision of Services	0.2		1.6
Surplus on revaluation of non-current assets not posted to the Surplus or Deficit on the Provision of Services		(97.4)	(59.1)
Difference between fair value depreciation and historical cost depreciation	2.8		1.7
Assets reclassified as investments	12.1		3.1
Accumulated losses on assets sold or scrapped	2.1		1.4
Amount written off to the Capital Adjustment Account		17.0	6.2
<b>Balance at 31 March</b>		<b>(232.3)</b>	<b>(151.9)</b>

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### B. Capital Adjustment Account

The Capital Adjustment Account includes entries for the financing of capital expenditure and other capital transactions. The account contains the amount of capital expenditure financed from revenue, capital receipts and other sources. It is reduced by the amounts provided for depreciation and for the write-down of revenue expenditure funded from capital under statute and adjustments for disposals of long-term assets. The account contains accumulated gains and losses on Investment Properties. It also contains revaluation gains accumulated on Property, Plant and Equipment before 1 April 2007, the date that the Revaluation Reserve was created to hold such gains.

	2014/15		2013/14
	£m	£m	£m
Balance at 1 April		(1,589.8)	(1,361.9)
Reversal of items relating to capital expenditure debited or credited to the Comprehensive Income and Expenditure Statement:			
Charges for depreciation and impairment of non-current assets	22.1		20.4
Revaluation gains on Property, Plant and Equipment	(11.4)		(25.9)
Amortisation of intangible assets	0.3		0.2
Revenue expenditure funded from capital under statute	0.3		0.4
Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Account	91.4		72.2
	102.7		67.3
Adjusting amounts written out of the Revaluation Reserve	(17.0)		(6.2)
Net written out amount of the cost of non-current assets consumed in the year		85.7	61.1
Capital financing applied in the year:			
Use of the Capital Receipts Reserve to finance new capital expenditure	(24.3)		(89.8)
Use of the Major Repairs Reserve to finance new capital expenditure	(0.5)		(0.2)
Capital grants, contributions & donations credited to the Comprehensive Income & Expenditure Statement that have been applied to capital financing	(22.4)		(7.3)
Application of grants to capital financing from the Capital Grants Unapplied Account	(0.9)		(1.7)
Capital expenditure charged against the City Fund & HRA balances	(6.0)		(84.7)
		(54.1)	(183.7)
Movements in the market value of Investment Properties debited or credited to the Comprehensive Income & Expenditure Statement		(130.0)	(105.9)
Museum of London finance lease & loan principle		0.7	0.6
<b>Balance at 31 March</b>		<b>(1,687.5)</b>	<b>(1,589.8)</b>

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### C. Pension Reserve

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post-employment benefits and for funding benefits in accordance with statutory provisions. Post-employment benefits in the Comprehensive Income and Expenditure Statement are recognised as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed as employer's contributions are paid to pension funds. The debit balance on the Pensions Reserve therefore shows a substantial shortfall between the benefits earned by past and current employees and the resources set aside to meet them. The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid. The negative pension reserve matches the estimated liabilities on the City of London, Police and Judges Pension Schemes as determined by independent actuaries using the projected unit method and in accordance with IAS19 (see notes 47 to 48).

	2014/15 £m	2013/14 £m
Balance at 1 April	893.7	774.2
Remeasurements of the net defined benefit liability	135.5	91.9
Reversal of items relating to retirement benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement	66.9	60.0
Employer's pension contributions less direct payments to pensioners payable in the year	(31.8)	(32.4)
<b>Balance at 31 March</b>	<b>1,064.3</b>	<b>893.7</b>

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### D. Collection Fund Adjustment Account

The Collection Fund Adjustment Account manages the differences arising from the recognition of national business rates and council tax income in the Comprehensive Income and Expenditure Statement as it falls due from business rate and council tax payers compared with the statutory arrangements for paying across amounts to the City Fund from the Collection Fund.

	2014/15	2013/14
	£m	£m
Balance at 1 April	14.8	(0.6)
Amount by which national business rates and council tax income credited to the Comprehensive Income and Expenditure Statement is different from national business rates and council tax income calculated for the year in accordance with statutory requirements	(0.4)	15.4
<b>Balance at 31 March</b>	<b>14.4</b>	<b>14.8</b>

### E. Accumulated Absences Account

The Accumulated Absences Account absorbs the differences that would otherwise arise on the City Fund unallocated reserve from accruing for compensated absences earned but not taken in the year, e.g. annual leave entitlement carried forward at 31 March. Statutory arrangements require that the impact on the City Fund unallocated reserve is neutralised by transfers to or from the Account.

	2014/15		2013/14
	£m	£m	£m
Balance at 1 April		2.9	3.2
Settlement or cancellation of accrual made at the end of the preceding year	(2.9)		(3.2)
Amounts accrued at the end of the current year	2.8		2.9
Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from the remuneration chargeable in the year in accordance with statutory requirements		(0.1)	(0.3)
<b>Balance at 31 March</b>		<b>2.8</b>	<b>2.9</b>

**28. Cash Flow Statement – Interest Received**

The cash flows from operating activities include the following item:

	2014/15 £m	2013/14 £m
Interest received	(4.5)	(5.5)

**29. Cash Flow Statement – Investing Activities**

	2014/15 £m	2013/14 £m
Purchase of property, plant and equipment, investment property and intangible assets	56.5	183.8
Movement in short-term and long-term investments	176.1	(56.1)
Other payments for investing activities	0.0	1.0
Proceeds from the sale of property, plant and equipment, investment property and intangible assets	(133.1)	(80.9)
Income from finance lease	(0.5)	(0.5)
Other receipts from investing activities	(22.7)	(16.8)
<b>Net cash outflows from investing activities</b>	<b>76.3</b>	<b>30.5</b>

**30. Cash Flow Statement – Financing Activities**

	2014/15 £m	2013/14 £m
Billing Authorities - Council Tax and NNDR Adjustments	(55.1)	(9.4)
Difference between cash collected on behalf of the Mayor of London under the Community Infrastructure Levy and the amount paid to the Greater London Authority	2.5	(2.4)
Difference between cash collected on behalf of the Mayor of London under Crossrail planning obligations (Section 106 Agreements) and the amount paid to Transport for London	3.8	(1.1)
Reduction in finance lease liability	0.0	0.1
<b>Net cash inflows from financing activities</b>	<b>(48.8)</b>	<b>(12.8)</b>



### 31. Analyses used for Resource Allocation Decisions

The analysis of income and expenditure by service on the face of the Comprehensive Income and Expenditure Statement is that specified by the Service Reporting Code of Practice. However, in making decisions about resource allocation, the City's Policy and Resources Committee considers expenditure analysed across Service Committees amongst other factors. These analyses are prepared on a different basis from the accounting policies used in the financial statements. In particular:

- the cost of retirement benefits is based on cash flows (payments of employer's pensions contributions) rather than the current service cost of benefits accrued in the year
- notional interest charges, reflecting the cost to the City of having resources tied up in property, plant and equipment that could otherwise have been invested or applied to the provision of another service, are included in costs reported to some Service Committees but excluded from the Comprehensive Income and Expenditure Statement
- a number of other adjustments, such as the reversal of depreciation and impairment charges to the Capital Adjustment Account, capital expenditure funded from revenue and transfers to or from reserves, are included in budgets reported to Committees. These items are excluded from the Comprehensive Income and Expenditure Statement and included in the Movement in Reserves Statement.

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

The income and expenditure of the City's Committees are as follows:

<b>Committee Income and Expenditure 2014/15</b>	<b>Police</b>	<b>Barbican Centre</b>	<b>Community &amp; Children's Services</b>	<b>Planning &amp; Transportation</b>	<b>Port Health &amp; Environmental Services</b>	<b>Other</b>	<b>Total</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Fees, charges & other service income	(6.3)	(20.0)	(16.9)	(19.5)	(11.9)	(81.6)	(156.2)
Interest & investment income	0.0	0.0	(0.1)	0.0	0.0	(4.1)	(4.2)
Government grants and contributions	(47.5)	(2.3)	(12.8)	(4.7)	(0.4)	(9.5)	(77.2)
Transfers from reserves	(5.9)	0.0	(1.0)	(2.2)	(0.1)	(5.7)	(14.9)
Reversal of capital charges	(2.9)	0.0	(2.7)	0.0	0.0	(9.0)	(14.6)
<b>Total Income</b>	<b>(62.6)</b>	<b>(22.3)</b>	<b>(33.5)</b>	<b>(26.4)</b>	<b>(12.4)</b>	<b>(109.9)</b>	<b>(267.1)</b>
Employee expenses	87.1	16.5	10.6	9.3	10.1	22.7	156.3
Other service expenses	29.6	27.7	27.7	16.4	14.2	57.7	173.3
Transfers to reserves	1.8	0.0	4.2	5.8	0.0	2.7	14.5
Capital Charges							
Depreciation, amortisation and impairment	2.9	3.4	3.0	5.7	0.7	(4.7)	11.0
Notional interest charges	0.0	0.0	0.0	0.0	0.7	2.9	3.6
Revenue contributions to capital expenditure	1.5	0.0	0.0	0.0	0.0	4.5	6.0
	122.9	47.6	45.5	37.2	25.7	85.8	364.7
<b>City Fund Requirement - Net Expenditure/(Income)</b>	<b>60.3</b>	<b>25.3</b>	<b>12.0</b>	<b>10.8</b>	<b>13.3</b>	<b>(24.1)</b>	<b>97.6</b>

<b>Committee Income and Expenditure 2013/14</b>	<b>Police</b>	<b>Barbican Centre</b>	<b>Community &amp; Children's Services</b>	<b>Planning &amp; Transportation</b>	<b>Port Health &amp; Environmental Services</b>	<b>Other</b>	<b>Total</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Fees, charges & other service income	(4.5)	(15.5)	(17.1)	(18.8)	(11.4)	(75.2)	(142.5)
Interest & investment income	0.0	0.0	(0.1)	0.0	0.0	(5.4)	(5.5)
Government grants and contributions	(42.6)	(2.2)	(12.2)	(4.0)	(0.5)	(9.3)	(70.8)
Transfers from reserves	(0.1)	0.0	(0.7)	(2.1)	0.0	(2.6)	(5.5)
Reversal of capital charges	(1.8)	0.0	16.6	0.0	0.0	(12.2)	2.6
<b>Total Income</b>	<b>(49.0)</b>	<b>(17.7)</b>	<b>(13.5)</b>	<b>(24.9)</b>	<b>(11.9)</b>	<b>(104.7)</b>	<b>(221.7)</b>
Employee expenses	87.8	15.4	10.0	8.5	10.1	22.4	154.2
Other service expenses	21.5	25.5	26.3	16.1	13.8	59.1	162.3
Transfers to reserves	0.8	0.0	3.6	5.4	0.0	3.7	13.5
Capital Charges							
Depreciation, amortisation and impairment	1.8	3.0	(16.6)	6.2	(0.9)	1.2	(5.3)
Notional interest charges	0.0	0.0	0.0	0.1	0.5	2.1	2.7
Revenue contributions to capital expenditure	0.0	0.0	0.0	0.0	0.0	84.6	84.6
	111.9	43.9	23.3	36.3	23.5	173.1	412.0
<b>City Fund Requirement - Net Expenditure/(Income)</b>	<b>62.9</b>	<b>26.2</b>	<b>9.8</b>	<b>11.4</b>	<b>11.6</b>	<b>68.4</b>	<b>190.3</b>

**Reconciliation of Committee Income and Expenditure to Cost of Services in the Comprehensive Income and Expenditure Statement**

This reconciliation shows how the figures in the analysis of Committee income and expenditure relate to the amounts included in the Comprehensive Income and Expenditure Statement.

	<b>2014/15 £m</b>	<b>2013/14 £m</b>
Net expenditure in the Committee Analysis	97.6	190.3
Amounts in the Comprehensive Income and Expenditure Statement not reported to management in the Analysis	(4.3)	(7.1)
Amounts included in the Analysis not included in the cost of services in the Comprehensive Income and Expenditure Statement	49.9	(57.7)
<b>Cost of Services in the Comprehensive Income and Expenditure Statement</b>	<b>143.2</b>	<b>125.5</b>

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### Reconciliation to Subjective Analysis

This reconciliation shows how the figures in the analysis of Committee income and expenditure relate to a subjective analysis of the Surplus or Deficit on the Provision of Services included in the Comprehensive Income and Expenditure Statement.

2014/15	Committee Analysis	Amounts not reported for decision making	Amounts not included in Cost of Services	Cost of Services	Corporate Amounts	Total
	£m	£m	£m	£m	£m	£m
Fees, charges and other service income	(156.2)	0.0	59.8	<b>(96.4)</b>	(59.1)	<b>(155.5)</b>
Interest and investment income	(4.2)	0.0	4.2	<b>0.0</b>	(134.4)	<b>(134.4)</b>
National Business Rates	0.0	0.0	0.0	<b>0.0</b>	(219.0)	<b>(219.0)</b>
City Offset	0.0	0.0	0.0	<b>0.0</b>	(10.7)	<b>(10.7)</b>
City Premium	0.0	0.0	0.0	<b>0.0</b>	(6.2)	<b>(6.2)</b>
Income from council tax	0.0	0.0	0.0	<b>0.0</b>	(6.3)	<b>(6.3)</b>
Government grants and contributions	(77.2)	0.0	1.2	<b>(76.0)</b>	(97.3)	<b>(173.3)</b>
Transfers from reserves	(14.9)	0.0	14.9	<b>0.0</b>	0.0	<b>0.0</b>
Reversal of capital charges	(14.6)	0.0	14.6	<b>0.0</b>	0.0	<b>0.0</b>
City funding for refcus	0.0	0.0	0.0	<b>0.0</b>	0.0	<b>0.0</b>
<b>Total Income</b>	<b>(267.1)</b>	<b>0.0</b>	<b>94.7</b>	<b>(172.4)</b>	<b>(533.0)</b>	<b>(705.4)</b>
Employee expenses	156.3	(4.3)	(1.5)	<b>150.5</b>	1.6	<b>152.1</b>
Other service expenses	172.5	0.0	(17.8)	<b>154.7</b>	17.8	<b>172.5</b>
Transfers to reserves	14.5	0.0	(14.5)	<b>0.0</b>	0.0	<b>0.0</b>
Depreciation, amortisation and impairment	11.0	0.0	(0.6)	<b>10.4</b>	0.6	<b>11.0</b>
Notional interest charges	3.6	0.0	(3.6)	<b>0.0</b>	0.0	<b>0.0</b>
Revenue contributions to capital expenditure	6.0	0.0	(6.0)	<b>0.0</b>	0.0	<b>0.0</b>
Interest Payments	0.0	0.0	0.0	<b>0.0</b>	38.8	<b>38.8</b>
Precepts & Levies	0.5	0.0	(0.5)	<b>0.0</b>	0.5	<b>0.5</b>
National Business Rates Tariff Payment to Government	0.0	0.0	0.0	<b>0.0</b>	204.3	<b>204.3</b>
Payments to the Government's housing capital receipts pool	0.3	0.0	(0.3)	<b>0.0</b>	0.3	<b>0.3</b>
Gain or Loss on Disposal of Fixed Assets	0.0	0.0	0.0	<b>0.0</b>	(42.8)	<b>(42.8)</b>
<b>Total Expenditure</b>	<b>364.7</b>	<b>(4.3)</b>	<b>(44.8)</b>	<b>315.6</b>	<b>221.1</b>	<b>536.7</b>
<b>Surplus or deficit on the provision of services</b>	<b>97.6</b>	<b>(4.3)</b>	<b>49.9</b>	<b>143.2</b>	<b>(311.9)</b>	<b>(168.7)</b>

**EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS**

2013/14	Committee Analysis	Amounts not reported for decision making	Amounts not included in Cost of Services	Cost of Services	Corporate Amounts	Total
	£m	£m	£m	£m	£m	£m
Fees, charges and other service income	(142.5)	0.0	53.0	<b>(89.5)</b>	(53.0)	<b>(142.5)</b>
Interest and investment income	(5.5)	0.0	5.5	<b>0.0</b>	(116.3)	<b>(116.3)</b>
National Business Rates	0.0	0.0	0.0	<b>0.0</b>	(213.8)	<b>(213.8)</b>
City Offset	0.0	0.0	0.0	<b>0.0</b>	(10.5)	<b>(10.5)</b>
City Premium	0.0	0.0	0.0	<b>0.0</b>	(5.7)	<b>(5.7)</b>
Income from council tax	0.0	0.0	0.0	<b>0.0</b>	(5.7)	<b>(5.7)</b>
Government grants and contributions	(70.8)	0.0	1.1	<b>(69.7)</b>	(88.8)	<b>(158.5)</b>
Transfers from reserves	(5.5)	0.0	5.5	<b>0.0</b>	0.0	<b>0.0</b>
Reversal of capital charges	2.6	0.0	(2.6)	<b>0.0</b>	0.0	<b>0.0</b>
City funding for refcus	0.0	0.0	0.0	<b>0.0</b>	0.0	<b>0.0</b>
<b>Total Income</b>	<b>(221.7)</b>	<b>0.0</b>	<b>62.5</b>	<b>(159.2)</b>	<b>(493.8)</b>	<b>(653.0)</b>
Employee expenses	154.2	(7.1)	(1.5)	<b>145.6</b>	1.5	<b>147.1</b>
Other service expenses	161.5	0.0	(16.5)	<b>145.0</b>	21.7	<b>166.7</b>
Transfers to reserves	13.5	0.0	(13.5)	<b>0.0</b>	0.0	<b>0.0</b>
Depreciation, amortisation and impairment	(5.3)	0.0	(0.6)	<b>(5.9)</b>	0.6	<b>(5.3)</b>
Notional interest charges	2.7	0.0	(2.7)	<b>0.0</b>	0.0	<b>0.0</b>
Revenue contributions to capital expenditure	84.6	0.0	(84.6)	<b>0.0</b>	0.0	<b>0.0</b>
Interest Payments	0.0	0.0	0.0	<b>0.0</b>	34.1	<b>34.1</b>
Precepts & Levies	0.5	0.0	(0.5)	<b>0.0</b>	0.5	<b>0.5</b>
National Business Rates Tariff Payment to Government	0.0	0.0	0.0	<b>0.0</b>	200.3	<b>200.3</b>
Payments to the Government's housing capital receipts pool	0.3	0.0	(0.3)	<b>0.0</b>	0.3	<b>0.3</b>
Gain or Loss on Disposal of Fixed Assets	0.0	0.0	0.0	<b>0.0</b>	(8.7)	<b>(8.7)</b>
<b>Total Expenditure</b>	<b>412.0</b>	<b>(7.1)</b>	<b>(120.2)</b>	<b>284.7</b>	<b>250.3</b>	<b>535.0</b>
<b>Surplus or deficit on the provision of services</b>	<b>190.3</b>	<b>(7.1)</b>	<b>(57.7)</b>	<b>125.5</b>	<b>(243.5)</b>	<b>(118.0)</b>

**32. Trading Operations**

	2014/15 £m	2013/14 £m
Spitalfields Market		
Turnover	(6.2)	(5.9)
Expenditure	5.6	5.2
Surplus	(0.6)	(0.7)

Spitalfields Market is a horticultural market serving wholesalers, retailers and caterers from London and a wide area in the Home Counties.

**33. Agency Services**

The City of London carries out certain work on an agency basis for which it is fully reimbursed. Revenue and capital work costing £2.5m (2013/14: £2.5m) and £5.5m (2013/14: £2.4m) respectively was undertaken on behalf of Transport for London. These sums were fully reimbursed.

**34. Members' Allowances**

Members do not receive any remuneration from the City of London for undertaking their duties. However, Members may claim travelling expenses in respect of activities outside the City and receive allowances in accordance with a scale when attending a conference or activity on behalf of the City of London Corporation. These costs, totalling £8,396 (2013/14: £10,100) across all of the City's activities, were met from the endowment funds of the City of London Corporation and not charged to the City Fund.

**35. Remuneration of Senior Employees**

Tables 1 to 3 set out the information required in accordance with Regulation 7 of the Accounts and Audit (England) Regulations 2011 for 2014/15 and 2013/14 respectively.

The number of officers whose remuneration, excluding employer's pension contributions, were £50,000 or more grouped in rising bands of £5,000 is set out in Table 1. Officers have been classified between those employees charged wholly to the City Fund, including Police officers, and those employees charged partly to the City Fund and partly to other funds of the City Corporation. The numbers include those officers required to be separately disclosed and set out in Tables 2 and 3. The information in table 1 relates to those officers' full salary and not just the part charged to the City Fund.

**EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS**

**Table 1 – Remuneration in bands**

Salary Range £	Wholly charged to City Fund				Partially Charged to City Fund	
	2014/15	2013/14	2014/15	2013/14	2014/15	2013/14
	Police Officers		Other		Other	
50 - 54,999	122	114	59	50	59	61
55 - 59,999	72	62	38	32	42	38
60 - 64,999	49	55	19	18	33	25
65 - 69,999	24	24	12	15	17	22
70 - 74,999	11	13	5	2	7	8
75 - 79,999	8	1	1	2	5	6
80 - 84,999	0	1	0	3	2	0
85 - 89,999	4	1	3	3	0	0
90 - 94,999	1	1	2	3	3	6
95 - 99,999	1	1	2	3	4	2
100 - 104,999	1	1	3	1	6	5
105 - 109,999	1	1	1	1	2	1
110 - 114,999	0	0	1	0	0	0
115 - 119,999	2	0	0	0	2	1
120 - 124,999	2	0	1	1	1	2
125 - 129,999	1	0	0	1	1	2
130 - 134,999	2	0	1	1	1	1
135 - 139,999	0	0	1	0	0	0
140 - 144,999	1	1	0	1	1	1
145 - 149,999	1	0	0	0	1	0
155 - 159,999	0	0	0	0	1	0
175 - 179,999	0	1	0	0	0	1
185 - 189,999	0	0	1	1	0	0
205 - 209,999	0	0	0	0	0	1
220 - 224,999	1	0	0	0	1	0

Where there are no officers in a band, that band has not been included in the table.

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

**Table 2 - 2014/15 remuneration for those senior employees and relevant police officers required to be disclosed individually**

Post Title	Name	Notes	Proportion charged to Local or Police Authority Activities where less than 100% %	Salary (including fees & allowances) £000	Bonus £000	Expenses £000	Benefits in Kind £000	Compensation for Loss of Office £000	Other Payments (Police Officers only) £000	Total Remuneration excluding pension contributions £000	Pension Contributions £000	Total Remuneration including Pension Contributions £000
<b>Salary is £150,000 or more a year</b>												
Town Clerk & Chief Executive	J. Barradell	i	55%	122						122	11	133
Chamberlain	P. Kane	i	60%	95						95	17	112
Chamberlain	C. Bilsland (left 5 May 2014)	i	60%	10						10	0	10
Police Commissioner	A. Leppard			167	40				14	221	0	221
Managing Director Barbican Centre	N. Kenyon			182	5					187	33	220
<b>Salary is between £50,000 and £150,000</b>												
Director of Built Environment	-			117	4					121	0	121
Director of Community & Children's Services	-			126	5					131	23	154
Director of Culture, Heritage & Libraries	-	i	65%	69	1					70	12	82
Deputy Town Clerk	-	i	55%	69	2					71	12	83
Director of Markets & Consumer Protection	-	i	55%	57	6					63	11	74
Director of Open Spaces	-	i	30%	28	1		6			35	6	41
Comptroller & City Solicitor	-	i	65%	92						92	16	108
City Surveyor	-	i	40%	56	2					58	0	58
				<b>1,190</b>	<b>66</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>14</b>	<b>1,276</b>	<b>141</b>	<b>1,417</b>

**Table 3 - 2013/14 remuneration for those senior employees and relevant police officers required to be disclosed individually**



**EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS**

Post Title	Name	Notes	Proportion charged to Local or Police Authority Activities where less than 100% %	Salary (including fees & allowances) £000	Bonus £000	Expenses £000	Benefits in Kind £000	Compensation for Loss of Office £000	Other Payments (Police Officers only) £000	Total Remuneration excluding pension contributions £000	Pension Contributions £000	Total Remuneration including Pension Contributions £000
<b>Salary is £150,000 or more a year</b>												
Town Clerk & Chief Executive	J. Barradell	i	60%	125	0	0	0	0	0	125	22	147
Chamberlain	C. Bilsland	i	65%	114	3	0	0	0	0	117	1	118
Police Commissioner	A. Leppard			165	0	0	0	0	13	178	33	211
Managing Director Barbican Centre	N. Kenyon			180	5	0	0	0	0	185	32	217
<b>Salary is between £50,000 and £150,000</b>												
Director of Built Environment	-			139	4	0	0	0	0	143	25	168
Director of Community & Children's Services	-			124	0	0	0	0	0	124	22	146
Director of Culture, Heritage & Libraries	-	i	65%	68	1	0	0	0	0	69	12	81
City Planning Officer	-			128	1	0	0	0	0	129	1	130
Deputy Town Clerk	-	i	60%	74	0	0	0	0	0	74	13	87
Director of Markets & Consumer Protection	-	i	65%	64	0	0	0	0	0	64	11	75
Director of Open Spaces	-	i	25%	23	0	0	6	0	0	29	5	34
Comptroller & City Solicitor	-	i	60%	81	0	0	0	0	0	81	14	95
City Surveyor	-	i	30%	42	1	0	0	0	0	43	0	43
				<b>1,327</b>	<b>15</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>13</b>	<b>1,361</b>	<b>191</b>	<b>1,552</b>

**Notes to Senior Officers and Relevant Police Officers Remuneration Disclosures**

- (i) These officers provide services for the City of London Corporation's local authority and non-local authority activities. The remuneration included in tables 2 and 3 relates to the proportion charged to local authority and police activities. The total salary for each of these officers is as follows:

	<b>2014/15 Total Salary £000</b>	<b>2013/14 Total Salary £000</b>
Town Clerk and Chief Executive	222	208
Chamberlain (P. Kane started 1 April 2014)	158	0
Chamberlain (C. Bilsland left 5 May 2014)	17	175
Director of Culture, Heritage & Libraries	106	105
Deputy Town Clerk	125	123
Director of Markets & Consumer Protection	104	98
Director of Open Spaces	93	92
Comptroller & City Solicitor	142	135
City Surveyor	140	140

EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

36. Exit Packages

2014/15

	Exit Package Cost Band							Total
	£0 - £20,000	£20,001 - £40,000	£40,001 - £60,000	£60,001 - £80,000	£80,001 - £100,000	£100,001 - £150,000	£150,001 - £170,000	
Number of compulsory redundancies (FTE No.)	6.0	4.0	1.0	0.0	0.0	0.0	0.0	11.0
Number of Other Departures Agreed (FTE No.)	1.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0
<b>Packages by Cost Band (FTE No.)</b>	<b>7.0</b>	<b>4.0</b>	<b>1.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>12.0</b>
<b>Total Cost of Exit Packages in Each Band (£'000)</b>	<b>106.0</b>	<b>115.0</b>	<b>52.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>273.0</b>

2013/14

	Exit Package Cost Band							Total
	£0 - £20,000	£20,001 - £40,000	£40,001 - £60,000	£60,001 - £80,000	£80,001 - £100,000	£100,001 - £150,000	£150,001 - £170,000	
Number of compulsory redundancies (FTE No.)	4.0	3.0	3.0	1.0	1.0	0.0	0.0	12.0
Number of Other Departures Agreed (FTE No.)	2.0	1.0	0.0	0.0	0.0	0.0	0.0	3.0
<b>Packages by Cost Band (FTE No.)</b>	<b>6.0</b>	<b>4.0</b>	<b>3.0</b>	<b>1.0</b>	<b>1.0</b>	<b>0.0</b>	<b>0.0</b>	<b>15.0</b>
<b>Total Cost of Exit Packages in Each Band (£'000)</b>	<b>92.0</b>	<b>110.0</b>	<b>151.0</b>	<b>71.0</b>	<b>85.0</b>	<b>0.0</b>	<b>0.0</b>	<b>509.0</b>

**37. Audit and Inspection Fees**

The following costs have been incurred in relation to the audit of the Statement of Accounts, certification of grant claims and statutory inspections and to non-audit services provided by the City’s external auditors, Deloitte LLP.

	<b>2014/15</b>	<b>2013/14</b>
	<b>£m</b>	<b>£m</b>
External audit services carried out by the appointed auditor under the Audit Commission’s Code of Audit Practice in accordance with section 5 of the Audit Commission Act 1998.	0.12	0.12
Certification of grant claims and returns by the appointed auditor under section 28 of the Audit Commission Act 1998.	0.02	0.02
Fees payable in respect of other services provided during the year	0.01	0.03
	<b>0.15</b>	<b>0.17</b>

The fees for other services payable in both 2013/14 and 2014/15 related to property advisory services.

Audit Fees of £0.02m (2013/14 £0.02m) in respect of the City of London Pension Fund are not included in the above table and have been met by the Pension Fund.

**38. Dedicated Schools Grant**

In 2014/15, the City of London received a specific grant from the Department for Education, the Dedicated Schools Grant (DSG), of £m (2013/14: £2.48m). DSG is ring-fenced and can only be applied to meet expenditure properly included in the Schools Budget as defined in the School Finance (England) Regulations 2011. The Schools Budget includes elements for a range of education services provided on an authority-wide basis and for the Individual School Budget for maintained schools.

Details of the deployment of DSG receivable for 2014/15 are as follows:

	Schools Budget Funded by Dedicated Schools Grant		
	Central Expenditure	Individual School Budget	Total
	£m	£m	£m
Final DSG for 2014/15 before Academy recoupment	0.66	1.80	2.46
Academy Figure recouped for 2014/15	0.00	0.00	0.00
Total DSG after Academy recoupment for 2014/15			2.46
Brought forward from 2013/14	0.88	0.00	0.88
Carry forward to 2014/15 agreed in advance			0.00
Agreed initial budgeted distribution in 2014/15	1.54	1.80	3.34
In year adjustments	0.04	0.00	0.04
Final budgeted distribution in 2014/15	1.58	1.80	3.38
Less actual central expenditure	(0.62)		(0.62)
Less actual ISB deployed to schools		(1.80)	(1.80)
Local authority contribution for 2014/15	0.00	0.00	0.00
<b>Carry forward to 2015/16</b>	<b>0.96</b>	<b>0.00</b>	<b>0.96</b>

**39. Non Distributed Costs**

Non distributed costs comprise the City Fund’s share of past service costs in relation to the City of London Pension Scheme.

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### 40. Grant Income credited to the Comprehensive Income and Expenditure Statement

The following grants, contributions and donations have been credited to the Comprehensive Income and Expenditure Statement.

	2014/15 £m	2013/14 £m
<b>Credited to Taxation and Non Specific Grant Income</b>		
<u>Revenue Grants</u>		
City Offset	(10.7)	(10.5)
Revenue Support Grant	(17.4)	(22.2)
Police Grant	(55.2)	(57.8)
Council Tax Freeze Grant	(0.1)	(0.1)
New Homes Bonus	(0.8)	(0.4)
Council Tax Localisation	0.0	(0.1)
Capitalisation and Provision Redistribution Grant	0.0	(0.1)
BRAS Compensation Grant	(0.3)	0.0
Other Non-Specific Government Grants	(0.3)	(0.3)
<u>Capital Grants and contributions</u>		
Home Office	(1.2)	(0.8)
Transport for London	(5.5)	(2.3)
Section 106/278 Contributions	(7.3)	(4.0)
Donated Assets	(8.4)	0.0
Other capital grants and contributions	(0.8)	(0.7)
<b>Total</b>	<b>(108.0)</b>	<b>(99.3)</b>
<b>Credited to Services</b>		
<u>Revenue Grants (Government)</u>		
Home Office		
Counter Terrorism	(7.8)	(8.4)
Police Pensions	(14.1)	(15.4)
National Fraud Intelligence Bureau	(10.6)	(3.2)
National Cyber Security Programme	0.0	(2.2)
National Lead Force for Fraud	(2.9)	(2.8)
Regional Capability on Economic Crime	0.0	(0.4)
Innovation Fund	(0.2)	0.0
Other	(0.5)	(0.9)
Department for Work and Pensions		
Housing and Council Tax Benefit	(6.1)	(6.0)
HM Courts and Tribunals Service	(4.9)	(4.9)
Department for Education		
Dedicated Schools Grant	(2.4)	(2.3)
Other	(0.2)	(0.1)
Department for Communities and Local Government		
Cost of Collection Allowance	(1.7)	(1.7)
Other	0.0	(0.1)
Department for Health		
Public Health	(1.7)	(1.7)
Other	(0.1)	(0.4)
Transport for London	(4.2)	(4.1)
Intellectual Property Office	(1.2)	(0.8)
Greater London Authority	(0.6)	(0.6)
Department for International Development	(1.2)	(1.1)
Other revenue grants (Government)	(2.9)	(2.0)
<u>Non Government revenue grants and contributions</u>		
S106/S278 contributions	(1.9)	(1.5)
UK Payments Administration Ltd	(2.3)	(2.6)
Association of British Insurers	(3.2)	(2.4)
European Commission	(0.3)	0.0
Other	(4.1)	(3.8)
<u>Capital Grants and contributions (funding revenue expenditure under statute)</u>		
Section 106 contributions	0.0	0.0
Other	(0.3)	(0.4)
<b>Total</b>	<b>(75.4)</b>	<b>(69.8)</b>

**41. Grants and Contributions Received in Advance**

A number of grants and contributions have yet to be recognised as income as they have conditions attached to them which if they are not met will require the monies to be returned to the provider. The balances at the year-end are as follows:

**Long Term**

	2014/15 £m	2013/14 £m
<b>Capital Grants and Contributions Receipts in Advance</b>		
S106/S278 Capital Contributions	70.7	71.4
Home Office	0.0	0.3
Other	0.1	0.1
<b>Total</b>	<b>70.8</b>	<b>71.8</b>

**Short Term**

	2014/15 £m	2013/14 £m
<b>Revenue Grants Receipts in Advance</b>		
Department for Education	0.9	0.9
Skills Funding Agency	0.7	0.9
Cabinet Office	0.2	0.0
Department of Health	0.1	0.0
Department for Environment, Food and Rural Affairs	0.0	0.1
Other	0.1	0.1
<b>Total</b>	<b>2.0</b>	<b>2.0</b>

### 42. Related Party Transactions

The code of practice on local authority accounting requires the City of London to disclose information on material “related party transactions” in accordance with IAS24.

#### Standing Orders

The City of London has adopted the following Standing Orders in relation to declarations of personal and beneficial interests:

“If a matter for decision is under consideration by the Court, or any Committee thereof, in which a Member has a personal interest, he must declare the existence and nature of his interest in accordance with the Code of Conduct.

If a matter for decision relating to the City of London Corporation’s Housing or Barbican Residential Estates is under consideration by the Court, or any Committee thereof, which relates to land in which a Member has a beneficial interest he:

- (a) must declare the existence and nature of his interest;
- (b) may speak but not vote thereon”

#### Disclosure

Members are required to disclose their interests and these can be viewed online at [www.cityoflondon.gov.uk](http://www.cityoflondon.gov.uk).

Members and Chief Officers have been requested to disclose related party transactions of £10,000 or more in 2014/15 including instances where their close family has made transactions with the City of London.

During 2014/15 the following transactions were disclosed;

- a Member declared an interest in the London Symphony Orchestra which was paid £1,947,000 for performances at the Barbican Centre. Premises and services were provided to the Orchestra for which £46,000 was received;
- the City Corporation nominates ten Members to the various committees of London Councils and another Member declared that he has an independent place on the Leaders Committee. London Councils was paid £289,000 for various subscriptions and services;
- a Member is a Trustee of the City of London Festival. This charity received £436,000 from the City Corporation in relation to payments for services and a loan;
- two Members declared interests in PWC LLP which was paid £399,000 for consultancy services. £115,000 was received from the company for the hire of an event space;
- a Member is a Director of the Keepmoat Regeneration Ltd which provided services to the Corporation at a cost of £236,000;
- four Members and one Chief Officer are Directors of the ‘Lord Mayors Show Ltd’. The company received £31,000 for participation in the Lord Mayor’s Show and paid the City Corporation £20,000 for the provision of services;
- a former common councillor represents the City Corporation on Age UK London which was paid £20,000 towards a project;
- a Member is a Board Member of London and Partners which was paid £55,000 for participation in workshops and exhibitions;



## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

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- one Member declared that a member of their family worked for Knight Frank which was paid £25,000 for services;
- a Member is a Director of Museum of London Archaeology which provided services to the City Corporation at a cost of £20,000; and
- the City Corporation nominates a Member to the Local Government Association which was paid a subscription of £13,000.

During 2013/14 the following transactions were disclosed;

- one Member declared an interest in the London Symphony Orchestra which was paid £2,266,000 for performances at the Barbican Centre. Premises and services were provided to the Orchestra for which £198,000 was received;
- a Member declared that he was the Vice Chair of London Councils and another declared that he was an Ex-Officio Member. London Councils was paid £331,000 for various subscriptions and services, and £28,000 was received from London Councils relating to unspent match funding;
- a Member is a Trustee of City Arts Trust. Payments to and receipts from this charity for services were £350,000 and £28,000 respectively;
- a Member sits on the Guild Church Council of St. Lawrence Jewry which paid the City Fund £28,000 for maintenance services;
- a Member declared an interest in the Local Government Association which was paid £20,000 for subscriptions and conference fees;
- a Member is a senior adviser to PWC LLP which was paid £287,000 for consultancy services;
- a Member is an employee of the Keepmoat Group which provided building services at a cost of £54,000; and
- six Members and one Chief Officer are directors of the 'Lord Mayors Show Ltd' which was paid £30,000 for participation in the Lord Mayor's Show.

All transactions complied with the City of London's procedures and there were no outstanding balances at year end.

### Related Party Transactions with the Museum of London

The Museum of London is financed by the City of London and the Greater London Authority with the latter being the major funder and is subject to common control by central government. The City of London's contribution in 2014/15 was £5.3m (2013/14: £5.3m). Half of the appointments to the Board are made by the City of London. However, the City of London does not exercise control of the Museum. Amounts due from the Museum of London at 31 March 2015 are shown in notes 21 and 22.

### Related Party Transactions with City's Cash and Bridge House Estates

During 2014/15 there were no significant transactions between the City Fund and the other main funds of the City Corporation.

During 2013/14 the City Fund purchased investment properties from City's Cash and Bridge House Estates to secure immediate rent income providing a significantly higher return than interest on cash balances. The purchases also allowed for some logical location and ownership rationalisations within the City Fund Estate. The City Fund purchased two properties from City's Cash totalling £45.3m and four properties from Bridge House Estates totalling £61.4m. To ensure the integrity of each of the funds, all six properties were independently valued by an external firm of chartered surveyors in accordance with the RICS Valuation Professional Standards (the 'Red Book').

There were no outstanding balances at year end.

### Related Party Transactions Disclosed Elsewhere in the Accounts

The UK government has significant influence over the general operations of the City Fund. It is responsible for providing the statutory framework within which the City Fund operates, provides the majority of its funding in the form of grants and prescribes the terms of many of the transactions that the City Fund has with other parties (e.g. council tax bills, housing benefits). Grants from government departments are shown in Note 40. Amounts due to and from central government departments at 31 March 2015 are shown in notes 22 and 24 respectively.

Disclosures are made in respect of other public bodies which are subject to common control by central government in other parts of the accounts as follows:

Precepts from other Authorities

Pension Fund

**43. Leases**

Finance Leases

*City as Lessee*

Seven property agreements have been classified as finance leases – five relating to operational properties and two in respect of investment properties. In addition, as part of the City of London contract for its cleansing services, the vehicles owned by the contractor but which are used exclusively on the City of London contract have been classified as finance leases.

The assets acquired under these leases are carried as Property, Plant and Equipment and Investment Properties in the Balance Sheet at the following net amounts:

	<b>31 March 2015</b>	<b>31 March 2014</b>
	<b>£m</b>	<b>£m</b>
Property, Plant and Equipment		
Other Land and Buildings	2.6	2.3
Vehicles, Plant and Equipment	0.2	0.2
Investment Properties	3.4	2.2
	<b>6.2</b>	<b>4.7</b>

The rental payments for each property lease are immaterial, the highest being £600 per annum. Consequently, no liabilities are recognised in the balance sheet and the rental payments are met in full from revenue over the terms of the leases rather than being apportioned between finance charges (interest) and reductions in the outstanding liabilities.

For the vehicles acquired under a finance lease the City will make payments over the term of the contract to meet the costs of the long term liability and the finance costs payable.

The lease is carried under other long term liabilities on the balance sheet:

	<b>31 March 2015</b>	<b>31 March 2014</b>
	<b>£m</b>	<b>£m</b>
Long Term Liabilities	0.4	0.4

There are no commitments in respect of finance leases entered into before the year end but whose term has yet to commence.

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### *City as Lessor*

A long term lease was granted to the Museum of London in 1979 for its premises at London Wall. The lease has a remaining term of 58 years. The lease includes provision for the City Corporation to recover its capital costs incurred on the construction of the building by way of a loan to the Museum. The substance of this loan arrangement is effectively a finance lease.

The City has a gross investment in the lease relating to the minimum lease payments expected to be received over the remaining term. There is no residual value anticipated for the property when the lease comes to an end. The minimum lease payments comprise settlement of the long-term debtor for the interest in the property acquired by the lessee and finance income that will be earned by the City in future years whilst the debt remains outstanding. The gross investment is made up of the following amounts:

	31 March 2015	31 March 2014
	£m	£m
Finance lease debtor (net present value of minimum lease payments)		
current	0.6	0.5
non-current	7.9	8.6
Unearned finance income	1.2	1.3
<b>Gross investment in the lease</b>	<b>9.7</b>	<b>10.4</b>

The gross investment in the lease and the minimum lease payments receivable will be received over the following periods:

	Gross Investment in Lease		Minimum Lease Payments	
	31 March 2015	31 March 2014	31 March 2015	31 March 2014
	£m	£m	£m	£m
Not later than one year	0.7	0.7	0.7	0.7
Later than one year and not later than five years	2.9	2.9	2.9	2.9
Later than five years	6.1	6.8	6.1	6.8
	<b>9.7</b>	<b>10.4</b>	<b>9.7</b>	<b>10.4</b>

The minimum lease payments receivable are not contingent on events taking place after the lease was entered into, such as adjustments following rent reviews.

Income from investment properties is set out in note 16.

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

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### Operating Leases

#### *City as Lessee*

The future minimum lease payments due under non-cancellable leases in future years are:

	31 March 2015	31 March 2014
	£m	£m
Not later than one year	1.3	1.5
Later than one year and not later than five years	3.2	3.0
Later than five years	16.3	19.5
	<b>20.8</b>	<b>24.0</b>

The expenditure charged to the provision of services in the Comprehensive Income and Expenditure Statement during the year in relation to these leases was £1.3m (2013/14: £1.5m).

#### *City as Lessor*

The City has granted leases in respect of a number of properties, principally Investment Properties, which are treated as operating leases. The future minimum lease payments receivable under non-cancellable leases in future years are:

	31 March 2015	31 March 2014
	£m	£m
Not later than one year	47	44
Later than one year and not later than five years	147	137
Later than five years	2,523	2,119
	<b>2,717</b>	<b>2,300</b>

The minimum lease payments receivable do not include rents that are contingent on events taking place after the lease was entered into, such as adjustments following rent reviews.

**44. Revaluation and Impairment Losses and Reversals**

Losses on revaluation amount to £0.2m in 2014/15 (2013/14: £1.6m) have been offset against the balances on the revaluation reserve. Losses reflected in the Comprehensive Income and Expenditure Statement are nil (2013/14: £0.8m). Reversals of previous revaluation and impairment losses amounting to £11.4m (2013/14: £26.6m) have been credited to the Comprehensive Income and Expenditure Statement. Revaluation and impairment losses and reversals have been charged or credited to the following lines in the Comprehensive Income and Expenditure Account:

	2014/15		2013/14	
	Losses £m	Reversals £m	Losses £m	Reversals £m
Police Services	0.0	(0.7)	0.0	(0.8)
Cultural and Related Services				
Barbican Centre	0.0	(3.4)	0.1	0.0
Other Cultural and Related Services	0.0	(0.2)	0.0	0.0
Environmental and Regulatory Services	0.0	(0.8)	0.0	(1.0)
Planning Services	0.0	(0.1)	0.0	0.0
Highways and Transport Services	0.0	(0.4)	0.7	(0.6)
Housing Services				
Housing Revenue Account	0.0	(5.7)	0.0	(19.1)
Other Housing Services	0.0	0.0	0.0	(0.3)
Central Services				
Court Services	0.0	(0.1)	0.0	(4.8)
	0.0	(11.4)	0.8	(26.6)

**45. Pension Schemes**

As part of the terms and conditions of employment of its employees, the City of London Corporation makes contributions towards the cost of post-employment benefits. Employees are members of the following pension schemes:

- The City of London Pension Scheme
- The Police Pension Schemes (1987 and 2006)
- The Judges Pension Scheme
- The Teachers' Pension Scheme

These schemes provide defined benefits to members (retirement lump sums and pensions), earned as employees working for the City of London Corporation. Notes 46 to 50 provide further information on each of the above schemes.

### 46. City of London Pension Scheme

The City of London Pension Scheme (the "Scheme") is operated under the regulatory framework for the Local Government Pension Scheme with policy determined in accordance with the Pension Fund Regulations. It is a funded defined benefit final salary scheme, meaning that the employers and employees pay contributions into a fund calculated at a level intended to balance the pension liabilities with investment assets.

The City of London Corporation administers the Scheme on behalf of its participating employers. The Corporation's Establishment Committee is responsible for personnel and administration matters, whilst its Financial Investment Board is responsible for appointing fund managers and monitoring performance. The principal risks to the authority of the scheme are the mortality rate assumptions, statutory changes to the scheme, structural changes to the scheme (i.e. large scale withdrawals from the scheme), changes to inflation, bond yields and the performance of the equity investments held by the scheme.

The estimated net deficit on the Scheme is the responsibility of the City of London Corporation as a whole, and therefore cannot be attributed precisely between its three funds (City Fund, City's Cash and Bridge House Estates). However, an apportionment of the deficit and inclusion in the respective balance sheets presents a fairer view of each of the funds' financial positions than if the net deficit were to be excluded. Accordingly an apportionment has been made which is based on employer's annual contributions to the funds.

Disclosures in relation to City of London Corporation and the City Fund's share of the overall scheme which satisfy the requirements of a defined benefit pension scheme are set out in this note. This information is not used to determine the employer's pension contribution rate. This is calculated at the triennial valuation and updated by any subsequent interim valuations.

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### Assets and Liabilities in Relation to Retirement Benefits

#### a. Reconciliation of present value of the scheme liabilities

	CITY OF LONDON CORPORATION		CITY FUND SHARE	
	31 March 2015 £m	31 March 2014 £m	50% 31 March 2015 £m	49% 31 March 2014 £m
1 April	(1,065.0)	(988.7)	(521.9)	(484.4)
Current Service Cost	(25.0)	(24.8)	(12.5)	(12.2)
Interest Cost	(46.2)	(43.8)	(23.1)	(21.5)
Remeasurement gains/losses:				
Actuarials Gains/losses arising from demographic assumptions	0.0	(37.1)	0.0	(18.2)
Actuarials gains/losses arising from changes in financial assumptions	(143.3)	(11.6)	(82.2)	(5.7)
Other Actuarial Gains/Losses	(0.3)	10.7	(0.2)	5.2
Past Service Cost, including curtailments	(0.2)	(0.5)	(0.1)	(0.2)
Liabilities extinguished on settlements	0.5	3.7	0.3	1.8
Benefits paid	36.7	33.8	18.4	16.6
Contributions from scheme participants	(8.3)	(7.3)	(4.2)	(3.6)
Unfunded Pension Payments	0.6	0.6	0.3	0.3
<b>31 March</b>	<b>(1,250.5)</b>	<b>(1,065.0)</b>	<b>(625.2)</b>	<b>(521.9)</b>

Liabilities are discounted to their value at current prices, using a discount rate of 3.3% (based on the annualised yield at the 18 year point on the Merrill Lynch AA rated corporate bond yield curve).



## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### b. Reconciliation of fair value of the scheme assets

	CITY OF LONDON CORPORATION		CITY FUND SHARE	
	31 March 2015	31 March 2014	50%	49%
	£m	£m	£m	£m
1 April	663.5	646.9	325.2	317.0
Interest on Assets	29.0	28.9	14.5	14.1
Remeasurement gains/losses:				
Return on Assets less interest	69.7	(5.7)	34.9	(2.8)
Other actuarial gains/losses	0.0	4.8	6.6	2.4
Administration expenses	(0.5)	(0.5)	(0.3)	(0.2)
Contributions by Employer	19.8	18.5	9.9	9.1
Contributions by Scheme Participants	8.4	7.3	4.2	3.6
Benefits Paid	(37.3)	(34.4)	(18.7)	(16.9)
Settlement Prices Received/(Paid)	(0.3)	(2.3)	(0.1)	(1.1)
<b>31 March</b>	<b>752.3</b>	<b>663.5</b>	<b>376.2</b>	<b>325.2</b>

Scheme assets consist of the following categories, by proportion of the total assets held:

	31 March 2015	31 March 2014
	%	%
Equity Investments	84	83
Gilts	13.6	11
Cash	n/a	5
Bonds	2.4	1
	<b>100</b>	<b>100</b>

### c. Overall net deficit

	CITY OF LONDON CORPORATION		CITY FUND SHARE	
	31 March 2015	31 March 2014	50%	49%
	£m	£m	£m	£m
1 April	(401.5)	(341.8)	(196.7)	(167.4)
change in liabilities	(185.5)	(76.3)	(103.3)	(37.5)
change in assets	88.8	16.6	51.0	8.2
<b>31 March</b>	<b>(498.2)</b>	<b>(401.5)</b>	<b>(249.0)</b>	<b>(196.7)</b>

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### *Basis for Estimating Assets and Liabilities*

The liabilities have been valued by the City of London's independent consulting actuaries (Barnett Waddingham) using the projected unit method, based upon the latest full valuation of the scheme as at 31 March 2013 and updated to the balance sheet date. The main assumptions used in the calculations are as follows.

	2014/15	2013/14
Mortality assumptions:		
Life expectancy in years from age 65		
Retiring today		
Men	22.9	22.9
Women	25.3	25.2
Retiring in 20 years		
Men	24.7	24.6
Women	27.2	27.1
Rate of Inflation - RPI	3.2%	3.6%
Rate of Inflation - CPI	2.4%	2.8%
Salary Increases	3.9%	4.3%
Pension Increases	2.4%	2.8%
Discount Rate	3.3%	4.4%
Take-up of option to convert annual pension into retirement lump sum	75.0%	75.0%

### *Impact on defined benefit obligation from changes to actuarial assumptions*

The estimation of the defined benefit obligations is sensitive to the actuarial assumptions set out above. The following table, prepared on an actuarial projected unit basis, shows the impact on the City's defined benefit obligation from changes to various actuarial assumptions. The sensitivity analyses have been determined based on reasonably possible changes of the assumptions occurring at the end of the reporting period and assumes for each change that the assumption analysed changes while all the other assumptions remain constant. In practice, this is unlikely to occur, and changes in some of the assumptions may be interrelated.

### Change in Assumptions at 31 March 2015

	CITY OF LONDON CORPORATION		CITY FUND	
	Increase £m	Decrease £m	Increase £m	Decrease £m
0.1% change in rate for discounting scheme liabilities	(21.8)	22.2	(10.7)	10.9
0.1% change in rate of increase in salaries	2.9	(2.8)	1.4	(1.4)
0.1% change in rate of increase in pensions	19.5	(19.1)	9.6	(9.4)
One year change in rate of mortality assumption	(44.1)	44.5	(21.6)	21.8

### *Impact on the City Fund's Cash Flows*

The objectives of the scheme are to keep employers' contributions at as constant a rate as possible. The Corporation has agreed a deficit recovery period of 20 years from 2014/15 with the scheme's actuary. Funding levels are monitored on an annual basis. The next triennial valuation is due to be completed 31 March 2016.

The scheme will need to take account of the national changes to the scheme under the Public Pensions Services Act 2013. The Act provides for scheme regulations to be made within a common framework, to establish new career average revalued earnings schemes to pay pensions and other benefits.

The liabilities show the estimated underlying commitments that the City Fund has in the long run to pay post-employment (retirement) benefits. The net liability of £258.0m has a substantial impact on the net worth of the City Fund as recorded in the Balance Sheet. However, statutory arrangements for funding the deficit mean that the financial position of the City Fund remains sound. The deficit will be made good by increased contributions over the remaining working life of employees, as assessed by the scheme actuary.

The total employer contributions expected to be made to the scheme for the City of London Corporation across all its funds in the year to 31 March 2016 are £19.9m (estimated City Fund Share £9.95m).

The scheme actuary has estimated that the weighted average duration of the defined benefit obligation for scheme members is 18 years.

### **47. The Police Pension Scheme**

There are two Police Pension Schemes - the 1987 Scheme and the 2006 Scheme. Except where otherwise stated, the "Police Pension Scheme" is used generically to cover both schemes. The Police Pension Scheme is defined benefit and unfunded. It is administered by the City of London in accordance with Home Office regulations and is not a multi-employer scheme. The Scheme is funded on a pay as you go basis, with the employer contributing a percentage of police pay into the Pension Fund and the Home Office meeting the balance. At the year end the Police Pension Fund Account is balanced to nil by either receiving a contribution from the City Fund equal to the amount by which the amounts payable from the Pension Fund for the year exceed the amounts receivable or, by paying to the City Fund the amount by which sums receivable by the Fund for the year exceed the amounts payable. Where the City Fund makes a transfer in to the Pension Fund, the Home Office will pay an equivalent top-up grant to the City. Where the City Fund receives a transfer from the Pension Fund, the City must pay the amount to the Home Office. The Police Pension Scheme 2015 will come into effect from 1 April 2015 and any benefits accrued from that date will be based on career average revalued salaries, with exceptions for those members that have transitional protection in their existing scheme. The last full valuation of the Police Pension Scheme was at 31 March 2012 by the Government Actuary's Department. The next combined actuarial valuation will be carried out as at March 2016.

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### *Liabilities in Relation to Retirement Benefits*

As the scheme is unfunded, it has no assets.

Reconciliation of present value of the scheme liabilities

	31 March 2015		31 March 2014	
	2006	1987	2006	1987
	Scheme £m	Scheme £m	Scheme £m	Scheme £m
1 April	(14.0)	(681.1)	(10.5)	(594.7)
Current Service Cost	(1.5)	(13.8)	(1.2)	(12.7)
Interest Cost	(0.6)	(29.5)	(0.5)	(26.2)
Remeasurement gains/losses:				
Actuarials Gains/losses arising from demographic assumptions	0.0	0.0	(0.4)	(30.0)
Actuarials gains/losses arising from changes in financial assumptions	(4.7)	(89.8)	(0.3)	(24.0)
Other Actuarial Gains/Losses	0.0	0.0	(0.5)	(17.5)
Benefits paid	0.0	25.3	0.0	26.8
Contributions from scheme participants	(0.7)	(3.4)	(0.6)	(3.3)
Injury Benefits Paid	0.0	0.6	0.0	0.5
<b>31 March</b>	<b>(21.5)</b>	<b>(791.7)</b>	<b>(14.0)</b>	<b>(681.1)</b>

### *Basis for Estimating Liabilities*

The liabilities have been valued by the City of London's independent consulting actuaries (Barnett Waddingham) using the projected unit method, based upon the last full valuation of the scheme updated to the balance sheet date. The main assumptions used in the calculations are as follows.

<b>Mortality assumptions:</b>	<b>2014/15</b>	<b>2013/14</b>
Life expectancy in years from age 65		
Retiring today		
Men	23.0	22.9
Women	25.3	25.2
Retiring in 20 years		
Men	25.3	24.6
Women	27.7	27.1
Rate of Inflation - RPI	3.2%	3.6%
Rate of Inflation - CPI	2.4%	2.8%
Salary Increases	4.2%	4.6%
Pension Increases	2.4%	2.8%
Discount Rate	3.3%	4.4%

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### *Impact on defined benefit obligation from changes to actuarial assumptions*

The estimation of the defined benefit obligations is sensitive to the actuarial assumptions set out above. The following table, prepared on an actuarial projected unit basis, shows the impact on the City's defined benefit obligation from changes to various actuarial assumptions. The sensitivity analyses have been determined based on reasonably possible changes of the assumptions occurring at the end of the reporting period and assumes for each change that the assumption analysed changes while all the other assumptions remain constant. In practice, this is unlikely to occur, and changes in some of the assumptions may be interrelated.

### Change in Assumptions at 31 March 2015

	Increase		Decrease	
	£'m	£m	£m	£m
	2006 Scheme	1987 Scheme	2006 Scheme	1987 Scheme
0.1% change in rate for discounting scheme liabilities	(0.7)	(13.7)	0.8	13.9
0.1% change in rate of increase in salaries	0.2	1.6	(0.2)	(1.6)
0.1% change in rate of increase in pensions	0.5	12.5	(0.5)	(12.2)
One year change in rate of mortality assumption	(0.7)	(28.0)	0.7	28.2

### *Impact on the City Fund's Cash Flows*

The liabilities show the estimated underlying commitments that the City Fund has in the long run to pay post-employment (retirement) benefits. The net liability of £813.2m has a substantial impact on the net worth of the City Fund as recorded in the Balance Sheet. However, statutory arrangements for funding the deficit mean that the financial position of the City Fund remains sound. Future contributions are expected to be met by an annually assessed grant from the Home Office.

From 1 April 2015, the Police Pension Scheme 2015 came into force. The total employer contributions for the combined position of the Police Pension Schemes 1987, 2006 and 2015 for the year to 31 March 2016 are expected to be £7.4m and the expected top up grant from the Government is £13.4m.

The scheme actuary has estimated that the weighted average combined duration of the defined benefit obligation for the schemes is 18 years.

**48. Judges Pension Scheme**

The Judges Pension Scheme is defined benefit and unfunded. The scheme is subject to the provisions of the Judicial Pensions and Retirement Act 1993. The Treasury is responsible for payment of Judges’ pensions and the City of London reimburses them in accordance with regulations made under the Act.

*Liabilities in Relation to Retirement Benefits*

As the scheme is unfunded, it has no assets.

Reconciliation of present value of the scheme liabilities

	<b>31 March 2015</b>	<b>31 March 2014</b>
	<b>£m</b>	<b>£m</b>
1 April	(1.8)	(1.6)
Current Service Cost	(0.1)	(0.1)
Interest Cost	(0.1)	0.0
Remeasurement gains/losses:		
Actuarials gains/losses arising from changes in financial assumptions	(0.1)	0.1
Other Actuarial Gains/Losses	0.0	(0.2)
Benefits paid	0.1	0.0
Contributions from scheme participants	0.0	0.0
<b>31 March</b>	<b>(2.0)</b>	<b>(1.8)</b>

*Impact on defined benefit obligation from changes to actuarial assumptions*

The estimation of the defined benefit obligations is sensitive to the actuarial assumptions set out above. The following table, prepared on an actuarial projected unit basis, shows the impact on the City’s defined benefit obligation from changes to various actuarial assumptions. The sensitivity analyses have been determined based on reasonably possible changes of the assumptions occurring at the end of the reporting period and assumes for each change that the assumption analysed changes while all the other assumptions remain constant. In practice, this is unlikely to occur, and changes in some of the assumptions may be interrelated.

Change in Assumptions at 31 March 2015

	<b>Increase</b>	<b>Decrease</b>
	<b>£m</b>	<b>£m</b>
0.1% change in rate for discounting scheme liabilities	(0.02)	0.02
0.1% change in rate of increase in salaries	0.00	0.00
0.1% change in rate of increase in pensions	0.02	(0.02)
One year change in rate of mortality assumption	(0.07)	0.07

### *Impact on the City Fund's Cash Flows*

The liabilities show the estimated underlying commitments that the City Fund has in the long run to pay post-employment (retirement) benefits. The net liability of £2.0m has an impact on the net worth of the City Fund as recorded in the Balance Sheet. However, as set out in note 7, the City has set aside funds in an earmarked reserve to assist with meeting its share of liabilities.

The scheme actuary has estimated that the weighted average combined duration of the defined benefit obligation for the scheme is 13 years.

### **49. The Teachers' Pension Scheme**

Teachers employed by the City of London Corporation are members of the Teachers' Pension Scheme administered by the Teachers Pensions Agency on behalf of the Department for Education (DfE) as a multi-employer defined benefit scheme. As it is not possible to identify the assets and liabilities at individual employer level, the pension arrangements are treated as a defined contribution scheme.

In 2014/15 the City of London's contribution to the Teachers' Pension Scheme was £0.1m and the employer's contribution rate set by the DfE was 14.1% (2013/14: £0.1m and 14.1%). Following the last valuation of the Scheme as at 31 March 2014 by the Government Actuary's Department the employer's contribution rate will increase to 16.4% from 1 September 2015.

In addition, the City of London is responsible for all pension payments relating to added years that it has awarded, together with the related increases. In 2014/15 no payments were made (2013/14: £0.01m and 2%).

**50. Transactions Relating to Post-employment Benefits within the Financial Statements**

The Teachers' Pension Scheme is accounted for as if it is a defined contribution scheme and no liability for future payments of benefits is recognised in the Balance Sheet. The Children's and Education Services line in the Comprehensive Income and Expenditure Statement is charged with the employer's contributions payable to Teachers' Pension Scheme in the year.

Retirement benefits from schemes accounted for on a defined benefit basis (City of London, Police and Judges) are recognised in the Net Cost of Services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge against council tax is based on cash payable in the year, so the real cost of retirement benefits is reversed out of the City Fund and Housing Revenue Account via the Movement in Reserves Statement.

**2014/15 Transactions**

	Police £m	Judges £m	City of London £m	Total £m
Comprehensive Income & Expenditure Statement				
Cost of Services:				
Current service cost	15.3	0.1	12.5	27.9
Past service costs	0.0	0.0	0.1	0.1
(gain)/loss from settlements	0.0	0.0	(0.2)	(0.2)
Other Operating Income				
administration expenses	0.0	0.0	0.3	0.3
Financing & Investment Income & Expenditure				
Interest cost	30.1	0.1	8.6	38.8
Total Retirement Benefit Charged to the Surplus or Deficit on the Provision of Services	45.4	0.2	21.4	67.0
Other Retirement Benefit Charged to the Comprehensive Income & Expenditure Statement				
Remeasurement of the net defined benefit liability:				
Return on plan assets	0.0	0.0	(34.9)	(34.9)
Actuarial (gains) & losses - changes in demographic assumptions	0.0	0.0	0.0	0.0
Actuarial (gains) & losses - changes in financial assumptions	94.5	0.1	82.2	176.8
Actuarial (gains) & losses - Other	0.0	0.0	(6.5)	(6.5)
Total Retirement Benefit Charged/(Credited) to the Comprehensive Income & Expenditure Statement	139.9	0.3	62.2	202.4
Movement in Reserves Statement				
Reversal of net charges/credits for retirement benefits in accordance with the Code	(139.9)	(0.3)	(62.2)	(202.4)
Actual amount charged against the City Fund General Reserve	21.8	0.1	9.9	31.8

The cumulative amount of actuarial gains and losses recognised in Other Comprehensive Income and Expenditure in the actuarial gains or losses on pensions assets and liabilities line was at 31 March 2015 a loss of £135.5m and at 31 March 2014 was a loss of £91.9m.



## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

### 2013/14 Transactions

	<b>Police</b>	<b>Judges</b>	<b>City of London</b>	<b>Total</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Comprehensive Income & Expenditure Statement				
Cost of Services:				
Current service cost	13.9	0.1	12.2	26.2
Past service costs	0.0	0.0	0.2	0.2
(gain)/loss from settlements	0.0	0.0	(0.7)	(0.7)
Other Operating Income				
administration expenses	0.0	0.0	0.2	0.2
Financing & Investment Income & Expenditure				
Interest cost	26.7	0.0	7.4	34.1
Total Retirement Benefit Charged to the Surplus or Deficit on the Provision of Services	40.6	0.1	19.3	60.0
Other Retirement Benefit Charged to the Comprehensive Income & Expenditure Statement				
Remeasurement of the net defined benefit liability:				
Return on plan assets	0.0	0.0	2.8	2.8
Actuarial (gains) & losses - changes in demographic assumptions	30.4	0.0	18.2	48.6
Actuarial (gains) & losses - changes in financial assumptions	24.3	(0.1)	5.7	29.9
Actuarial (gains) & losses - Other	18.0	0.2	(7.6)	10.6
Total Retirement Benefit Charged/(Credited) to the Comprehensive Income & Expenditure Statement	113.3	0.2	38.4	151.9
Movement in Reserves Statement				
Reversal of net charges/credits for retirement benefits in accordance with the Code	(113.3)	(0.2)	(38.4)	(151.9)
Actual amount charged against the City Fund General Reserve	23.4	0.0	9.1	32.5

## EXPLANATORY NOTES TO THE CITY FUND FINANCIAL STATEMENTS

The amount included in the Balance Sheet arising from the City Fund's estimated obligation in respect of the defined benefit plans is as follows:

	31 March 2015	31 March 2014
	£m	£m
Present Value of the defined benefit obligation		
City of London Pension Scheme	(621.7)	(518.6)
Police Pension Schemes	(811.6)	(693.3)
Judges Pension Scheme	(2.0)	(1.8)
Fair Value of plan assets		
City of London Pension Scheme	376.1	325.2
Present value of unfunded obligation		
City of London Pension Scheme	(3.5)	(3.3)
Police Pension Schemes	(1.6)	(1.9)
Net liability on balance sheet	(1,064.3)	(893.7)

There are no outstanding or pre-paid employee contributions at the balance sheet date.

### 51. Trust Funds

In its capacity as a local authority, the City of London acts as a custodian trustee for two trust funds; the City of London Corporation Combined Education Charity and Keats House. In neither case do the funds represent assets to the City Fund and therefore they have not been included in the Balance Sheet.

*Keats House (charity registration number 1053381)*

Established in 1996, the objective of the Trust is "to preserve and maintain and restore for the education and benefit of the public Keats House as a museum and live memorial to John Keats and as a literary meeting place and centre". As at 31 March 2015 the Trust's net assets were £0.2m (2014: £0.2m).

*The City of London Corporation Combined Education Charity (charity registration number 312836)*

Established in 2011 through the amalgamation of the Higher Education Research and Special Expenses Fund, the Archibald Dawnay Scholarships, the Robert Blair Fellowship and the Alan Partridge Smith Bequest, the objective of the Trust is to further the education of persons attending or proposing to attend secondary, further or higher educational institutions by the provision of grants or financial assistance. Also to provide grants for staff at maintained schools & Academies in the boroughs of London to undertake studies to further their development as teachers. As at 31 March 2015 the Trust's net assets were £1.1m (2014: £1.2m).

**HOUSING REVENUE ACCOUNT** for the year ended 31 March 2015

The HRA Income and Expenditure Statement shows the economic cost in the year of providing housing services in accordance with generally accepted accounting practices, rather than the amount to be funded from rents and government grants. Authorities charge rents to cover expenditure in accordance with regulations; this may be different from the accounting cost. The increase or decrease in the year, on the basis on which rents are raised, is shown in the Movement on the Housing Revenue Account Statement.

**Income and Expenditure Statement**

2013/14 £m		Notes	2014/15	
			£m	£m
	<b>Expenditure</b>			
4.5	Repairs and maintenance		4.8	
6.3	Supervision and management		6.6	
2.5	Depreciation of non-current assets		2.7	
(19.1)	Revaluation gain on HRA dwellings		(5.7)	
0.0	Movement in the allowance for bad debts	1	0.2	
(5.8)	<b>Total Expenditure</b>			8.6
	<b>Income</b>			
(9.5)	Dwelling rents		(10.0)	
(1.6)	Non-dwelling rents		(1.7)	
(2.8)	Charges for services and facilities		(3.4)	
(0.2)	Contributions towards expenditure		(0.1)	
(14.1)	<b>Total Income</b>			(15.2)
(19.9)	<b>Net Expenditure/(Income) of HRA Services as included in the City Fund Comprehensive Income and Expenditure Statement cost of services</b>			(6.6)
	<b>HRA share of the operating income and expenditure included in the City Fund Comprehensive Inc.and Exp. Statement</b>			
(0.1)	Interest and investment income			(0.1)
0.0	Investment property gain on revaluation	7		(5.6)
0.0	Donated assets	9		(8.4)
(19.9)	<b>Deficit/(Surplus) for the year on HRA Services</b>			<b>(20.7)</b>

**Movement on the HRA Statement**

2013/14 £m		Notes	2014/15	
			£m	£m
(6.0)	Balance on the HRA at the end of the previous year			(6.8)
(19.9)	Deficit/(Surplus) for the year on the HRA Income and Expenditure Statement		(20.7)	
19.1	Adjustments between accounting basis and funding basis under statute	2	19.9	
(0.8)	Increase in year on the HRA			(0.8)
(6.8)	<b>Balance on the HRA at the end of the current year</b>			<b>(7.6)</b>

**1. Provision for Bad and Doubtful Debts**

	2014/15 £m	2013/14 £m
Provision at 1 April	0.30	0.39
Bad Debts written off	(0.01)	(0.01)
Increase/(Decrease) in Provision	0.24	(0.08)
Provision at 31 March	0.53	0.30

**2. Adjustments between Accounting Basis and Funding Basis under Statute**

Note 6 to the City Fund Financial Statements (page 33) provides further analysis of the adjustments between the accounting basis and funding basis under statute.

**3. Housing Stock**

As at 31 March 2015 the City of London's HRA rental stock was 1,891 dwellings. The HRA also includes costs and service charge income relating to properties sold on long leases of which there were 897 as at 31 March 2015 (2014: 888).

	31 March 2015 No.	31 March 2014 No.
Houses and Bungalows	27	27
Flats	1,864	1,873
Total	1,891	1,900

	31 March 2015 No.	31 March 2014 No.
Stock at 1 April	1,900	1,894
Sales	(9)	(14)
New Build	0	20
Stock at 31 March	1,891	1,900

## NOTES TO THE HOUSING REVENUE ACCOUNT

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### 4. Arrears of Rent, Service and Other Charges

As at 31 March 2015 the total arrears for rent, service charges and other charges were £1.55m (31 March 2014: £0.81m) as follows:

	31 March 2015	31 March 2014
	£m	£m
Former residential tenants	0.11	0.09
Current residential tenants	0.23	0.17
Commercial tenants	0.24	0.08
Service charges	0.89	0.38
Other charges	0.08	0.09
Total arrears	1.55	0.81

NOTES TO THE HOUSING REVENUE ACCOUNT

5. HRA Property, Plant and Equipment

Movements on Balances 2014/15	Council Dwellings	Other Land & Buildings	Vehicles, Plant & Equipment	Assets under construction	Total
	£m	£m	£m	£m	£m
<b>Cost or valuation</b>					
at 1 April 2014	175.9	32.5	0.2	1.6	210.2
Additions	11.7	0.0	0.0	1.1	12.8
Transfers	1.2	(9.7)	0.0	(1.2)	(9.7)
Revaluation increases/(decreases) recognised in the Revaluation Reserve	23.4	0.4	0.0	0.0	23.8
Revaluation increases/(decreases) recognised in the Surplus/Deficit on the Provision of Services	5.2	0.0	0.0	0.0	5.2
Derecognition - disposals	(0.8)	0.0	0.0	0.0	(0.8)
<b>at 31 March 2015</b>	<b>216.6</b>	<b>23.2</b>	<b>0.2</b>	<b>1.5</b>	<b>241.5</b>
<b>Accumulated Depreciation and Impairment</b>					
at 1 April 2014	(0.1)	(0.6)	(0.2)	0.0	(0.9)
Depreciation Charge	(2.3)	(0.4)	0.0	0.0	(2.7)
Depreciation written out to the Revaluation Reserve	1.8	0.0	0.0	0.0	1.8
Depreciation written out to the Surplus/Deficit on the Provision of Services	0.5	0.0	0.0	0.0	0.5
Transfers	0.0	0.4	0.0	0.0	0.4
<b>at 31 March 2015</b>	<b>(0.1)</b>	<b>(0.6)</b>	<b>(0.2)</b>	<b>0.0</b>	<b>(0.9)</b>
<b>Net Book Value</b>					
at 1 April 2014	175.8	31.9	0.0	1.6	209.3
at 31 March 2015	216.5	22.6	0.0	1.5	240.6

6. HRA Property, Plant and Equipment - continued

Movements on Balances 2013/14	Council Dwellings £m	Other Land & Buildings £m	Vehicles, Plant & Equipment £m	Assets under construction £m	Total £m
<b>Cost or valuation</b>					
at 1 April 2013	146.4	32.4	0.2	0.4	179.4
Additions	1.0	0.0	0.0	1.4	2.4
Transfers	0.2	0.0	0.0	(0.2)	0.0
Revaluation increases/(decreases) recognised in the Revaluation Reserve	10.8	0.1	0.0	0.0	10.9
Revaluation increases/(decreases) recognised in the Surplus/Deficit on the Provision of Services	18.4	0.0	0.0	0.0	18.4
Derecognition - disposals	(0.9)	0.0	0.0	0.0	(0.9)
<b>at 31 March 2014</b>	<b>175.9</b>	<b>32.5</b>	<b>0.2</b>	<b>1.6</b>	<b>210.2</b>
<b>Accumulated Depreciation and Impairment</b>					
at 1 April 2013	(0.1)	(0.3)	(0.2)	0.0	(0.6)
Depreciation Charge	(2.1)	(0.4)	0.0	0.0	(2.5)
Depreciation written out to the Revaluation Reserve	1.4	0.1	0.0	0.0	1.5
Depreciation written out to the Surplus/Deficit on the Provision of Services	0.7	0.0	0.0	0.0	0.7
<b>at 31 March 2014</b>	<b>(0.1)</b>	<b>(0.6)</b>	<b>(0.2)</b>	<b>0.0</b>	<b>(0.9)</b>
<b>Net Book Value</b>					
at 1 April 2013	146.3	32.1	0.0	0.4	178.8
at 31 March 2014	175.8	31.9	0.0	1.6	209.3

## NOTES TO THE HOUSING REVENUE ACCOUNT

In accordance with Government guidelines, dwellings have been valued at their 'existing use with vacant possession' and then reduced to reflect 'existing use for social housing'. Under guidance issued in 2010/11, the applicable social housing 'adjustment factor' is 75% +/- 5%. The vacant possession value at 1 April 2014 is estimated to be £585.9m (1 April 2013: £488m) which has been reduced by 70% to £175.8m (1 April 2013: £146m) to reflect social housing use. The reduction of £410.1m (1 April 2013: £342m) is a measure of the economic cost of providing council housing at less than open market rents. Other land and buildings are assessed at existing use value.

### 7. Investment Property

	2014/15	2013/14
	£m	£m
Balance at start of the year	0.0	0.0
Transfers	14.1	0.0
Additions	0.0	0.0
Disposals	0.0	0.0
Revaluations:		
Net gains from fair value adjustments	5.6	0.0
<b>Balance at end of the year</b>	<b>19.7</b>	<b>0.0</b>

### 8. Major Repairs Reserve

	2014/15	2013/14
	£m	£m
Balance 1 April	(4.9)	(2.8)
Transfer from HRA equal to depreciation		
dwellings	(2.3)	(2.1)
non dwellings	(0.4)	(0.3)
Capital expenditure (dwellings)	0.5	0.3
Balance 31 March	(7.1)	(4.9)

The reserve is used to finance capital expenditure and the balance is included with other capital reserves in the City Fund Balance Sheet.



**9. HRA Capital Expenditure**

Expenditure for capital purposes and methods of financing are set out below.

	2014/15	2013/14
	£m	£m
<b>Expenditure in year</b>		
Fixed assets		
Assets under construction	1.1	1.4
Dwellings	11.6	1.0
Other Land and Buildings		
Revenue expenditure funded from capital under statute	0.2	0.1
	12.9	2.5
<b>Methods of financing</b>		
Major Repairs Reserve	0.5	0.3
Reimbursements and Donations	12.4	2.2
	12.9	2.5

During the year the HRA received a donation, valued at £8.4m, of 43 dwellings in Southwark as part of the Potters Field redevelopment. The dwellings were available for letting from June 2015.

**10. Interest Charges**

Interest charges met by the HRA are charged by the City Fund in accordance with the Item 8 Credit and Item 8 Debit (General) determination made by the Secretary of State under part II of schedule 4 to the Local Government and Housing Act 1989.

**COLLECTION FUND** for the year ended 31 March 2015

The Collection Fund is an agent's statement that reflects the statutory obligation for billing authorities to maintain a separate Collection Fund. The statement shows the transactions of the billing authority (the City) in relation to the collection from taxpayers and the distribution to the Government, the Greater London Authority (GLA) and the City Fund of council tax and non-domestic rates.

**REVENUE ACCOUNT**

2013/14				Notes	2014/15		
Council Tax £m	Business Rates £m	Total £m			Council Tax £m	Business Rates £m	Total £m
(6.0)		(6.0)			INCOME		
(0.2)		(0.2)	Council Tax Receivable		(6.8)	(6.8)	
			Transfer from City Fund (Reliefs)		(0.2)	(0.2)	
	(791.2)	(791.2)	National Business Rates	1		(814.6)	
			Deferrals			(0.8)	
	(1.5)	(1.5)	National Business Rates transitional protection payments			0.0	
	(31.0)	(31.0)	GLA Business Rate Supplement			(30.9)	
	(6.7)	(6.7)	City Business Rate Premium			(6.7)	
(6.2)	(830.4)	(836.6)	<b>TOTAL INCOME</b>		(7.0)	(860.0)	
			EXPENDITURE				
			Council Tax Precepts and Demands				
5.1		5.1	City	2	5.3	5.3	
0.5		0.5	GLA		0.5	0.5	
			National Business Rates Precepts and Demands	2			
	215.0	215.0	City			219.1	
	143.3	143.3	GLA			146.1	
	358.4	358.4	Central Government			365.2	
			National Business Rates transitional protection payments			1.3	
	31.0	31.0	Business Rate Supplement collected on behalf of GLA			30.7	
	5.7	5.7	City Business Rate Premium			6.2	
	10.5	10.5	City Offset	5		10.7	
			Impairment of debts for Business Rates				
	1.8	1.8	National			1.8	
			GLA			0.1	
			Impairment of appeals for Business Rates				
	113.7	113.7	National			69.7	
	1.0	1.0	Premium			0.6	
	1.7	1.7	Cost of Collection Allowance				
			National Business Rates			1.7	
			GLA Business Rate Supplement			0.1	
			Contributions towards previous year's estimated Collection Fund Surplus				
0.5		0.5	City		0.5	0.1	
			GLA		0.1	0.1	
			Central Government			0.1	
6.1	882.1	888.2	Total Expenditure		6.4	860.0	
(0.1)		(0.1)	(Surplus)/Deficit for Year		(0.6)	0.0	
	51.7	51.7	National Business Rates			0.6	
	0.0	0.0	GLA Business Rate Supplement			0.0	
	0.0	0.0	City Premium			0.0	
(0.7)	0.0	(0.7)	Balance 1 April		(0.8)	50.9	
(0.8)	51.7	50.9	Balance 31 March		(1.4)	50.9	

**1. Income from Business Rates**

The Local Government Finance Act 1988 replaced the Locally Determined Non-Domestic Rate with a National Non-Domestic Rate (NNDR) set by the Government. In addition to the NNDR, there is a discounted rate for small businesses known as the Small Business Non-Domestic Rate (SBNDR). In 2014/15 the City of London set a non-domestic rating multiplier of 0.486 (48.6p in the £) and a small business non-domestic rating multiplier of 0.475 (47.5p in the £). This comprises the NNDR and SBNDR multipliers of 0.482 and 0.471 respectively, plus a premium of 0.4p in the £ to provide additional funding to enable the City to continue to support Police, security, resilience and contingency planning at an enhanced level.

In addition, for those business premises which have a rateable value of more than £55,000, the Greater London Authority (GLA) is levying a business rate supplement (BRS) multiplier of 2p in the £ for the 2014-15 financial year to finance the Crossrail project. The City collects the BRS on an agency basis on behalf of the GLA.

	<b>2014/15</b>	<b>2013/14</b>
	<b>£m</b>	<b>£m</b>
National Business Rates	(863.3)	(843.4)
Government transition scheme	(1.3)	1.5
Non-domestic rates income after transition scheme	(864.6)	(841.9)
Less: Voids	33.1	34.8
Mandatory and discretionary relief	13.3	11.2
Partly occupied allowance	3.6	4.7
<b>Net income from national business rates</b>	<b>(814.6)</b>	<b>(791.2)</b>

The total rateable value of the City at 31 March 2015 was £1,866m (31 March 2014: £1,866m).

## NOTES TO THE COLLECTION FUND

### 2. Calculation of Council Tax

The Local Government Finance Act 1992 introduced the Council Tax from 1 April 1993, replacing the Community Charge. The Act prescribes the detailed calculations that the City of London, as a billing authority, has to make to determine the Council Tax amounts. The City of London set a basic amount of £857.31 for a Band D property for 2014/15 calculated as follows:

	£m	£m
City of London's Original Budget		110.5
Less:		
Share of national business rates	(14.9)	
Non-Domestic rates premium	(6.5)	
Government grants	(72.6)	
City's Offset	(10.7)	
Estimated Collection Fund surplus	(0.5)	
		(105.2)
Estimated amounts to be raised from Council Tax		5.3
Divided by:		
Council Tax base for the City area (number of Band D equivalent properties)		No: 6,187.65
Basic amount for Band D Property		£ 857.31

To this £857.31 is added £84.48 in respect of the precept from the Greater London Authority to arrive at the total Council Tax of £941.79 for a Band D property in 2014/15. Prescribed proportions are applied to this basic amount to determine the Council Tax amounts for each of the bands as follows:

BAND	Proportion	Council Tax £
A	6/9	627.86
B	7/9	732.51
C	8/9	837.14
D	9/9	941.79
E	11/9	1,151.07
F	13/9	1,360.37
G	15/9	1,569.65
H	18/9	1,883.58

## NOTES TO THE COLLECTION FUND

### 3. Tax Bases 2014/15

The table below shows the number of chargeable dwellings in each valuation band converted to an equivalent number of Band D dwellings. The totals for each area are described as "aggregate relevant amounts". These amounts, multiplied by the collection rate of 95%, produce the tax base for each of the areas shown.

BAND	MIDDLE TEMPLE	INNER TEMPLE	CITY AREA EXCLUDING TEMPLES	TOTAL CITY AREA
A	0.00	0.00	5.33	5.33
B	0.00	0.00	167.61	167.61
C	0.00	0.00	485.78	485.78
D	0.00	(1.25)	339.88	338.63
E	7.94	3.67	2,372.64	2,384.25
F	39.36	23.47	1,345.14	1,407.97
G	26.25	57.50	1,405.00	1,488.75
H	0.00	4.00	231.00	235.00
AGGREGATE RELEVANT AMOUNTS	73.55	87.39	6,352.38	6,513.32
COLLECTION RATE	95%	95%	95%	95%
TAX BASES	69.87	83.02	6,034.76	6,187.65

### 4. City Offset

To reflect the unique characteristics of the square mile, the Government allows the City to retain an amount from the NNDR paid by City businesses.

This is an extract from a more detailed published statement, a copy of which is available on request from the Chamberlain of London.

The City of London Pension Fund is a funded defined benefits scheme. With the exception of serving police officers, teachers and judges who have their own schemes, all City of London staff are eligible for membership of the Local Government Pension Scheme (LGPS).

The Fund is administered internally by the City of London. The Fund's investments are managed externally by several fund managers with differing mandates determined by the City of London.

### **Accounting Policies**

- i. The pension fund statements have been prepared in accordance with the LGPS (Benefits, Membership and Contributions) Regulations 2007 (as amended), the LGPS (Administration) Regulations 2008 (as amended), the LGPS (Management and Investment of Funds) Regulations 2009, and with the guidelines set out in the Code of Practice on Local Authority Accounting in the United Kingdom 2014/15 having regard to the Statement of Recommended Practice, Financial Reports of Pension Schemes (revised May 2007).
- ii. The pension fund accounts are accounted for on an accruals basis for income and expenditure, with the exception of transfer values in and out, which are accounted for on a cash basis.
- iii. The fund's financial statements do not take account of liabilities to pay pensions and other benefits after the period end.
- iv. Equities traded through the Stock Exchange Electronic Trading Service (SETS), are valued on the basis of the latest bid-market price. Other quoted investments are also valued on the basis of the bid-market value quoted on the relevant stock market.
- v. Unquoted securities in the form of private equity holdings are valued by the individual investment managers at the year-end in accordance with generally accepted guidelines. The ability to realise these private equity holdings is limited until they reach maturity, and thus their values are difficult to establish as they are not readily traded and have been included on an estimated basis.
- vi. The value of fixed interest investments in the Scheme's investment portfolio excludes interest earned but not paid over at the Scheme year end. This interest is included separately within accrued investment income.
- vii. Acquisition costs are included in the purchase costs of investments.
- viii. Assets and liabilities in overseas currencies are translated into sterling at the exchange rates ruling at the balance sheet date. Transactions during the year are translated at rates applying at the transaction dates.
- ix. The cost of administration is charged directly to the fund.
- x. Income due from equities is accounted for on the date stocks are quoted ex-dividend.

- xi. Income from overseas investments is recorded net of any withholding tax where this cannot be recovered.
- xii. Income from fixed interest and index-linked securities, cash and short-term deposits is accounted for on an accruals basis.
- xiii. Income from other investments is accounted for on an accruals basis.
- xiv. The change in market value of investments during the year comprises all increases and decreases in the market value of investments held at any time during the year, including profit and losses realised on sales of investments and unrealised changes in market value.
- xv. When foreign exchange contracts are in place in respect of assets and liabilities in foreign currencies, the contract rate is used. Other assets and liabilities in foreign currencies are expressed in sterling at the rates of exchange ruling at year end. Income from overseas investments is translated into sterling at an average rate for the period.
- xvi. Surpluses and deficits arising on conversion are dealt with as part of the change in market values of the investments.
- xvii. Normal contributions, both from members and employers, are accounted for in the payroll month to which they relate at rates as specified in the rates and adjustments certificate. Additional contributions from employers are accounted for in accordance with the agreement under which they are paid, or in the absence of such agreement, when received.
- xviii. Under the rules of the Scheme, members may receive a lump sum retirement grant in addition to their annual pension. Lump sum retirement grants are accounted for from the date of retirement. Where a member can choose to take a greater retirement grant in return for a reduced pension these lump sums are accounted for on an accruals basis from the date the option is exercised.
- xix. Transfer values represent the capital sums either receivable in respect of members from other pension schemes of previous employers or payable to the pension schemes of new employers for members who have left the scheme. They take account of transfers where the trustees of the receiving scheme have agreed to accept the liabilities in respect of the transferring members before year end, and where the amount of the transfer can be determined with reasonable certainty. There were no group transfers in respect of staff in 2014/15.
- xx. Administration and investment management expenses are accounted for on an accruals basis. Expenses are recognised net of any recoverable VAT.
- xxi. Receipts to meet the augmentation costs of early retirements are included as other income.

**Actuarial Valuation**

In accordance with statutory regulations a triennial valuation of the Pension Fund was completed by the City’s independent consulting actuaries, Barnett Waddingham LLP, as at 31 March 2010 and again as at 31 March 2013 using the projected unit method. The changes in employer contribution rates as a result of the March 2010 and March 2013 valuations were effective from 1 April 2010 and 1 April 2014 respectively.

The main funding assumptions which follow were incorporated into the funding model used in the 2010 and 2013 valuations:

	March 2010		March 2013	
	% p.a.	Real % p.a.	% p.a.	Real % p.a.
Financial Assumptions				
Discount Rate	6.9	3.4	6.0	2.5
Retail Price Inflation	3.5	0.0	3.5	0.0
Consumer Price Inflation	3.0	(0.5)	2.7	(0.8)
Pension Increases	3.0	(0.5)	3.0	0.5
Pay Increases (Long Term)	3.0	1.5	4.2	0.7

The valuations at 31 March 2010 and 31 March 2013 revealed that the relationship between the values placed on the assets held by the fund and the liabilities accrued in respect of pensionable service at that date were as follows:

Past Service Liabilities	March 2010	March 2013
	£m	£m
Active Members	277.1	278.8
Deferred pensioners	92.3	158.1
Pensioners	271.9	392.7
<b>Total</b>	<b>641.3</b>	<b>829.6</b>
Assets	(549.3)	(701.8)
<b>Deficit</b>	<b>92.0</b>	<b>127.8</b>
<b>Funding Level</b>	<b>86%</b>	<b>85%</b>

Based on the above data the derivation of the basic rate of employer’s contribution is set out below:

	March 2010	March 2013
	Contribution rate %	Contribution rate %
Future service funding rate	12.4	11.5
Past service adjustment	4.8	5.5
<b>Total contribution rate</b>	<b>17.2</b>	<b>17.0</b>

The past service adjustment assumes that the deficit is recovered over a 20 year period in the March 2010 and March 2013 valuations.



## CITY OF LONDON PENSION FUND

Having considered the basic rate of employer's contributions above the City of London Corporation set contribution rates applicable to its employees of 17.5% for each of the financial years 2011/12 to 2016/17.

Of the employers' contributions receivable in 2014/15 amounting to £20.7m, the amounts attributable to "deficit funding" are as follows:

	<b>Future Funding</b>	<b>Past-service Deficit Funding</b>	<b>Total Contributions</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>Scheduled Bodies</b> City of London	13.0	6.2	19.2
Museum of London	0.6	0.3	0.9
<b>Admitted Bodies</b> Irish Society	0.0	0.0	0.0
Guildhall Club	0.0	0.0	0.0
City Academy -Southwark	0.2	0.1	0.3
Other	0.2	0.1	0.3
Brookwood			
E&J Smithfield			
ETDE			
Enterprise			
Fusion Lifestyle			
Agilisys			
	<b>14.0</b>	<b>6.7</b>	<b>20.7</b>

In the following tables and notes, the Admitted Bodies under "Other" are those listed above.

CITY OF LONDON PENSION FUND

Fund Account for the year ended 31 March 2015

2013/14 £m		Notes	2014/15 £m
	<b>Contributions and benefits</b>		
(27.2)	Contributions receivable	2	(29.7)
(3.2)	Transfers in		(2.8)
(0.4)	Other Income		(0.4)
(30.8)			(32.9)
36.7	Benefits Payable	3	40.7
2.1	Payments to and on account of leavers	4	1.5
0.6	Administrative Expenses	5	0.7
0.2	Other Expenses	6	0.0
39.6			42.9
8.8	Net deductions		10.0
	<b>Returns on investments</b>		
(23.3)	Income from Investments	7	(5.2)
(25.7)	Change in market value of investment (realised and unrealised)		(86.3)
3.2	Investment Management Expenses	8	4.1
(45.8)	Net Returns on Investment		(87.4)
(37.0)	<b>Net increase in the fund during the year</b>		(77.4)
(709.3)	Opening net assets of the scheme		(746.3)
(746.3)	<b>Closing net assets of the scheme</b>		(823.7)

Net Assets Statement as at 31 March 2015

2013/14 Restated £m		Notes	2014/15 £m
(729.0)	Investment assets	9-13	(817.0)
	Current Assets	15	
(17.9)	Cash and cash equivalents		(7.5)
	Current liabilities	16	
0.6	Creditors		0.8
(746.3)	<b>Net assets</b>		(823.7)

# NOTES TO THE CITY OF LONDON PENSION FUND

## 1. Membership of the Fund

	2014/15				2013/14
	Current Contributors	Beneficiaries In Receipt of Pension	Deferred Benefits	Total	Total
	No.	No.	No.	No.	No.
CITY OF LONDON	3,847	3,448	3,629	10,924	10,458
SCHEDULED BODIES:					
Museum of London	217	211	553	981	945
Magistrates Court	0	19	18	37	39
Probation Committee	0	3	0	3	3
	217	233	571	1,021	987
ADMITTED BODIES:					
Irish Society	6	9	2	17	17
City Arts Trust	0	0	0	0	1
Parking Committee for London	0	3	9	12	12
Guildhall Club	1	5	4	10	12
City Academy - Southwark	64	1	85	150	135
Sir John Cass (Brookwood)	2	0	0	2	2
AMEY (Enterprise)	9	3	3	15	15
E & J	0	0	1	1	1
Agilysis	25	0	3	28	26
Bouygues (EDTE)	1	0	1	2	2
Cook & Butler	3	0	0	3	0
1SC	0	0	1	1	1
	111	21	109	241	224
<b>GRAND TOTAL</b>	<b>4,175</b>	<b>3,702</b>	<b>4,309</b>	<b>12,186</b>	<b>11,669</b>

2. Contributions

		2014/15	2013/14
		£m	£m
Employers:			
Scheduled bodies	City of London	(19.22)	(17.96)
	Museum of London	(0.94)	(0.83)
Admitted bodies	Irish Society	(0.03)	(0.03)
	Guildhall Club	(0.01)	(0.03)
	City Academy - Southwark	(0.25)	(0.23)
	Other	(0.24)	(0.20)
		(20.69)	(19.28)
Employees of:			
Scheduled bodies	City of London	(8.35)	(7.33)
	Museum of London	(0.47)	(0.43)
Admitted bodies	Irish Society	(0.01)	(0.01)
	Guildhall Club	0.00	(0.01)
	City Academy - Southwark	(0.10)	(0.08)
	Other	(0.11)	(0.06)
		(9.04)	(7.92)
<b>Total Contributions</b>		<b>(29.73)</b>	<b>(27.20)</b>

AVC's are Additional Voluntary Contributions and are managed externally and independently from the rest of the Pension Fund. They are paid by members to the Corporation and are then paid directly to the Fund Managers – Prudential, Equitable and Standard Life Investments. AVC's of £0.50m were paid in 2014/15 (2013/14: £0.47m).

In accordance with regulation 5(2) (c) of the Pension Scheme (Management and Investment of Funds) Regulations 1998, these AVCs are not included in the statements of the Pension Fund Accounts.

**3. Benefits**

	2014/15 £m	2013/14 £m
<b>Total Benefits Paid</b>		
Retired Employees pensions	28.2	26.2
lump sums	8.1	6.7
Lump sum on death	1.3	0.9
Widows' or Widowers' pensions	3.0	2.8
Children's pensions	0.1	0.1
	<b>40.7</b>	<b>36.7</b>

	2014/15 £m	2013/14 £m
<b>Benefits Paid Comprises</b>		
Scheduled Bodies	40.6	36.3
Admitted Bodies	0.1	0.4
	<b>40.7</b>	<b>36.7</b>

**4. Payments to and on account of leavers**

	2014/15 £m	2013/14 £m
Individual Transfers Out	1.5	2.1

**5. Administrative expenses**

	2014/15 £m	2013/14 £m
Central administration	0.5	0.5
Computer costs	0.2	0.1
	<b>0.7</b>	<b>0.6</b>

Audit fees of £18,842 have been charged to the Pension Fund (2013/14: £22,900).

**6. Other Expenses**

Other expenses of £0.2m in 2013/14 relates to miscellaneous investment payables accruing to the Artemis segregated fund.

**7. Income from investments**

	2014/15 £m	2013/14 £m
Fixed Interest :		
UK	(1.4)	(4.3)
Overseas	(0.6)	(0.9)
UK pooled units	0.0	(0.1)
UK equities	(1.2)	(9.5)
Overseas equities	(2.0)	(9.5)
Withholding tax on overseas equities	0.2	1.0
Interest on Cash Instruments	(0.2)	0.0
	<b>(5.2)</b>	<b>(23.3)</b>

Investment income of £5.2m (2013/14 £23.3m) reflects the former investments the Pension Fund had in principally segregated equity and bond funds.

The revised investment policies of the Pension Fund are focussed on pooled vehicles and private equity investments. Dividends and interest are traditionally not paid across on these types of investments, but the value of the investments in the pooled vehicles is expected to increase more than with funds invested in segregated equities and bonds.

Where the shortfall of the Net Deductions on Contributions and Benefits Paid was previously covered by the investment income, it is intended to sell a part of the pooled vehicles as necessary to cover any shortfalls. There are no limitations imposed by the fund managers on the selling of these pooled vehicle funds.

**8. Investment Management Expenses**

In 2014/15, the City of London Pension Fund incurred investment management expenses of £4.09m (2013/14 £3.22m) and actuarial fees of £0.04m (2013/14 £0.03m).

## NOTES TO THE CITY OF LONDON PENSION FUND

### 9. Investment Assets

The table below shows the movement in Market Values by asset type between 1 April 2014 and 31 March 2015.

	Market Value at 01/04/2014	Purchases at Cost	Sales Proceeds	Net (gain)/loss	Market Value at 31/03/2015
	£m	£m	£m	£m	£m
Managed Investments					
Fixed interest securities:					
UK	(81.0)	(66.4)	147.8	(0.4)	0.0
North America	(29.7)	(33.4)	64.8	(1.7)	0.0
Europe	(6.9)	0.0	6.6	0.3	0.0
Pooled Units					
UK	(151.1)	0.0	0.8	(12.4)	(162.7)
Global	(378.6)	(269.9)	77.5	(70.5)	(641.5)
Listed Equities:					
UK	(32.6)	(0.7)	35.3	(2.0)	(0.0)
Europe	(13.0)	(0.9)	13.5	0.4	0.0
North America	(4.1)	0.0	4.5	(0.4)	(0.0)
Japan	(1.5)	0.0	1.7	(0.2)	(0.0)
Pacific (Ex-Japan)	(12.5)	(0.4)	14.1	(1.2)	0.0
Emerging Markets	(2.8)	(0.2)	3.2	(0.2)	(0.0)
Private Equity	(10.6)	(3.3)	1.9	0.5	(11.5)
<b>Total Managed Investments</b>	<b>(724.4)</b>	<b>(375.2)</b>	<b>371.7</b>	<b>(87.8)</b>	<b>(815.7)</b>
Fund Managers Cash	(1.7)			1.4	(0.3)
Accrued Income	(3.1)				(1.2)
Investment Creditor	0.2				0.2
<b>Total Investment assets</b>	<b>(729.0)</b>				<b>(817.0)</b>

10. Fair Value of Financial Instruments

a. Classification of Financial Instruments

	31 March 2015	31 March 2014
	£m	£m
Financial Assets		
Fixed Interest Securities	0.0	(117.6)
Equities	0.0	(66.5)
Pooled Investments	(804.2)	(529.7)
Private Equity/Infrastructure	(11.5)	(10.6)
Cash	(0.3)	(1.7)
Debtors	(1.2)	(3.1)
	(817.2)	(729.2)
Financial Liabilities		
Creditors	0.2	0.2
	0.2	0.2
	(817.0)	(729.0)

b. Net (Gains) and Losses on Financial Instruments

	31 March 2015	31 March 2014
	£m	£m
Financial Assets		
Fair value through profit and loss	(86.4)	(25.7)
Financial Liabilities		
Fair value through profit and loss	0.0	0.0
	(86.4)	(25.7)



**NOTES TO THE CITY OF LONDON PENSION FUND**

c. Fair Value

	<b>31 March 2015</b>	<b>31 March 2015</b>	<b>31 March 2014</b>	<b>31 March 2014</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
	<b>Fair Value</b>	<b>Carrying Value</b>	<b>Fair Value</b>	<b>Carrying Value</b>
<b>Financial Assets</b>				
Fair value through profit and loss	(816.0)	(816.0)	(726.1)	(726.1)
Loans and receivables	(1.2)	(1.2)	(3.1)	(3.1)
	<b>(817.2)</b>	<b>(817.2)</b>	<b>(729.2)</b>	<b>(729.2)</b>
<b>Financial Liabilities</b>				
Fair value through profit and loss	0.0	0.0	0.0	0.0
Loans and payables	0.2	0.2	0.2	0.2
	<b>0.2</b>	<b>0.2</b>	<b>0.2</b>	<b>0.2</b>

### Valuation of Financial Instruments Carried at Fair Value

The valuation of financial instruments has been classified into three levels, according to the quality and reliability of information used to determine fair values.

#### Level 1

Financial instruments at level 1 are those where the fair values are derived from unadjusted quoted prices in active markets for identical assets or liabilities.

Products classified as level 1 comprise quoted equities, quoted fixed securities, quoted index linked securities and unit trusts.

Listed investments are shown at bid prices. The bid value of the investment is based on the bid market quotation of the relevant stock exchange.

#### Level 2

Financial instruments at level 2 are those where quoted market prices are not available for example, where an instrument is traded in a market that is not considered to be active, or where valuation techniques are used to determine fair value and where these techniques use inputs that are based significantly on observable market data e.g. fixed interest securities.

#### Level 3

Financial instruments at level 3 are those where at least one input that could have a significant effect on the instrument's valuation is not based on observable market data.

Such instruments would include unquoted equity investments and hedge funds which are valued using various valuation techniques that require significant judgement in determining appropriate assumptions.

The values of the investment in private equity are based on valuations provided by the general partners to the private equity funds in which City of London Pension Fund has invested.

These valuations are prepared in accordance with the International Private Equity and Venture Capital Valuation Guidelines, which follow the valuation principles of IFRS and US GAAP. Valuations are usually undertaken annually at the end of December. Cash flow adjustments are used to roll forward the valuations to 31 March as appropriate.

The values of the investment in hedge funds are based on the net asset value provided by the fund manager. Assurances over the valuation are gained from the independent audit of the value.

The next table provides an analysis of the financial assets and liabilities of the pension fund grouped into Levels 1 to 3, based on the level at which the fair value is observable.

NOTES TO THE CITY OF LONDON PENSION FUND

Values as at 31 March 2015

	Quoted Market Price Level 1 £m	Using Observable Inputs Level 2 £m	With Significant Unobservable Inputs Level 3 £m	Total £m
<b>Financial Assets</b>				
Fair value through profit and loss	(804.5)	0.0	(11.5)	(816.0)
Loans and receivables	(1.2)	0.0	0.0	(1.2)
	<b>(805.7)</b>	<b>0.0</b>	<b>(11.5)</b>	<b>(817.2)</b>
<b>Financial Liabilities</b>				
Fair value through profit and loss	0.0	0.0	0.0	0.0
Loans and payables	0.2	0.0	0.0	0.2
	<b>0.2</b>	<b>0.0</b>	<b>0.0</b>	<b>0.2</b>
<b>Net Financial Assets</b>	<b>(805.5)</b>	<b>0.0</b>	<b>(11.5)</b>	<b>(817.0)</b>

Values as at 31 March 2014

	Quoted Market Price Level 1 £m	Using Observable Inputs Level 2 £m	With Significant Unobservable Inputs Level 3 £m	Total £m
<b>Financial Assets</b>				
Fair value through profit and loss	(715.5)	0.0	(10.6)	(726.1)
Loans and receivables	(3.1)	0.0	0.0	(3.1)
	<b>(718.6)</b>	<b>0.0</b>	<b>(10.6)</b>	<b>(729.2)</b>
<b>Financial Liabilities</b>				
Fair value through profit and loss	0.0	0.0	0.0	0.0
Loans and payables	0.2	0.0	0.0	0.2
	<b>0.2</b>	<b>0.0</b>	<b>0.0</b>	<b>0.2</b>
<b>Net Financial Assets</b>	<b>(718.4)</b>	<b>0.0</b>	<b>(10.6)</b>	<b>(729.0)</b>

**11. Movements in Investment Assets**

	Value at 01/04/2014 £m	Purchases at Cost £m	Sales Proceeds £m	Net (gain)/loss £m	Value at 31/03/2015 £m
<b>Segregated Funds :</b>					
Pyrford Segregated	(184.1)	(102.0)	291.6	(5.5)	0.0
<b>Equity Pooled Vehicles :</b>					
Artemis Pooled	(74.5)	0.0	0.5	(7.7)	(81.7)
Carnegie Pooled	(79.1)	0.0	0.8	(22.1)	(100.4)
GMO Pooled	(76.7)	0.0	0.3	(4.7)	(81.1)
Southeastern Pooled	(79.9)	0.0	0.7	(6.7)	(85.9)
Veritas Pooled	(78.7)	0.0	0.4	(13.8)	(92.1)
Wellington Pooled	(78.9)	0.0	0.4	(14.0)	(92.5)
<b>Multi-Asset Pooled Vehicles :</b>					
Pyrford	0.0	(194.9)	75.1	(2.9)	(122.7)
Ruffer	0.0	(75.0)	0.1	(3.8)	(78.7)
Standard Life	(62.1)	0.0	0.0	(7.0)	(69.1)
<b>Private Equity Funds :</b>					
Ares	0.0	(0.5)	0.0	0.0	(0.5)
Crestview	0.0	(0.4)	0.0	0.0	(0.4)
Environmental Technologies	(1.1)	(0.1)	0.0	0.2	(1.0)
Exponent	0.0	(0.5)	0.0	0.1	(0.4)
Frontier	0.0	0.0	0.0	0.0	0.0
New Mountain	0.0	(0.6)	0.1	(0.1)	(0.6)
Standard Life	(7.7)	(1.0)	1.6	(0.1)	(7.2)
Yorkshire Fund Managers	(1.6)	(0.2)	0.1	0.3	(1.4)
<b>Total Investments</b>	<b>(724.4)</b>	<b>(375.2)</b>	<b>371.7</b>	<b>(87.8)</b>	<b>(815.7)</b>
Fund Managers Cash	(1.7)				(0.3)
Accrued Income	(3.1)				(1.2)
Investment Creditors	0.2				0.2
<b>Closing Balance</b>	<b>(729.0)</b>				<b>(817.0)</b>

**12. Risk and Risk Management**

The Pension Fund has as its main priority the security of its investments enabling it to meet its liabilities by paying any benefits due to its members. It is therefore important to manage the overall investment risk and in so doing to minimise the possibilities of a decreasing market value of its assets.

The fund's investments are actively managed by nine main external fund managers who are charged with the responsibility to increase asset values, whilst maintaining market risk to acceptable levels. They achieve this mainly through diversification of stock portfolios across several geographical locations and various industrial sectors and asset classes. The managers' investing practices are controlled by pre-defined levels of tolerance.

Concentration risk is also controlled and monitored with a maximum proportion cap over the levels held in individual stocks as a set percentage of each manager's overall portfolio of stocks.

## NOTES TO THE CITY OF LONDON PENSION FUND

As part of each of the external fund managers' investing there is also a strict adherence to the principles of liquidity risk management in order to ensure cash flow requirements are met as and when they fall due.

All of the investing policies and practices are reviewed regularly after thorough consideration of economic and market conditions, and overall care is taken to identify, manage and control exposure to the price movements of several categories of investments.

### 13. Sensitivity Analysis

By taking the data available from the past three financial years, and making considered predictions of expected returns, in consultation with State Street Analytics, which is the firm the City of London uses for performance measurement, the following movements in market price risk would have been reasonably possible as at 31 March 2015.

#### Potential Market Movements

Asset Type	% Change
Equities	
UK	9.04%
Overseas	10.40%
Multi-Asset	3.22%
Cash	0.02%

The potential percentage allowance for changes in asset values are within a one-standard deviation tolerance. Taking these changes, the potential increase/decrease in the market prices of the fund's assets are derived, and provide a range of possible net asset values which would be available to meet the fund's liabilities.

#### Price Risk

Asset Type	Value £m	Change %	Value on Increase £m	Value on Decrease £m
Equities				
UK	164.1	9.04	178.9	149.3
Overseas	381.1	10.40	420.7	341.5
	545.2			
Multi-Asset	270.5	3.22	279.2	261.8
Cash	0.3	0.02	0.3	0.3
<b>Total Assets</b>	<b>816.0</b>			

The percentage change for equities includes a grouping of listed and private equities and the equity funds categorised elsewhere as pooled unit trusts. The percentage change for bonds includes a grouping of government and corporate fixed interest securities. Separate consideration of the individual asset types is not available.

## NOTES TO THE CITY OF LONDON PENSION FUND

### Currency Risk

This represents the risk of foreign exchange rate movements affecting the value of the various asset classes held in non-sterling currencies. The following table summarises the position as at 31 March 2015.

Currency	Value £m	Change %	Value on Increase £m	Value on Decrease £m
North America Investments	269.8	7.41	289.8	249.8
Europe Ex UK Investments	120.7	3.78	125.3	116.1
Asia Pacific Investments	79.0	7.29	84.8	73.2
Emerging Investments	31.9	6.80	33.8	29.7
<b>Overseas Total</b>	<b>501.4</b>		<b>533.6</b>	<b>468.9</b>
UK Investments & Cash	314.6	-		
<b>Overall</b>	<b>816.0</b>			

The following analyses show a comparison of the same sensitivities but for the year ending 31 March 2014.

### Potential Market Movements

Asset Type	% Change
Equities	
UK	9.79%
Overseas	12.46%
Bonds	
UK	1.27%
Overseas	5.43%
Multi-Asset	4.43%
Cash	0.02%

### Price Risk

Asset Type	Value £m	Change %	Value on Increase £m	Value on Decrease £m
Equities				
UK	185.4	9.79	203.6	167.2
Overseas	359.3	12.46	404.1	314.5
	544.7			
Bonds				
UK	81.0	1.27	82.0	80.0
Overseas	36.6	5.43	38.6	34.6
Multi-Asset	62.1	4.43	64.9	59.3
Cash	1.7	0.02	1.7	1.7
<b>Total Assets</b>	<b>726.1</b>			

Currency Risk

Currency	Value £m	Change %	Value on Increase £m	Value on Decrease £m
North America Investments	219.6	7.61	236.3	202.9
Europe Ex UK Investments	111.8	6.01	118.5	105.1
Asia Pacific Investments	53.9	7.18	57.8	50.0
Emerging Investments	18.8	6.37	20.0	17.6
<b>Overseas Total</b>	<b>404.1</b>		<b>432.6</b>	<b>375.6</b>
UK Investments & Cash	322.0	-		
<b>Overall</b>	<b>726.1</b>			

**14. Independent Custodian**

The independent custodian, Bank of New York Mellon, is responsible for its own compliance with prevailing legislation, providing monthly accounting data summarising details of all investment transactions during the period, settlement of all investment transactions, collection of income and tax reclaims.

**15. Current assets**

Current assets represent cash balances of £7.5m.

**16. Current liabilities**

Current liabilities represent accruals for investment management expenses and custodian fees.

**17. Statement of Investment Principles**

The City of London has prepared a Statement of Investment Principles, which governs decisions relating to investments and this is included in the more detailed publication available from the Chamberlain.

**18. Funded Obligation of the Overall Pension Fund**

The actuarial present value of promised retirement benefits (the Funded Obligation) amounts to £1,352.5m as at 31 March 2015 (£1,147.7m as at 31 March 2014). The Funded Obligation consists of £1,229.8m in respect of Vested Obligation and £122.7m of Non-Vested Obligation. These figures have been prepared by the fund actuary (Barnett Waddingham LLP) in accordance with IAS26. In calculating the disclosed numbers, the actuary has adopted methods and assumptions that are consistent with IAS19. The figures presented are prepared only for the purposes of IAS19. In particular, they are not relevant for calculations undertaken for funding purposes or for other statutory purposes under UK pensions legislation.

**19. Post Balance Sheet Events**

In June 2015, the holdings in the global pooled vehicle managed by Southeastern Asset Management were divested and the funds involved split between the other fund managers of the equity pooled vehicles in which the Pension Fund invests.

**POLICE PENSION FUND**

**Police Pension Fund Account for the year ended 31 March 2015**

2013/14 £m		2014/15	
		£m	£m
	Contributions receivable		
	- from employer		
(7.3)	normal	(7.1)	
(0.1)	early retirements	0.0	
(4.0)	- from members	(4.1)	
(11.4)			(11.2)
(0.2)	Transfers in from other Police Authorities		(0.1)
	Benefits payable		
19.6	- pensions	20.6	
6.2	- commutations and lump sums	4.3	
25.8			24.9
1.2	Payments to and on account of leavers		
	- Transfers out to other Police Authorities		0.5
15.4	Sub-total: Net amount payable for the year before transfer from Police Authority		14.1
(15.4)	Additional contribution from Police Authority		
<b>0.0</b>	<b>Net amount payable/receivable for the year</b>		<b>14.1</b>

**Net Assets Statement as at 31 March**

2013/14 £m		2014/15 £m
0.1	Current assets	0.0
(0.1)	Current liabilities	0.0
<b>0.0</b>		<b>0.0</b>



## NOTES TO THE POLICE PENSION FUND

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- i. The Police Pension Fund was established under the Police Pension Fund Regulations 2007 (SI 2007 No. 1932).
- ii. It is a defined benefits scheme, administered internally by the City of London and all City of London police officers are eligible for membership of the pension scheme.
- iii. The fund's financial statements have been prepared using the accounting policies adopted for the City Fund financial statements set out on pages 15 to 30. The fund's financial statements do not take account of liabilities to pay pensions and other benefits after the period end. Information on the long-term pension obligations can be found in the City Fund financial statements (see note 47).
- iv. Under the rules of the scheme, members may elect to commute a proportion of their pension in favour of a lump sum. Where a member has taken a commutation option, these lump sums are accounted for on an accruals basis from the date the option is exercised.
- v. Transfer values represent the capital sums in respect of members' pension rights either received from or paid to other pension schemes in respect of members who have joined or left the service.
- vi. The scheme is unfunded and consequently has no investment assets. Benefits payable are funded by contributions from employers and employees and any difference between benefits payable and contributions receivable is met by a top-up grant from the Home Office.
- vii. Employees' and employer's contribution levels are based on percentages of pensionable pay set nationally by the Home Office and are subject to triennial revaluation by the Government Actuary's Department.
- viii. The account is prepared on an accruals basis and normal contributions, both from the members and the employer, are accounted for in the payroll month to which they relate.

## **ADOPTION OF THE CITY FUND AND PENSION FUND ACCOUNTS**

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The City Fund Accounts and Pension Fund Accounts were approved by the Finance Committee on 21 July 2015 and signed on its behalf by:

Roger A.H. Chadwick  
Chairman of the Finance Committee

Jeremy Paul Mayhew MA MBA  
Deputy Chairman of the Finance  
Committee

Date:

Date:

**INDEPENDENT AUDITOR'S REPORTS TO THE MEMBERS OF THE CITY OF  
LONDON CORPORATION**

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### Scope of Responsibility

1. The City of London Corporation is a diverse organisation with three main aims: to support and promote the City as the world leader in international finance and business services; to provide modern, efficient and high quality local services, including policing, within the Square Mile for workers, residents and visitors; and to provide valued services, such as education, employment, culture and leisure to London and the nation. Its unique franchise arrangements support the achievement of these aims.
2. Although this statement has been prepared to reflect the City of London Corporation in its capacity as a local authority and police authority, the governance arrangements are applied equally to its other funds – City’s Cash and Bridge House Estates.
3. The City of London Corporation (“the City”) is responsible for ensuring that its business is conducted in accordance with the law and proper standards; that public money is safeguarded and properly accounted for, and used economically, efficiently and effectively; and that arrangements are made to secure continuous improvement in the way its functions are operated.
4. In discharging this overall responsibility, the City is responsible for putting in place proper arrangements for the governance of its affairs and facilitating the effective exercise of its functions, which includes arrangements for the management of risk.
5. The City has approved and adopted a code of corporate governance which is consistent with the principles of the CIPFA/SOLACE Framework Delivering Good Governance in Local Government. A copy of the code is on the City’s website at [www.cityoflondon.gov.uk](http://www.cityoflondon.gov.uk). This statement explains how the City has complied with the code and also meets the requirements of regulation 4(3) of the Accounts and Audit (England) Regulations 2011 which requires all relevant bodies to prepare an annual governance statement.

### The Purpose of the Governance Framework

6. The governance framework comprises the systems and processes by which the City is directed and controlled and its activities through which it accounts to, engages with and leads its communities. It enables the City to monitor the achievement of its strategic objectives and to consider whether those objectives have led to the delivery of appropriate, cost-effective services.
7. The system of internal control is a significant part of that framework and is designed to manage all risk to a reasonable level. It cannot eliminate all risk of failure to achieve policies, aims and objectives and can therefore only provide reasonable rather than absolute assurance of effectiveness. The City’s system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of the City’s policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

8. The governance framework has been in place at the City for the year ended 31 March 2015 and up to the date of approval of the statement of accounts.

### **Key Elements of the Governance Framework**

#### Code of Corporate Governance

9. The principles of good governance are embedded within a comprehensive published Code of Corporate Governance. This code covers both the local authority and police authority roles, and links together a framework of policies and procedures, including:
- Standing Orders, which govern the conduct of the City's affairs, particularly the operation of Committees and the relationship between Members and officers;
  - Financial Regulations, which lay down rules that aim to ensure the proper management and safeguarding of the City's financial and other resources;
  - Terms of reference for each Committee;
  - A Scheme of Delegations, which defines the responsibility for decision-making and the exercise of authority;
  - A Members' Code of Conduct, which defines standards of personal behaviour; a Standards Committee, and register of interests, gifts and hospitality;
  - A Code of Conduct for employees;
  - A corporate complaints procedure, operated through the Town Clerk's Department, with a separate procedure in Community and Children's Services, to comply with the relevant regulations;
  - A corporate Project Toolkit and other detailed guidance for officers, including procedures and manuals for business critical systems;
  - An anti-fraud and corruption strategy, including: anti-bribery arrangements; a social housing tenancy fraud, anti-fraud and prosecution policy; and a whistleblowing policy;
  - A Risk Management Strategy;
  - Job and person specifications for senior elected Members; and
  - A protocol for Member/officer relations.
10. The City's main decision making body is the Court of Common Council, which brings together all of the City's elected members. Members sit on a variety of committees which manage the organisation's different functions, and report to the Court of Common Council on progress and issues. The Town Clerk and Chief Executive is the City's statutory head of paid service, and chairs the Chief Officers' Group, which considers strategic issues affecting the organisation. This group is supported by other officer groups, including the Performance and Strategy Summit Group and the Economic Development Chief Officers Group. The Comptroller and City Solicitor discharges the role of monitoring officer under the Local Government and Housing Act 1989.

11. The Court of Common Council is defined as the police authority for the City of London Police area in accordance with the provisions of the City of London Police Act 1839 and the Police Act 1996. The legislation that introduced Police and Crime Commissioners and Police and Crime Panels during 2012 does not apply to the City of London; the Court of Common Council, therefore, continues to be defined as the police authority for the City of London Police area.
12. The role of police authority is to ensure that the City of London Police runs an effective and efficient service by holding the Commissioner to account; to ensure value for money in the way the police is run; and set policing priorities taking into account the views of the community. These, and other key duties, are specifically delegated to the Police Committee. The Police Committee has two Sub Committees and a Board to provide enhanced oversight in specific areas of police work:
  - The Professional Standards and Integrity Sub Committee has responsibility for providing detailed oversight over professional standards, and examines the casework of every single complaint recorded by the Force;
  - The Performance and Resource Management Sub Committee monitors performance against the Policing Plan and oversees management of human and financial resources; and
  - The Economic Crime Board considers matters relating to the Force's national responsibilities for economic crime and fraud investigation.
13. Following the enactment of the provisions of the Localism Act 2011, which replaced the national local government standards regime under the Local Government Act 2000, the City remains under a duty to promote and maintain high standards of conduct by Members and co-opted Members. In particular, the Court of Common Council must adopt and publicise a code dealing with the conduct that is expected of Members when they are acting in that capacity, and have in place a mechanism for the making and investigation of complaints. The Court originally approved a new Code of Conduct in the form suggested by the Department for Communities and Local Government. However, in October 2014, following a review by the Standards Committee, the Court revised the code to include a number of additional registration requirements in relation to non-pecuniary interests (membership of outside bodies and organisations etc.) and for the registration of gifts and hospitality over a certain financial threshold. An expanded explanation of the requirements of the Nolan Principles was also introduced.
14. The City has appropriate arrangements in place under which written allegations of a breach of the Member Code of Conduct can be investigated and decisions on those allegations taken. The Standards Committee has approved a Complaints Guidance Handbook. A Dispensations Sub Committee was established in June 2013 for the purposes of considering requests from Members for a dispensation to speak or vote on certain matters (where they have a disclosable pecuniary interest and are otherwise prevented from participation) being considered at Committee meetings. These arrangements have recently been reviewed by the Standards Committee.

15. The annual update to the Members' Declarations took place in December 2014. Following the introduction of additional registration requirements in relation to non-pecuniary interests, both elected and co-opted Members were invited to review and update their Member Declarations. The exercise has been carefully monitored by the Standards Committee to ensure compliance with both the statutory and local registration requirements.
16. Under section 28 of the Localism Act, the City is required to appoint at least one Independent Person to support the new standards arrangements. In June 2012, the Court of Common Council gave support to three appointments to the position of Independent Person, and also agreed a revised constitution and terms of reference for the Standards Committee, to be adopted from the point that section 28 of the Act came into force. In September 2014, two new co-opted Members were appointed to serve on the Standards Committee.
17. The Localism Act also requires the City to prepare and publish a Pay Policy Statement each year, setting out its approach to pay for the most senior and junior members of staff. The Pay Policy Statement for 2014/15 was agreed by the Court of Common Council in March 2014 and published on the City's website.
18. To meet the City's obligations under the Bribery Act 2010, officers with decision-making powers in relation to higher risk activities are required to make an annual declaration to confirm that they have met the requirements relating to potential conflicts of interest, as set out in the Employee Code of Conduct, and to confirm that they have not engaged in any conduct which might give rise to an offence under the Act.
19. As a result of the Protection of Freedoms Act 2011-12, revisions were agreed to the City's policy and procedures in respect of the Regulation of Investigatory Powers Act 2000 (RIPA), which regulates surveillance carried out by public authorities in the conduct of their business. A report is made quarterly to the Policy and Resources Committee on the City's use of RIPA powers.

## Business Strategy and Planning Process



20. The City has a clear hierarchy of plans, setting out its ambitions and priorities:

- The sustainable community strategy for the City of London (The City Together Strategy: The Heart of a World Class City) is a shared focus for the future, helping to co-ordinate partners' activities towards meeting the needs and aspirations of the City's diverse communities. This was informed by extensive consultation with a wide range of stakeholders and specific interest groups.
- The Corporate Plan shows how the City Corporation will fulfil its role as a provider of services both inside and outside of the City boundaries. The Corporate Plan includes a statement of the City's Vision, Strategic Aims, Key Policy Priorities, Core Values and Behaviours.
- The City of London Policing Plan details the policing priorities and shows how these will be delivered over the coming year. It also contains all the measures and targets against which the Police Committee hold the City of London Police to account.
- The Communications Strategy sets out the City's plan of action over the short to medium-term for communicating its activities and managing its reputation.
- The Cultural Strategy presents a coherent view of the City's important cultural and heritage-related contributions to the life of London and the nation.
- Other corporate plans and strategies are mentioned elsewhere in this document.

21. Plans and strategies are informed by a range of consultation arrangements, such as City-wide residents' meetings, representative user groups and surveys of stakeholders. The City has a unique franchise, giving businesses (our key constituency) a direct say in the running of the City, and a range of engagement activities, including through the Lord Mayor, Chairman of Policy and Resources Committee and the Economic



## ANNUAL GOVERNANCE STATEMENT

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Development Office. An annual consultation meeting is held for business rates and council tax payers.

22. The Health and Social Care Act 2012 transferred responsibility for health improvement of local populations to local authorities in England, with effect from 1st April 2013. The new duties included the establishment of a Health and Wellbeing Board, which provides collective leadership to improve health and wellbeing for the local area.

### Information Management Strategy

23. The Information Management Strategy (approved October 2009) sets out the headline approach to information management in the City. It summarises the current position, gives a vision of where we want to be and proposes a set of actions to start us on the path to that vision. The Strategy defines our approach to the other key elements for information management, in particular data security and data sharing.
24. Overall responsibility for Information Management Governance is vested in the Information Systems (IS) Sub Committee. The Information Management Governance Steering Group meets as part of the IT Steering Group chaired by the Chamberlain and reports to the Summit Group and the IS Sub Committee. The Chief Information Officer was appointed as the Senior Information Risk Owner (SIRO) and Information Asset Owners (IAO) within departments are identified.

### Financial Management Arrangements

25. The Chamberlain of London is the officer with statutory responsibility for the proper administration of the City's financial affairs. In 2010 CIPFA issued a "*Statement on the Role of the Chief Financial Officer in Local Government*" which codifies the key responsibilities of this role and sets out how the requirements of legislation and professional standards should be met. The City's financial management arrangements conform to the governance requirements of the Statement. The Chamberlain also fulfils the role of Treasurer of the Police Authority.
26. The system of internal control is based on a framework of regular management information, financial regulations, administrative procedures (including segregation of duties), management supervision, a system of delegation and accountability, and independent scrutiny. In particular the system includes:
- a rolling in depth survey of the City's forecast position over a five year period;
  - comprehensive budget setting processes;
  - monthly, quarterly and annual financial reports which indicate performance against budgets and forecasts;
  - access by all departmental and central finance staff to systems providing a suite of enquiries and reports to facilitate effective financial management on an ongoing basis;
  - ongoing contact and communication between central finance officers and departmental finance officers;
  - clearly defined capital expenditure guidelines;

- formal project management disciplines;
- the provision of high quality advice across the organisation;
- an in-house internal audit service;
- insuring against specific risks;
- scrutiny by Members, OFSTED, CQC, HMIC, other inspectorates, External Audit and other stakeholders, and
- requests for Members and Chief Officers to disclose related party transactions including instances where their close family have completed transactions with the City of London Corporation.

27. The City has a long-standing and in-built culture of maximising returns from its resources and seeking value for money. It assesses the scope for improvements in efficiency /value for money at a corporate and service level by a variety of means, including improvement priorities set by the Policy and Resources Committee through the annual resource allocation process, and internal examination and review by the Efficiency and Performance Sub Committee.
28. For non-Police services, the significant and continuing reduction in Government grants would, if left unchecked, have resulted in increasing annual deficits from 2015/16, with the annual deficit having exceeded £10m by 2018/19. During 2014/15, a Service Based Review was therefore undertaken to identify a range of options for further efficiencies, budget reductions and income generation. The package of measures agreed by the Policy and Resources Committee will deliver the savings/increased incomes necessary to balance the budget in 2015/16 and in each of the other years of the planning period (to 2018/19) – subject to there being no significant adverse changes in financial planning assumptions across the period.
29. In addition, cross-departmental reviews are being undertaken to identify further potential savings/increased incomes. The activities subject to review include:
- a. Grant giving, the effectiveness of hospitality; operational assets; contract management; asset management; and
  - b. Income generation from car parking in the City; conference and business events; and the marketing of visitor attractions.
30. The Efficiency and Performance Sub Committee has assumed responsibility for monitoring and oversight of the delivery of the Service Based Review savings and increased income, and the cross-cutting efficiency reviews, and continues to challenge the achievement of value for money, helping to embed further a value for money culture within the City's business and planning processes.
31. City of London Police manages its budget on a ring-fenced basis, and also faces significant and continuing reductions in Government Grants which, if left unchecked, would result in increasing annual deficits. A financial strategy to balance the budget over the period to 2017/18, including for the provision of a minimum general reserve balance for unforeseen or exceptional operational requirements, is currently being

prepared. The force has its own savings plan, including a new operating model developed through the City First Change Programme, and its own transformation plan – City Futures. It is also investigating areas for greater collaboration with the City Corporation.

32. The Police Performance and Resource Management Sub Committee's responsibilities include overseeing the force's resource management in order to maximise the efficient and effective use of resources to deliver its strategic priorities; monitoring government and other external agencies' policies and actions relating to police performance; and ensuring that the force delivers value for money.
33. The Policy and Resources Committee determines the level of the City's own resources to be made available to finance capital projects on the basis of a recommendation from the Resource Allocation Sub Committee. Ordinarily, such projects are financed from capital rather than revenue resources, and major projects from provisions set aside in financial forecasts.
34. The City has a number of procedures in place to ensure that its policies and the principles that underpin them are implemented economically, efficiently and effectively. This framework includes:
  - Financial Strategy. This provides a common base for guiding the City's approach to managing financial resources and includes the pursuit of budget policies that seek to achieve a sustainable level of revenue spending and create headroom for capital investment and policy initiatives;
  - Budget policy. The key policy is to balance current expenditure and current income over the medium term. Both blanket pressure and targeted reviews are applied to encourage Chief Officers to continuously seek improved efficiency;
  - Annual resource allocation process. This is the framework within which the City makes judgements on adjustments to resource levels and ensures that these are properly implemented;
  - Capital Strategy. This ensures that the City's capital resources are deployed to realise its corporate aims and priorities;
  - Corporate Asset Management Plan. This aims to ensure that the opportunity cost of financial resources tied up in land and buildings is recognised, and that expenditure on the portfolio is directed efficiently and effectively to provide value for money;
  - Capital project evaluation, management and monitoring. The City has a comprehensive system of controls covering the entire life cycle of capital and major revenue projects; and
  - Treasury Management and Investment Strategies. Setting out the arrangements for the management of the City's investments, cash flows, banking and money market transactions; the effective control of risks associated with those activities; and the pursuit of optimum performance consistent with those risks.

## ANNUAL GOVERNANCE STATEMENT

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35. Consideration is given to efficiency during the development and approval stages of all major projects, with expected efficiency gains quantified within reports to Members.
36. The performance of the City's financial and property investments are monitored regularly, both in-house and independently, through WM Performance Services and our Investment Consultant (for financial investments) and IPD (for property).
37. The City's project management and procurement arrangements provide a consistent approach to project management and co-ordination of the portfolio of projects across the organisation. The Projects Sub Committee meets monthly to ensure that projects align with corporate objectives and strategy, and provide value for money.

### Risk Management

38. In May 2014, the Audit and Risk Management Committee approved a new Risk Management Strategy which set out a new policy statement and a revised framework, which aligns with the key principles of ISO 31000: Risk Management Principles and Guidelines, and BS 31100: Risk Management Code of Practice, and defines clearly the roles and responsibilities of officers, senior management and Members. The Strategy emphasises risk management as a key element within the City's systems of corporate governance and establishes a clear system for the evaluation of risk and escalation of emerging issues to the appropriate scrutiny level. The Strategy assists in ensuring that risk management continues to be integrated by Chief Officers within their business and service planning and aligned to departmental objectives.
39. The Risk Management Group, consisting of senior managers representing all departments, including the City of London Police, meets twice annually. The group is a considerable driver in promoting the application of consistent, systematic risk management practices across the organisation. Strategic decisions on risk management are made by the Performance and Strategy Summit Group of Chief Officers on a quarterly basis. Oversight of corporate risk is provided by the Chief Officers' Group and the Audit and Risk Management Committee. These arrangements have recently been strengthened with the establishment of a Chief Officer Risk Management Group. This meets quarterly to review, in depth, the corporate risk register and report their findings to the Summit Group when they consider the quarterly risk update report. In addition to receiving quarterly risk update reports, the Audit and Risk Management Committee has adopted a cycle of regular departmental risk challenge sessions, with Chief Officers and their respective Committee Chairmen, which take place prior to their meetings. The Committee has also introduced the regular reporting of top departmental risks to every Service Committee.
40. The corporate risk register contains ten risks and although risk scores have changed, there have been no new risks added to this register during the last year.

### Health & Safety

41. The Health & Safety at Work Act 1974 (the Act) requires the City as an employer to ensure that it implements systems for the protection of its staff and visitors. The City's systems are aligned to HSG65, the Health and Safety Executive's guidance document

on the essential philosophy of good health and safety. The City's systems will remain aligned with this guidance, to ensure that safety becomes part of normal business by applying a practical, sensible and common sense approach.

42. A critical component of the City's management system is monitoring and review. Compliance audits were introduced this year, and provide another Key Performance Indicator for the safety dashboard. The audits sought to test the previous year's focus on the roles and responsibilities of managers in safety management. An external audit is planned for 2015.
43. Generally, the audits provided evidence that safety mechanisms and structures were in place in the departments sampled, and that corporate policy requirements were broadly being implemented. Overall, it was found that safety was a senior management consideration in most departments of note; this was generally seen in the higher risk departments, which fits in with the strategic risk management approach.
44. Top X (the City's Health & Safety risk management system) continues to be an effective safety risk management tool. Top X helps to ensure that any uncontrolled safety hazards arising from operational processes are identified and controls implemented in a timely manner. Operating alongside the risk management process, it assists in ensuring that specific safety risks are integrated by Chief Officers within their business planning. All departments regularly submit their Top X which is analysed and considered twice a year by the Corporate Health & Safety Committee, chaired by the Town Clerk and Chief Executive. This allows any uncontrolled issues to be managed; supporting compliance with the Act and the Corporate Manslaughter Act 2007. Top X provides the Chief Officers' Group with a corporate strategic oversight of any safety risks by way of a regular report.
45. Work was started in early 2015 to align this process to the City's broader risk management process. Risk assessments used for Health & Safety were successfully modified to the corporate risk matrix and the Covalent risk tool is currently being prepared for live reporting. Health & Safety systems have reached a level of maturity where safety could be successfully aligned to the business process.

### Business Continuity

46. The Civil Contingencies Act 2004 requires the City, as a Category 1 responder, to maintain plans to ensure that it can continue to exercise its functions in the event of an emergency. The City is required to train its staff responsible for business continuity, to exercise and test its plans, and to review these plans on a regular basis.
47. The City has an overarching Business Continuity Strategy and Framework and each department has their own business continuity arrangements. Both corporate and departmental arrangements are regularly reviewed to ensure they align with the relevant risk registers and business objectives. Officers from the different departments share best practice and validate their arrangements through the Emergency Planning and Business Continuity Steering Group, which sits on a quarterly basis. New arrangements that seek to increase the resilience of the City's technology infrastructure have been introduced and technical tests are being carried out to ensure their

robustness. These arrangements seek to replace the Guildhall as a single point of failure for the City's IT provision. The move to a more resilient backbone should enhance the continuity of service for remote workers, and at other sites, even if the Guildhall is affected.

48. Programme management of the City's business continuity management system (BCMS) lies with the Security and Contingency Planning Group, and all departments play a role in it. In 2014, the City's resilience arrangements (including its BCMS) were reviewed by peers from other Central London local authorities. This review was part of a regular assurance process linked to the Minimum Standards for London (which set out London's core resilience capabilities).
49. During 2014/15, a server fire provided real-time challenges for business continuity and departments' ability to understand and recognise their critical functions. Working with Agilisys, the City's IT technology partner, support and guidance was provided for departments to understand the Business Impact Analysis process, and then complete a full review of their Business Continuity plans.
50. The City continues to experience an array of protest and demonstration, as it is a desirable location for protest groups to maximise publicity both nationally and globally. However, by working with business and emergency service partners to ensure robust Business Continuity and emergency response plans are in place, the City maintains 'business as usual', and thus its reputation of working with and supporting local communities.

### Role of Internal Audit

51. Internal Audit plays a central role in providing the required assurance on internal controls through its comprehensive risk-based audit programme, with key risk areas being reviewed annually. This is reinforced by consultation with Chief Officers and departmental heads on perceived risk and by a rigorous follow-up audit and spot checks regime.
52. The internal audit process is supported, monitored and managed by the Audit and Risk Management Committee in accordance with the Public Sector Internal Audit Standards. An Audit Charter established in 2013 was updated and agreed by the Audit and Risk Management Committee in November 2014. This defines the role of internal audit, and codifies accountability, reporting lines and relationships that internal audit has with the Audit and Risk Management Committee, Town Clerk and Chief Executive, Chamberlain and Chief Officers.
53. The Internal Audit Section operates under the requirements of the Public Sector Internal Audit Standards (PSIAS). The City of London's internal audit function was peer reviewed by the Head of Governance from the London Borough of Croydon in February 2014, and assessed as "generally conforms" to the new standard. A number of minor observations were made, which were acted on in 2014/15, resulting in the function being in full conformance to the new standard.

54. The anti-fraud and investigation function continues to be effective in identifying fraud and corruption, particularly across the City's social housing estates, whilst conducting a wide range of anti-fraud and awareness activities. The Audit and Risk Management Committee is provided with six-monthly progress reports on the strategic pro-active anti-fraud plan, with investigation activity update reports presented to intervening meetings.
55. From 1<sup>st</sup> December 2014, responsibility for the investigation of housing benefit fraud was transferred to the Department of Work and Pensions, enabling investigation resources to be increasingly focused on Housing Tenancy and corporate fraud risks.
56. The City of London Whistleblowing Policy has been reviewed and fully updated during the year in line with current best practice and changes in legislation. It was approved by the Establishment Committee in July 2014, following review by the Audit and Risk Management Committee in May.

### Performance Management

57. The corporate business planning framework sets out the planning cycle with clear linkages between the different levels of policy, strategy, target setting, planning and action (the "Golden Thread").
- All departments are required to produce annual departmental business plans for approval by the relevant service committee(s). These are all clearly linked to the overall Corporate Plan and show key objectives aligned with financial and staffing resources.
  - All departmental business plans are reviewed for compliance with the corporate business planning framework, and Quality Assurance meetings are held by the Deputy Town Clerk with Chief Officers.
  - All departments are required to report quarterly to their service committees with progress against their business plan objectives and with financial monitoring information.
  - Regular performance monitoring meetings are held by the Deputy Town Clerk with selected Chief Officers.
  - Performance and Development Appraisals are carried out for all staff, using a standard set of core behaviours. The appraisals are used to set individual objectives and targets and to identify learning and development needs that are linked to business needs. Pay progression is linked to performance assessments under the appraisal process.
58. Performance is communicated to Council Tax and Business Rate payers through the City-wide residents' meetings, the annual business ratepayers' consultation meeting and regular electronic and written publications, including an annual overview of performance, which contains a summary of the accounts.

59. The Business Planning framework has been updated to ensure consistency, transparency and best practice, including guidance on the inclusion of an annual assurance statement on data quality within year-end performance reports.

### Audit and Risk Management Committee

60. The Audit and Risk Management Committee is an enhanced source of scrutiny and assurance over the City's governance arrangements. It considers and approves internal and external audit plans, receives reports from the Head of Audit and Risk Management, external audit and other relevant external inspectorates, including HMIC, as to the extent that the City can rely on its system of internal control. The Committee reviews the financial statements of the City prior to recommending approval by the Finance Committee and considers the formal reports, letters and recommendations of the City's external auditors. The Committee also monitors and oversees the City's Risk Management Strategy. The Committee undertakes a systematic programme of detailed reviews of each of the risks on the City's Strategic Risk Register.

61. During 2014/15, the Committee instituted a schedule of departmental risk challenge sessions. The Committee reviews the risks and risk management process for each department, on a rota basis, with one or two departments being invited to each meeting. These reviews are attended by the relevant Chairman and Chief Officer, with support and challenge applied so that risks are fully understood, and clear mitigation plans are in place. The Committee has also actively promoted a process for the regular reporting of top departmental risks to Service Committees, to encourage all Members to engage with the management of risk.

62. The Committee has strongly supported the internal audit function by setting clear performance expectations for Chief Officers in the timely implementation of audit recommendations, as well as ensuring internal audit's independence is fully recognized. It has reviewed the outcome of the Service Based Review of the internal audit function, and is overseeing the adoption of a more efficient approach to the targeting of internal audit resources.

63. The Committee has supported the management of the Information Security corporate risk, highlighting the mandatory awareness training for all staff, resulting in a significant increase in the percentage of staff fully completing this training.

64. The Committee has also supported the Anti-Fraud and Corruption Strategy, and considered the CIPFA code of practice: *Managing the Risk of Fraud and Corruption* in February 2015. Having considered all the principles of the CIPFA code of practice: *managing the risk of fraud and corruption*, the Committee are satisfied that the organisation has adopted a response that is appropriate for its fraud and corruption risks and commits to maintain its vigilance to tackle fraud.

65. A survey of the Committee's effectiveness was conducted during 2014/15, identifying issues to be addressed in the areas of: reviewing the work of external audit; reviewing and influencing the work of internal audit; and assessing risk management and fraud/whistle-blowing arrangements across the organisation.



### **Review of Effectiveness**

66. The City has responsibility for conducting, at least annually, a review of the effectiveness of its governance framework including the system of internal control. The review of effectiveness is informed by the work of the internal auditors and managers within the authority who have responsibility for the development and maintenance of the governance environment and also by comments made by the external auditors and other review agencies and inspectorates.
67. Processes that have applied in maintaining and reviewing the effectiveness of the governance framework include scrutiny primarily by the Policy and Resources, Finance, Police, Audit and Risk Management, Investment, and Standards Committees; and the Resource Allocation, Police Performance and Resource Management and Efficiency and Performance Sub Committees.
68. This review of the main elements of the City's governance framework has not identified any significant issues for reporting to senior management.

### **Head of Internal Audit's Opinion**

69. The Public Sector Internal Audit Standards require the Head of Internal Audit to deliver an annual internal audit opinion and report that can be used by the City of London Corporation to inform its Annual Governance Statement. The Head of Internal Audit is satisfied that sufficient quantity and coverage of internal audit work and other independent assurance work has been undertaken to allow him to draw a reasonable conclusion as to the adequacy and effectiveness of the City's risk management, control and governance processes. In his opinion, the City has adequate and effective systems of internal control in place to manage the achievement of its objectives. In giving this opinion he has noted that assurance can never be absolute and, therefore, only reasonable assurance can be provided that there are no major weaknesses in these processes.
70. Notwithstanding his overall opinion, internal audit's work identified a number of opportunities for improving controls and procedures, which management has accepted and are documented in each individual audit report. Two areas of emphasis were highlighted in the internal audit opinion relating to the City of London Police ICT resilience arrangements, and the management and procurement of temporary staff via the managed staff provided. The weaknesses identified in both of these areas are being addressed by management.

### Future Developments

71. The governance framework is constantly evolving due to service and regulatory developments and assessments. Improvement plans have been compiled in response to the reports and assessments summarised above. Controls to manage principal risks are constantly monitored, in particular for services with statutory responsibilities for the safety of vulnerable people. The City proposes over the coming year to take the following steps to maintain, develop and strengthen the existing governance framework:

- Reviewing the arrangements for the registration and publication of Declarations of Interest by the City's co-opted Members with a view to introducing a consistent approach to registration by both elected and co-opted Members that serve on the City Corporation's decision-making bodies.
- Revising best practice guidance for Chief Officers on quarterly performance reporting to service Committees
- Progressing the delivery of a programme of cross-cutting and departmental review projects to balance the revenue budget over the medium term to offset the impact of continuing reductions in Government funding
- Securing business benefits via improved efficiency and reduced cost of operations from the upgrade to the financial management system
- Improving the oversight of corporate risks by the establishment of a Chief Officer Risk Management Group
- Embedding the use of the new business risk management software to assist in the consistent reporting and management of risk across the Corporation
- Bringing the Health and Safety TopX process into line with the City's risk management process,
- Increasing transparency of the alignment of the internal audit plan to corporate risks

This annual governance statement was approved by the City's Audit and Risk Management Committee on 2nd June 2015.

John Barradell  
Town Clerk and Chief Executive

Mark Boleat  
Chairman, Policy and Resources  
Committee

Date:

Date:

## GLOSSARY

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<b>Accruals</b>	The accounting treatment, where income and expenditure is recorded when it is earned or incurred, not when money is paid or received.
<b>Actuarial gains and losses</b>	For a defined benefit pension, changes in actuarial deficits or surpluses that arise because: <ul style="list-style-type: none"><li>• events have not coincided with the actuarial assumptions made for the last valuation (known as experience gains and losses) or</li><li>• the actuarial assumptions have changed.</li></ul>
<b>Accruals</b>	The accounting treatment, where income and expenditure is recorded when it is earned or incurred, not when money is paid or received.
<b>Actuary</b>	A person who assesses risks and costs, in particular those relating to life assurance and investment policies, using a combination of statistical and mathematical techniques.
<b>Bid Price</b>	The price a buyer is willing to pay.
<b>Bridge House Estates</b>	A charitable trust relating to the maintenance and support of five City of London owned bridges and the making of grants for the benefit of Greater London, particularly for the provision of transport, and access to it, for the elderly and disabled. The trust is accounted for separately and does not form part of the City Fund statements although references are made to Bridge House Estates in certain parts of the statements.
<b>Capital adjustment account</b>	Records the resources set aside to finance capital expenditure partly offset by the consumption of long-term assets based on historic costs (e.g. historic cost depreciation, historic cost impairment losses caused by consumption of economic benefits and revenue expenditure funded from capital under statute over the period that the City benefits from the expenditure).
<b>Capital charge</b>	A charge to service revenue accounts to reflect the cost of property, plant and equipment used in the provision of services.
<b>Capital expenditure</b>	Expenditure on the acquisition of a long-term asset or expenditure that adds to and not merely maintains the value of an existing long-term asset.
<b>Capital receipts</b>	The proceeds from the sale of a long-term asset such as land or council houses. Capital receipts can only be used for capital purposes e.g. funding capital expenditure or repaying debt.

<b>City's Cash</b>	The existence of City's Cash can be traced back to the fifteenth century and it has built up from a combination of properties, lands, bequests and transfers under statute since that time. It is accounted for separately and does not form part of the City Fund statements, although references are made to City's Cash in certain parts of the statements. The fund is now used to finance activities mainly for the benefit of London as a whole but also of relevance nationwide. These services include the work of the Lord Mayor in promoting UK trade overseas, numerous green spaces and work in surrounding boroughs supporting education, training and employment opportunities.
<b>Creditors</b>	Individuals or organisations to which the City Fund owes money at the end of the financial year.
<b>Collection Fund</b>	Statutory account showing transactions in relation to the collection of Council Tax, payments to the Greater London Authority and the administration of the National Non-Domestic Rate.
<b>Community assets</b>	Assets that the City of London intends to hold in perpetuity, that have no determinable useful life, and that may have restrictions on their disposal. Examples of community assets are parks and gardens or historic buildings.
<b>Current asset</b>	An asset which will be consumed or cease to have value within the next accounting period; examples are stock and debtors.
<b>Current liability</b>	An amount which will become payable or could be called in within the next accounting period; examples are creditors and cash overdrawn.
<b>Current service cost (pensions)</b>	The increase in the present value of a defined benefit scheme's liabilities expected to arise from employee service in the current period.
<b>Curtailement (pensions)</b>	For a defined benefit scheme, an event that reduces the expected years of future service of present employees or reduces for a number of employees the accrual of defined benefits for some or all of their future service. Curtailments include: <ul style="list-style-type: none"><li>• termination of employees' services earlier than expected, for example as a result of discontinuing an activity, and</li><li>• termination of, or amendment to, the terms of a defined benefit scheme so that some or all future service by current employees will no longer qualify for benefits or will qualify only for reduced benefits.</li></ul>
<b>Debtors</b>	Individuals or organisations that owe the City Fund money at the end of the financial year.

<b>Deferred capital receipts</b>	These result mainly from loans to the Museum of London plus outstanding loans in respect of past sales of council dwellings to tenants who were unable to obtain a building society loan or other external means of financing. Their indebtedness is reflected in the balance sheet under long term debtors. This account shows the amount to be paid on deferred terms and is reduced each year by repayments made.
<b>Defined benefit scheme</b>	A pension or other retirement benefit scheme other than a defined contribution scheme. Usually, the scheme rules define the benefits independently of the contributions payable, and the benefits are not directly related to the investments of the scheme. The scheme may be funded or unfunded.
<b>Defined contribution scheme</b>	A pension or other retirement benefit scheme into which an employer pays regular contributions fixed as an amount or as a percentage of pay and has no legal or constructive obligation to pay further contributions if the scheme does not have sufficient assets to pay all employee benefits relating to employee service in the current and prior periods.
<b>Depreciation</b>	The loss in value of an asset due to age, wear and tear, deterioration or obsolescence.
<b>Direct revenue financing</b>	Expenditure on the provision or improvement of capital assets met directly from revenue account.
<b>Donated assets</b>	Assets transferred at nil value or acquired at less than fair value.
<b>Expected rate of return on pensions assets</b>	For a funded defined benefit scheme, the average rate of return, including both income and changes in fair value but net of scheme expenses, expected over the remaining life of the related obligation on the actual assets held by the scheme.
<b>Experience gains or losses</b>	In pensions accounting, the element of actuarial gains and losses that relates to differences between the actual events as they have turned out and the assumptions that were made as at the date of the earlier actuarial valuation.
<b>Fair value</b>	Fair value is generally defined as the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's-length transaction.
<b>Heritage assets</b>	A tangible asset with historical, artistic, scientific, technological, geophysical or environmental qualities that is held and maintained principally for its contribution to knowledge and culture.
<b>Impairment</b>	A reduction in the value of an asset below its carrying amount on the balance sheet.

## GLOSSARY

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<b>Infrastructure assets</b>	Long-term assets that are inalienable, expenditure on which is recoverable only by continued use of the asset created. Examples are highways, footpaths, bridges and sewers.
<b>Intangible assets</b>	A non-physical item where access to future economic benefits is controlled by the local authority. An example is computer software.
<b>Pensions interest cost</b>	For a defined benefit scheme, the expected increase during the period in the present value of the scheme liabilities because the benefits are one period closer to settlement.
<b>Investment properties</b>	Interest in land or buildings that are held for investment potential.
<b>Levies</b>	These are charges incurred by the City of London to meet London-wide services. They include payments to the London Boroughs Grants Committee, the Environment Agency and the London Planning Advisory Committee.
<b>National Non-Domestic Rate (NNDR)</b>	A flat rate in the pound set by the Government and levied on businesses who occupy offices and buildings within the City. The income is collected by the City of London and is passed on to Central Government.
<b>Net current replacement cost</b>	The cost of replacing a particular asset in its existing condition and in its existing use.
<b>Net realisable value</b>	The open market value of an asset in its existing use (or open market value in the case of non-operational assets) less the expenses to be incurred in realising the asset.
<b>Non-operational assets</b>	Long-term assets held but not directly occupied, used or consumed in the delivery of service. Examples are investment properties.
<b>Past service cost (pensions)</b>	For a defined benefit scheme, the increase in the present value of the scheme liabilities related to employee service in prior periods arising in the current period as a result of the introduction of, or improvement to, retirement benefits.

## GLOSSARY

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<b>Projected unit method</b>	<p>An accrued benefits valuation method in which the scheme liabilities make allowance for projected earnings. An accrued benefits valuation method is a valuation method in which the scheme liabilities at the valuation date relate to:</p> <ul style="list-style-type: none"><li>• the benefits for pensioners and deferred pensioners (i.e. individuals who have ceased to be active members but are entitled to benefits payable at a later date) and their dependants, allowing where appropriate for future increases; and</li><li>• the accrued benefits for members in service on the valuation date. The accrued benefits are the benefits for service up to a given point in time, whether vested rights or not. Guidance on the projected unit method is given in the Guidance Note GN26 issued by the Faculty and Institute of Actuaries.</li></ul>
<b>Provision</b>	<p>An amount set aside in the accounts for liabilities of uncertain timing or amount that have been incurred. Provisions are made when:</p> <ul style="list-style-type: none"><li>• the City of London has a present obligation (legal or constructive) as a result of a past event;</li><li>• it is probable that a transfer of economic benefits will be required to settle the obligation; and</li><li>• a reliable estimate can be made of the amount of the obligation.</li></ul>
<b>Reserves</b>	<p>Reserves are reported in two categories in the Balance Sheet of local authorities:</p> <ul style="list-style-type: none"><li>• Usable reserves - surpluses of income over expenditure and amounts set aside outside the definition of a provision and which can be applied to the provision of services. Certain reserves are allocated for specific purposes and are described as earmarked reserves.</li><li>• Unusable reserves - those that cannot be used to provide services. This category of reserves include adjustment accounts which deal with situations where statutory requirements result in income and expenditure being recognised against the City Fund or HRA balance on a different basis from that expected by accounting standards.</li></ul>

## GLOSSARY

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<b>Revaluation Reserve</b>	Represents increases in valuations of assets since 1 April less amounts written off due to the 'additional depreciation' (including impairment due to consumption of economic benefit) arising because property, plant and equipment are carried at a revalued amount rather than historic cost. It can also include reductions in values to investment properties where the reductions are not considered to be permanent.
<b>Revenue expenditure</b>	The day to day running costs relating to the accounting period irrespective of whether or not the amounts due have been paid. Examples are salaries, wages, repairs, maintenance and supplies.
<b>Revenue expenditure funded from capital under statute</b>	Legislation allows some expenditure to be classified as capital for funding purposes when it does not result in the expenditure being carried on the Balance Sheet as a long-term asset. The purpose of this is to enable it to be funded from capital resources rather than be charged to revenue and impact on council tax. These items are generally grant payments and expenditure on property not owned by the authority.
<b>Scheme liabilities</b>	The liabilities of a defined benefits pension scheme for outgoings due after the valuation date. Scheme liabilities measured using the projected unit method reflect the benefits that the employer is committed to provide for service up to the valuation date.



## ACRONYMS

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AVC	Additional Voluntary Contributions
BRS	Business Rate Supplement
CRC	Carbon Reduction Commitment
CIPFA	Chartered Institute of Public Finance & Accounting
CIL	Community Infrastructure Levy
CIES	Comprehensive Income & Expenditure Statement
DSG	Dedicated Schools Grant
DfE	Department for Education
FTE	Full Term Equivalent
GLA	Greater London Authority
HRA	Housing Revenue Account
IAS	International Accounting Standards
IFRS	International Financial Reporting Standards
LASAAC	Local Authority (Scotland) Accounts Advisory Committee
LGPS	Local Government Pension Scheme
MRA	Major Repairs Allowance
MRP	Minimum Revenue Provision
MIRS	Movement in Reserves Statement
NNDR	National Non-Domestic Rate
PCT	Primary Care Trust
RICS	Royal Institution of Chartered Surveyors
SeRCOP	Service Reporting Code of Practice
SBNDR	Small Business Non-Domestic Rate
SI	Statutory Instruments
SETS	Stock Exchange Electronic Trading Service
TfL	Transport for London
VAO	Valuation Office
VAT	Value-Added Tax

**NOTES TO THE CITY FUND CORE FINANCIAL STATEMENTS**

1.	Accounting Policies.....	15
1.1.	General Principles .....	15
1.2.	Accruals of Expenditure and Income.....	15
1.3.	Cash and Cash Equivalents .....	16
1.4.	Prior Period Adjustments, Changes in Accounting Policies and Estimates and Errors.....	16
1.5.	Charges to Revenue for Non-current Assets.....	16
1.6.	Employee Benefits.....	16
1.7.	Events After the Reporting Period .....	19
1.8.	Financial Instruments .....	20
1.9.	Interest Income .....	21
1.10.	Government Grants and Other Contributions.....	21
1.11.	Heritage Assets.....	22
1.12.	Intangible Assets .....	23
1.13.	Inventories.....	23
1.14.	Investment Property .....	23
1.15.	Contingent Assets .....	24
1.16.	Contingent Liabilities .....	24
1.17.	Provisions.....	24
1.18.	Leases.....	25
1.19.	Non-Current Assets held for Sale.....	26
1.20.	Overheads.....	26
1.21.	Property, Plant and Equipment .....	26
1.22.	Reserves.....	30
1.23.	Revenue expenditure funded from capital under statute.....	30
1.24.	Value Added Tax .....	30
1.25.	Social Security Deductions .....	30
1.26.	Carbon Reduction Commitment Scheme.....	30
2.	Accounting Standards That Have Been Issued but Not Yet Adopted.....	31
3.	Critical Judgements in Applying Accounting Policies.....	31
4.	Assumptions Made About the Future and Other Major Sources of Estimation Uncertainty.....	31
5.	Events after the Balance Sheet Date .....	33
6.	Adjustments between Accounting Basis and Funding Basis under Regulations.....	33
7.	Transfers (to)/from Earmarked Reserves.....	39
8.	Arts Council England .....	41
9.	Other Operating Income and Expenditure .....	41
10.	Financing and Investment Income and Expenditure.....	41
11.	Taxation and Non-Specific Grant Income .....	42
12.	Property, Plant and Equipment .....	43
13.	Property, Plant and Equipment (continued).....	44
14.	Heritage Assets.....	47

## INDEX TO EXPLANATORY NOTES

---

15.	Assets Held for Sale .....	47
16.	Investment Properties.....	47
17.	Intangible Assets .....	48
18.	Capital Expenditure and Capital Financing.....	49
19.	Financial Instruments .....	50
20.	Nature and Extent of Risks arising from Financial Instruments.....	51
21.	Long Term Debtors .....	54
22.	Debtors and Payments in Advance falling due within a year.....	55
23.	Cash and Cash Equivalents .....	55
24.	Creditors and Receipts in Advance .....	56
25.	Provisions .....	57
26.	Usable Reserves .....	57
27.	Unusable Reserves .....	57
28.	Cash Flow Statement – Interest Received.....	62
29.	Cash Flow Statement – Investing Activities.....	62
30.	Cash Flow Statement – Financing Activities.....	62
31.	Analyses used for Resource Allocation Decisions .....	63
32.	Trading Operations.....	68
33.	Agency Services.....	68
34.	Members’ Allowances .....	68
35.	Remuneration of Senior Employees .....	68
36.	Exit Packages .....	73
37.	Audit and Inspection Fees .....	74
38.	Dedicated Schools Grant.....	75
39.	Non Distributed Costs.....	75
40.	Grant Income credited to the Comprehensive Income and Expenditure Statement.....	76
41.	Grants and Contributions Received in Advance.....	77
42.	Related Party Transactions .....	78
43.	Leases.....	81
44.	Revaluation and Impairment Losses and Reversals .....	84
45.	Pension Schemes .....	84
46.	City of London Pension Scheme .....	85
47.	The Police Pension Scheme.....	89
48.	Judges Pension Scheme .....	92
49.	The Teachers’ Pension Scheme.....	93
50.	Transactions Relating to Post-employment Benefits within the Financial Statements .....	94
51.	Trust Funds .....	96

## INDEX TO EXPLANATORY NOTES

---

### NOTES TO THE HOUSING REVENUE ACCOUNT

1.	Provision for Bad and Doubtful Debts.....	98
2.	Adjustments between Accounting Basis and Funding Basis under Statute .....	98
3.	Housing Stock.....	98
4.	Arrears of Rent, Service and Other Charges .....	99
5.	HRA Property, Plant and Equipment .....	100
6.	HRA Property, Plant and Equipment - continued .....	101
7.	Investment Property .....	102
8.	Major Repairs Reserve.....	102
9.	HRA Capital Expenditure.....	103
10.	Interest Charges.....	103

### NOTES TO THE COLLECTION FUND

1.	Income from Business Rates .....	105
2.	Business Rates Retention.....	106
3.	Calculation of Council Tax .....	106
4.	Tax Bases 2014/15 .....	107
5.	City Offset .....	107

### NOTES TO THE CITY OF LONDON PENSION FUND

1.	Membership of the Fund.....	113
2.	Contributions .....	114
3.	Benefits.....	115
4.	Payments to and on account of leavers.....	115
5.	Administrative expenses.....	115
6.	Other Expenses.....	115
7.	Income from investments .....	116
8.	Investment Management Expenses .....	116
9.	Investment Assets .....	117
10.	Fair Value of Financial Instruments .....	118
11.	Movements in Investment Assets.....	122
12.	Risk and Risk Management .....	122
13.	Sensitivity Analysis.....	123
14.	Independent Custodian.....	125
15.	Current assets .....	125
16.	Current liabilities.....	125
17.	Statement of Investment Principles .....	125
18.	Funded Obligation of the Overall Pension Fund .....	125
19.	Post Balance Sheet Events .....	125

### NOTES TO THE POLICE PENSION FUND .....

